Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Special Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, April 28, 2020 convened at 9:05 a.m. telephonically.

Call to Order & Roll Call

President Melton called the meeting to order at 9:05 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Kurt Anderson, Present

Board Member – Paul Maxwell, Present

A Quorum was declared

Others in Attendance:

Legal Counsel- Josh Smith

Executive Director- Jennifer Horton

Approval of Agenda

Dr. Anderson motioned to approve the agenda as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. There was no discussion.
The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

Customer Issues and Public Input

None

Unfinished Business

Dr. Anderson motioned to approve the Approval of Emergency Procurement for Well 7 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Discussion was made by Ms. Horton. She stated Well 7 collapsed months ago. She further stated should Well 6 become inoperable and without Well 7 there would not be sufficient production capacity to supply the Dona Ana area. Ms. Horton is recommending to re-drill. She mentioned a well design was sent and approved by the Environment Department and the State Engineers Office. Ms. Horton advised the agencies expedited the drilling to get Well 7 back online. This is considered emergency procurement, as people could be without water. Ms. Horton provided an estimate for the drilling and advised the price did not include the pump and motor. She further stated the pump and motor could run approximately $30,000. Ms. Horton stated the well is to be drilled approximately 400 feet with a submersible pump at 700 to 900 gallons per minute. This would make Well 7 another high capacity well to further meet the demands. Ms. Horton stated Well 6 is the only high capacity well in Dona Ana.

President Melton asked Ms. Horton if she would be requesting a budget adjustment at a later time to accommodate for the pump and motor and if funding would be taken out of reserves. Ms. Horton state that was correct, once a final cost is determined a budget adjustment will be made for the specific dollar amount. She advised a pump test will need to be completed before one can be ordered and that would affect the price.

Dr. Maxwell discussed the timing of the emergency procurement and inquired about the delay as the well collapsed months ago. Ms. Horton stated she needed to get it approved through the State Engineers Office and the Environment Department before bringing the board a final cost. Ms. Horton stated she received the approval last week.

Dr. Anderson inquired about the nature of the collapse. Ms. Horton stated the well had been slip lined in the past and has large cracks in the casing up above where it had been slip lined prior. Ms. Horton mentioned approximately 30 days ago when it had been cleaned out there was about 20 feet of screen and everything below that had collapsed. She further stated the well could be placed back online however, it would only give about 100 gallons per minute, which would not be sufficient for 4,500 connections. Dr. Anderson asked Ms. Horton if all the other wells were fully operational. Ms. Horton stated all 4 wells are back online and if Well 7 is approved and re-drilled it will serve as a second-high capacity well in the system.

President Melton stated he would like to ensure water can be provided as needed and suggests a future discussion of looking into more wells or booster stations as a back-up system at the next scheduled board meeting. There was no further discussion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Dr. Maxwell stated he would like to have his concerns recorded regarding not moving expeditiously enough with regards to looking into issues related to COVID-19. He continued to state he would like to have that further discussed at the next scheduled board meeting set for May 2, 2020.

Adjournment

Dr. Anderson motioned to adjourn at 9:15 a.m., with a second from Mr. Stull. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

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Kurt Anderson Date

Secretary/ Treasurer