



Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032
Physical Address: 5535 Ledesma Dr • Las Cruces, NM 88007
(575) 526-3491 Office • (575) 526-9306 Fax

Agenda

The following are the items for consideration at the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors on January 19, 2017, convening at 9:00 a.m. at the Doña Ana Mutual Domestic Water Consumers Association Board Room 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

Approval of Agenda

Minutes:

1. Minutes of 01-05-2017 Regular Meeting
2. Minutes of 01-09-2017 Special Meeting

Approval of New Members & Meters

Customer Issues and Public Input

3. Larry & Sherry Baca – meter test result (30 Minutes)

Public Input will be limited to 3 minutes per person

Board President Report

Staff Reports

4. Executive Director

New Business

None

Consent Agenda

None

Unfinished Business

1. Approval of Penalty Policy 1002.17.01

Board Open Discussion

Adjournment

A copy of this agenda may be requested by phone by calling (575) 526-3491 or in person at 5535 Ledesma Drive, Las Cruces, NM 88007.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, if summary or other type of accessible format is needed, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Stephanie Nelson at (575) 526-3491 on the Tuesday prior to the meeting or as soon as possible.



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The following minutes are from the Regular Board Meeting of Doña Ana Mutual Domestic Water Consumers Association Board of Directors, January 5, 2017; convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Mr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:01 A.M. and called roll:

Vice President – Jamie Stull, Present

Secretary/ Treasurer – Kurt Anderson, Present

Board Member – Raymond Ponteri, Present

Board Member – Justin Sparks, Phone Conference

Others in Attendance:

Executive Director – Jennifer Horton

Legal Counsel – Joshua Smith

Community Member – Nancy Simmons

Approval of Agenda

Dr. Anderson moved to approve the agenda for the January 5, 2017 Regular Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised there is a spelling error under item four (4); it should state “Grant”. Dr. Anderson amended his motion; Mr. Stull seconded. The Chair called for a vote on the modified motion; the motion carried by roll call vote 5-0.

Minutes

Dr. Anderson moved to approve the minutes for the December 15, 2016 Regular Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. No discussion was brought forward. The Chair called for a vote on the motion; the motion carried by roll call vote 5-0.

New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters list as presented for January 2017; Mr. Stull seconded the motion. The Chair called for discussion of the motion. Mrs. Horton advised there are fifteen (15) names on the list, nine (9) of which are new members and six (6) are existing members. Dr. Anderson realized there is a typo on the list as a member was listed twice as being a new member. This updated the count of existing members to seven (7), with eight (8) new members. Dr. Anderson amended his motion to reflect this update. The Chair called for a vote on the modified motion; the motion carried by roll call vote 5-0.

Customer Issues and Public Input

No input was brought forward

Board President Report

President Melton reported he was contacted by a member with regard to the drop box being locked for a certain period of time. On the last business day at closing, prior to cutoff day, the drop box is locked and remains locked through cut off day. The drop box is reopened after cut off day. When the Board extended the date for payment penalties from the 15th to the 25th, the last day to pay fell on holidays. We extended the date for payments until after Christmas; however we still followed procedure with locking the drop box. We do not cutoff prior to a holiday or long weekend which is why the drop box

is locked for an extended period of time. The Association posted a notice on the box and on our website, but someone ripped the sign down. The member came in on the 28th to pay her bill and felt she should not be charged the penalty due to the drop box being locked. Bills by policy are due to be paid on or before the 25th of the month; this is a written policy. If someone misses the 25th we cannot make adjustments; particularly as members are used to having to pay by the 15th from the old policy. Mr. Melton was able to provide explanations to this customer and reassured we will add a note to our billing statements. We will continue to post on the website and post a notice on the drop box.

