

REQUEST FOR SERVICE

DONA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION



- △ Membership
- △ Renter

<u>Service Options</u>	} Water
	} Wastewater

Application Date: _____

Applicant Information

APPLICANT NAME: _____ PLACE OF EMPLOYMENT: _____
 OWNER NAME: _____ WORK PHONE NUMBER: _____
 SERVICE ADDRESS: _____ PRIMARY PHONE NUMBER: _____
 CO-APPLICANT NAME: _____ CO-APPLICANT PHONE NUMBER: _____
 MAILING ADDRESS: _____
 EMERGENCY CONTACT NAME AND PHONE NUMBER: _____

Fees

METER SIZE	METER INSTALLATION FEE \$ _____	MEMBERSHIP FEE \$ _____
	WATER RIGHTS \$ _____	RENTER'S REFUNDABLE DEPOSIT \$ _____
	IMPACT FEE \$ _____	OTHER \$ _____
	SEWER CONNECTION \$ _____	NON-TAXABLE TOTAL \$ _____
	IMPACT FEE \$ _____	TAX \$ _____

SUBTOTAL: \$ _____
LESS PAYMENT RECEIVED: \$ _____
BALANCE DUE: \$ _____

Yes, I would like E-Billing

You must maintain a valid email address on file. No paper bill will be sent. Failure to receive an E-Billing statement does not exempt you from penalties or disconnects.

EMAIL ADDRESS: _____
 AUTHORIZED SIGNATURE: _____

Payment Options Fees

- } TELE-CHECK
- △ CREDIT/DEBIT
- △ CASH
- △ CHECK

DONA ANA MDWCA REPRESENTATIVE SIGNATURE

JENNIFER J. HORTON, EXECUTIVE DIRECTOR SIGNATURE

FOR INTERNAL USE

- } DRIVER'S LICENSE
- △ COPY OF DEED, SETTLEMENT OR LEASE
- △ COPY OF PLAT SURVEY OR EASEMENT
- } CUSTOMER HANDBOOK

METER# _____ DATE READ _____ DISTRICT# _____
 Radio Remote # _____ NEW ACCOUNT# _____ Route # _____
 READING# _____ CERTIFICATE _____ PARCEL# _____



OWNER(S) RESPONSIBILITY

ANY MEMBER, RENTING OR LEASING REAL ESTATE PROPERTY DESIGNATED TO RECEIVE SERVICE ACCORDING TO THE TERMS OF THE ASSOCIATION, TO OTHER PARTIES IS RESPONSIBLE FOR ALL CHARGES DUE TO THE ASSOCIATION.

THE ASSOCIATION MAY BILL THE RENTER OR LESSEE FOR UTILITY SERVICE (AT MEMBER REQUEST) AS A THIRD PARTY, BUT THE MEMBER IS FULLY RESPONSIBLE FOR ALL UNPAID ACCOUNTS LEFT BY THE RENTER/LESSEE.

THE RENTER/LESSEE WILL BE RESPONSIBLE TO REMIT TO THE ASSOCIATION A DEPOSIT OF \$100.00. ALL DEPOSITS ARE APPLIED TO THE FINAL BILL OF THE RENTER/LESSEE.

THE ASSOCIATION MAY, BUT IS NOT REQUIRED TO, NOTIFY THE MEMBER OF THE RENTER'S PAST DUE PAYMENT. IT IS THE RESPONSIBILITY OF THE PROPERTY OWNER OR HIS/HER REPRESENTATIVE TO NOTIFY THE ASSOCIATION OF ALL CHANGES IN THE OCCUPATION OF ALL RENTAL/LEASE PROPERTY.

THE OWNER IS RESPONSIBLE FOR PAYMENT OF ACCOUNT ON HIS/HER "UNOCCUPIED" OR "FOR SALE" PROPERTIES UNTIL THE NEW OWNER(S) PROVIDE PROOF TO THE ASSOCIATION. PROOF CONSISTS OF WARRANTY DEED OR SETTLEMENT STATEMENT SHOWING A TRANSFER OF OWNERSHIP.

** PLEASE NOTE: DUPLICATE STATEMENTS WILL BE SENT TO OWNER/PROPERTY MANAGER.*

ACKNOWLEDGMENT OF RESPONSIBILITY

OWNER(S) AUTHORIZED SIGNATURE: _____ DATE: _____

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