



*Doña Ana Mutual Domestic Water Consumers Association  
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The following are the minutes of the Special Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, June 13, 2024 convened at 3:10 p.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

### **Call to Order & Roll Call**

President Melton called the meeting to order at 3:10 p.m. and called roll:

Secretary/Treasurer – Kurt Anderson, Excused Absence

Board Member – Brian Clouse, Present

Board Member – Clayton Berryman, Present

Board Member – Brian Cox, Present

A Quorum was declared.

### **Others in Attendance:**

Legal Counsel- Josh Smith

Executive Director- Jennifer Horton

Office Manager- Margo Lopez

Executive Assistant- Shelby Morales

### **Approval of Agenda**

Mr. Berryman moved to approve the agenda as presented; the motion was seconded by Mr. Cox. The chair called for discussion of the motion. There was no further discussion, and the motion passed unanimously by roll call vote 4-0.

### **Minutes**

None

### **Customer Issues and Public Input**

None

### **Board President Report**

None

### **Staff Reports**

None

### **New Business**

Mr. Cox moved the Approval of Resolution 2024 – 03 ICIP 2026 - 2030; the motion was seconded by Mr. Clouse. The Chair called for discussion of the motion. Ms. Horton stated this is the Infrastructure Capital Improvement Plan which is presented annually. She stated this lays out the priorities of the projects for our system for the next 5 years. Ms. Horton reviewed her recommendation for each project with their ranking and advised the Board of Directors they should rearrange or make changes as they see fit. Ms. Horton stated #1 is the West Mesa Water System. She stated money has been received for the planning and design. Ms. Horton shared since the design phase has begun, she will need to seek construction funds to move the project forward.

She further stated the Association currently serves the West Mesa Water System which is to the North of Picacho Avenue, and this would expand it to the South of Picacho Avenue, to an unserved area. Ms. Horton shared this project will also upsize all the lines, add additional connections, bringing this part of the system to roughly 400 connections with the additional homes in the area. She stated the project would also include a new water well and 1 - 2 new tanks pending the planning document. Ms. Horton recommended priority #2 to be Replacement Wells in Dona Ana. She stated 2 new wells need to be drilled and may require purchasing land. She shared with today's market it would cost anywhere from \$650,000 to \$800,000 per well. Ms. Horton stated the cost of drilling, the well-houses, the purchase of land and permitting may cost about \$1.5 million - \$1.8 million however, she stated that did not mean that is what she will seek in funding. Priority #3 is the East Central Collection System (a sewer system). Ms. Horton stated this would take everything South of Dona Ana School Road into the Southeast Collection System. She further stated there is planning money and is currently in the PER process, therefore she would be seeking design and construction funds to move that project forward. Priority #4 is to seek Sewer Cleaning Equipment. She continued to state she had \$100,000; however, she fears she is going to lose it as she is not able to find the sewer cleaning equipment, therefore, she is leaving it in the top seven. Priority #5 is Booster Stations. Ms. Horton recommends 2 booster stations, one between Dona Ana and Picacho and the other between Dona Ana and Radium Springs. She stated it is lower on the priority list as it is still being addressed with the details of locations and sizes, however, it is part of the Master Plan. She stated she is giving our engineers time to see what the best route is. Ms. Horton is recommending priority #6 Rehab of the Radium Springs Water Tank. She stated they both need to be recoated inside and out, redo the manways, and the ladders. Ms. Horton stated she believes once we start the Master Plan there will be a recommendation for another water tank, therefore, she has included it in the top seven

priorities. Mr. Cox inquired about the West Wind Water Distribution and Ms. Horton stated years ago when West Wind was built it was fed in a couple of unusual ways. She stated one of the sides that it is being fed through is through a 4-inch main and it is feeding 6 and 8-inch waterlines, where the other side of the feed is a 10-inch which does help with it. However, there are some lines in there that are being fed off smaller mains and feeding larger ones. She stated it needed to be corrected along with upsizing the smaller mains to a minimum of a 6-inch but most-likely an 8-inch based on the development in that area. Therefore, funding is needed to replace those water lines that are undersized as it does affect fire flow. President Melton inquired about the Picacho Hills Arroyo project. Ms. Horton stated it has been fully funded but has not started construction as it is pending a temporary construction easement to access the arroyo to get equipment in from Lori Burke and a small permanent easement for the protection of the sewer lines. She pointed out it was at the bottom of the list, but she is trying to address it. There were no changes to the ICIP. There was no further discussion, and the motion passed by roll call vote 4-0.

**Unfinished Business**

None

**Board Open Discussion**

No

**Adjournment**

Mr. Clouse motioned to adjourn at 3:25 p.m., with a second from Mr. Berryman. The motion passed unanimously 4-0.

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Jim Melton

Board President

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Date