Mr. Melton also received an email requesting our articles of incorporation and bylaws revision be added to the annual meeting. He will be addressing this in his board report; however the revision is ongoing due to unforeseeable circumstances. We are continuing to work on this with a future plan to have the Board come up with a draft of revisions and then hold three (3) meetings for public input. The Board will take the input and go into a work session to incorporate what is pertinent to finalize the revision. This will then be presented to the membership for adoption at next year's annual meeting. Mr. Ponteri requested a copy of the notes from the committee formed two years ago that Mr. Melton has compiled as it was before his time on the Board. Mrs. Horton advised she will get him a copy. We are trying to bring all of this current as there is a lot of information that is extremely outdated. The one item we cannot change is the utilization of membership certificates; however we are prohibited by the S.P.A. from doing this.

Staff Reports

Executive Director Jennifer Horton advised it has been fairly quiet with the holidays. Projects are progressing and we have made progress with USDA, which we will discuss under unfinished business.

New Business

No New Business

Unfinished Business

Dr. Anderson moved to approve Item Three (3), approval of Resolution 2017-01 Open Meetings Act; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Dr. Anderson asked if there are any changes. Mrs. Horton advised per the discussion at our last meeting the Act has been updated to reflect two meetings per month under paragraph two for the first and third Thursday of each month. The Chair called for a vote on the motion; the motion carried by roll call vote 5-0.

Dr. Anderson moved to approve Item Four (4), approval of USDA Grant Agreement; the motion was seconded by Mr. Stull. Executive Director Jennifer Horton advised this is our long awaited agreement to finalize our transfer of the County wastewater. We have begun to prepare for the transfer with regard to billing and operations. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 5-0.

Dr. Anderson moved to approve Item Five (5), approval of the Annual Membership Agenda; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised this is our standard agenda. Dr. Anderson inquired if copies of last year's meeting will be available? Yes they will. Mr. Ponteri asked if there is a way to itemize each presentation so that the public is aware of what they are not allowed to present for public input in order to avoid any contention. Legal counsel Joshua Smith reassured this is not necessary as we would not limit our membership on the topic of their public input, only the time allowed. Mr. Melton advised we utilize this statement in order to encourage our membership to discuss matters under

the proper item. The Chair called for a vote on the motion; the motion carried by roll call vote 5-0.

Open Session

Mr. Stull noticed there is a lot of pipe left for our Valley and Taylor Rd. project. When is this due to be completed? Mrs. Horton advised in April. Dr. Anderson asked if we are going to be doing anything off of Dona Ana School Road as he has seen a lot of activity. Mr. Horton explained that is not our project. Dr. Anderson asked if the list he has of water rights from Mr. Peters is still current. Mrs. Horton reviewed the list and advised what he has is current. Mr. Ponteri asked if there is a requirement for the Board to see an entire contract before approval. Some of these contracts are very lengthy; a synopsis of the contract would be great. Mr. Melton advised he will only sign a contract after reading it in its entirety, however if the rest of the Board would like a synopsis he is not opposed. Mrs. Horton is requesting a Special Meeting for Monday January 9, 2017 to review a Colonias Infrastructure application that we have had funding come available for the Southeast Collection System. Three of the five Board Members are able attend in order to meet quorum.

Adjournment

Dr. Anderson moved to adjourn at 10:01 a.m.; Mr. Stull seconded the motion. The Chair called for a vote on the motion: the motion carried by roll call vote 5-0.

Kurt Anderson

Date

Secretary/ Treasurer



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The following minutes are from the Special Board Meeting of Doña Ana Mutual Domestic Water Consumers Association Board of Directors, January 09, 2017; convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Mr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 A.M. and called roll:

Vice President – Jamie Stull, Present

Secretary/ Treasurer – Kurt Anderson, Present

Board Member – Raymond Ponteri, Excused Absence

Board Member – Justin Sparks, Excused Absence

Others in Attendance:

Executive Director – Jennifer Horton

Approval of Agenda

Dr. Anderson moved to approve the agenda for the January 9, 2017 Special Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 3-0.

