



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, November 24, 2015, convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President- Mr. Melton called the meeting to order at 9:00 A.M. and called roll:

Vice President- Jamie Stull, Present

Board Member- Kay Trujillo, Present

Board Member- Kurt Anderson, Present

Others in Attendance:

Executive Director- Jennifer Horton, Present

Projects Manager- Abenicio Fernandez, Present

Legal Counsel- Lee E. Peters, Present

Administrative Assistant- Edward B. Salomon, Present

Approval of Agenda

Mr. Anderson moved to approve the agenda as presented; the motion was seconded by Mrs. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Minutes

Mr. Anderson moved to approve the Regular Board Meeting Minutes of November 10, 2015 as presented; the motion was seconded by Mrs. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Anderson moved to approve the Special Board Meeting Minutes of November 13, 2015 as presented; the motion was seconded by Mrs. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

New Members & New Meters

Mr. Anderson moved to approve the New Members and New Meters list as presented; the motion was seconded by Mrs. Trujillo. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Customer Issues & Public Input

Mrs. Trujillo was present to find out what the status was of the meter testing. Mr. Melton informed Mrs. Trujillo that the second meter was not defective but there was a mistake in the data entry in the Doña Ana MDWCA records which caused the second meter to show high water usage. Mr. Melton stated that Mrs. Trujillo's bill has been adjusted to remove the charges that were a result of that error and the first meter has been sent to the manufacturer for further testing.

Board President Report

Mr. Melton reports:

Mr. Melton reported that it has been a very calm throughout the Association the past few weeks besides the resignation of the Secretary/Treasurer Agnes Balizan. Mr. Melton does not believe that anyone will be elected for the Board Member position until the election. He also had a meeting with Mrs. Horton and everything seems to be running smoothly and billing is expected to go out on time.

Executive Director

Mrs. Horton Reports: see attachment A & B

New Business

The board discussed the proposal by Jim Hayhoe from the previous meeting where he requested to change the definition of member in the Bylaws. The board discussed that the Bylaws are currently being updated as a whole and several board members voiced concerns regarding only changing one part now. However, the board agreed that this item would be on the next agenda for action to be taken.

Closed Session

Mr. Anderson moved to go into closed session at 9:35 A.M.; the motion was seconded by Mrs. Trujillo. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

As authorized by the Open Meetings Act, New Mexico Statutes Annotated, Section 10-15-1, Subsections H (2), H (7) and H (8), the following portion of the Board Meeting will be conducted in close session:

1. Real Property and Water Right Acquisition
2. Litigation and Threatened Litigation
3. Limited Personnel Matters

Mr. Anderson moved to go into Open Session at 11:04 A.M.; the motion was seconded by Mrs. Trujillo. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Melton reported that only the items on the agenda were discussed in closed session and that there were no items requiring action as a result of the closed session.

Legal Update

Westmorland Case- No Decision

Moongate Case- We will be in Trail December 14-16, 2015 plus another day to take the testimony of Mr. Saavedra.

General Legal Update- None

Open Discussion

Mr. Melton held a discussion about modification of the bylaws and articles of corporation among the Board of Directors.

Adjournment

Mr. Anderson moved to adjourn at 11:27 A.M.; the motion was seconded by Mrs. Trujillo. The Chair called for a vote on the motion: and the motion carried by roll call vote 4-0.


James F. Melton, Board President

12/21/2015
Date