



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Special Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, June 6, 2025 convened at 1:00 p.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

Secretary/Treasurer Mr. Cox called the meeting to order at 1:00 p.m. and called roll:

President– Jim Melton, (Excused Absence)

Vice President – Kenny Morrow, (Excused Absence)

Board Member – Brian Clouse, Present

Board Member- Ralph Owens, Present

A Quorum was declared.

Others in Attendance:

Legal Counsel- Nan Winters (Excused Absence)

Executive Director- Jennifer Horton

Office Manager- Margo Lopez (Excused Absence)

Approval of Agenda

Mr. Clouse moved to approve the agenda as presented; the motion was seconded by Mr. Owens. Ms. There was no further discussion, and the motion passed unanimously by roll call vote 3-0.

Customer Issues and Public Input

Mr. Cox stated he received a call from Scott Banister and Mr. Owens stated his call came from Troy Mitchell. Mr. Owens stated that Mr. Mitchell would like to come in for a meeting on Monday regarding property development fees and master meters. Mr. Cox received a similar call from Mr. Banister who is affiliated with Mr. Mitchell. Mr. Cox advised him of the current policies with regard to meters, impact fees and connection fees and suggested if he is looking for something different or has a different idea to put together a proposal as the Board of Directors are open to ideas and further discussion ensued.

Ms. Horton advised that there may be some upset members as letters were sent out to the residents on Hatfield, Moose Court, Los Ranchitos, and Holiday advising they will not be connected to sewer as there is no space to install a sewer line while providing adequate space between the water and sewer mains.

Board President Report

None

Staff Reports

None

New Business

None

Unfinished Business

Mr. Owens moved to Approve Resolution 2025-08 Infrastructure Capital Improvement Plan; the motion was seconded by Mr. Clouse. The Chair called for discussion of the motion. Ms. Horton stated this is the ICIP. She stated each year a list of projects is put together to be sent to the state. This is a list of forecasted projects that the Association would like to complete at some point. Ms. Horton clarified that it is typically the top 4 or 5 projects that she seeks funding for. She explained the process of prioritizing them. She stated she will look at projects that are already in process, where there is currently planning money, design money or the first part of construction has been completed. She clarified that if some component of the project has been started it is typically prioritized at the top of the list. Then she shared that she would look into the weakness of the system and where there are weak points such as items that need replacement, or lines that are older or problematic. Ms. Horton stated that once the Master Plans are completed new projects will be added for next year. She continued to share that this year's list will consist of the West Mesa Water Service Project. She further stated that she has received \$8 million so far funded as of to date. Since this project is progressing it would make sense to have it at the top of the list, not only since it is being funded but also because it provides service to an unserved area. Ms. Horton stated that the East Central Area Collection System would be next in line for a wastewater project as we are wrapping up the Southeast Collection System and this one allows us to move north from there. She shared there is planning money and a portion of the design money (\$1.8 million) that has been secured. Ms. Horton stated the 3rd on the list is the Westwind Water Distribution System. She explained this is an interesting area as they have fire hydrants that appear to be fire protection,

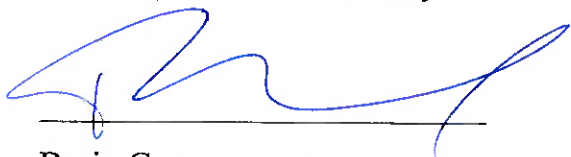
however, the roads that have hydrants, at least some of them have 6- and 8-inch lines, yet they are served by 4-inch mains. Therefore, some of those areas do not actually have fire protection. She stated she has no idea how the district did not require the developer to upsize the main when those subdivisions went in. Ms. Horton stated the 4th item is for cleaning equipment. She stated that she has been trying to secure money for this. She reported there was a \$100,000 and just needed to confirm it was reauthorized but suspected it was not; therefore, she will be back to seek money for it. Ms. Horton stated in the past it had not been pushed too hard for it as there was not a huge sewer area, however, now with that the Southeast Collection is up and running and with the addition of 400 - 500 homes plus what is in Picacho Hills it is to the point where we need some type of sewer cleaning equipment. Ms. Horton, wrapped up by stating this in her opinion, will be the 4 projects she would be seeking funding for as they are partially funded now and / or rank high enough in our system for need and further discussion ensued. There was no further discussion, and the motion passed unanimously by roll call vote 3-0.

Board Open Discussion

None

Adjournment

Mr. Owens motioned to adjourn at 1:47 p.m., with a second from Mr. Clouse. The motion passed unanimously 3-0.



Brain Cox

Secretary/Treasurer



Date