Customer Issues and Public Input

No Public Input was brought forward

Unfinished Business

Dr. Anderson moved to approve Item One (1), approval of Resolution 2017-02 Authorization and Approval for the Submission of a Completed Application for Financial Assistance Project Approval to the New Mexico Finance Authority for the Colonias Infrastructure Fund; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised this request allows us to submit an application for \$1.5 million to New Mexico Colonias Infrastructure for the next phase of the Southeast Collection System in order to begin collecting sewer. They did fund the first phase of this project for the vacuum station. This is a project that we can complete street by street so whatever funding we able to obtain will allow us to keep moving forward. This is a 90/10 split with an additional 10% match resulting in 90% grant, 10% loan, and 10% matching funds. The Chair called for a vote on the motion; the motion carried by roll call vote 3-0:

Open Session

Executive Director Jennifer Horton advised we have received an email from a member upset about the nonpayment fees she has incurred. Mrs. Horton provided an account transaction report to each Board Member showing she has not made payments for two months. Mr. Melton advised this person claimed to be on ACH; however there was a typographical error from whoever completed her forms. This is not an error we can claim responsibility for as each member is required to complete forms for any updates or changes to their accounts. The billing does state our policies on the back of each statement. We will update the wording on our billing to try to simplify when their bill is due.

Our contractor, Smith Co, has had a hydrant meter stolen for the third time. Our policy requires a \$1500 deposit per hydrant meter, \$250 of which is nonrefundable. The deposit is this high as each meter costs around \$1200. The contractor is upset as they

have chained the meters, but the chains keep getting cut and our policy is to not allow anyone other than an Association employee to touch the hydrant. Hydrants are very sensitive and if not worked correctly can result in the need for excess flushing. We have tried to see if their hours can coincide with the Association's in order to avoid excessive over time for our Operations Department. Smith Co responded that their day starts at 7:00 a.m. The Board advised Smith Co will either need to cover the deposit or overtime costs.

Adjournment

Dr. Anderson moved to adjourn at 9:25 a.m.; Mr. Stull seconded the motion. The Chair called for a vote on the motion: the motion carried by roll call vote 3-0.

Kurt Anderson
Secretary/ Treasurer

Date

New Meters	Name	Address	January 2017					Total Fees
			Tap In Fee	Water Rights	Membership	Tax	Sewer	
	Adrienne Sanchez	2906 San Miguel Ct			\$ 75.00	\$ 3.75		\$ 78.75
	Pablo C Rios	2918 San Miguel Ct			\$ 75.00	\$ 3.75		\$ 78.75
	Mary Esther Romero	2814 San Elizario Ct			\$ 75.00	\$ 3.75		\$ 78.75
	Donna Madrid	4306 Paseo Del Oro			\$ 75.00	\$ 3.75		\$ 78.75
	Patricia Cardenas	141 Villa Chiquita			\$ 75.00	\$ 3.75		\$ 78.75
	Merline A Gallegos	250 Iroquois			\$ 75.00	\$ 3.75		\$ 78.75
	Veronica Gallegos	2908 San Elizario Ct			\$ 75.00	\$ 3.75		\$ 78.75
	Gloria Martinez	2859 La Union Ct			\$ 75.00	\$ 3.75		\$ 78.75
	Martha Lindsey	2548 Sandstone			\$ 75.00	\$ 3.75		\$ 78.75
								\$ -
								\$ -
								\$ -
Totals			\$ -	\$ -	\$ 675.00	\$ 33.75	\$ -	\$ 708.75
								\$ 708.75



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Request to Address the Board of Directors

02-03512-03
Account Number: 02-0312-03

Date: 12/27/16

Name: Larry/Sherry Baca

Phone Number: 575-915-4570

Service Address: 800 W. Thorpe Las Cruces NM 88007

I, Larry Baca, request to be heard at the next regular monthly Board of Directors Meeting*. I would like to address the Board of Directors on the following concerns:

on 9/1/16 the meter reading shows we used
107,349 gallons of water and was charged \$500.00 for
the month.

I understand that this office will contact me, by phone or email no later than the Tuesday before the meeting scheduled on JANUARY 19TH 2017, with an approximate time to appear before the Board of Directors.

**The request form must be received by the Executive Director no later than close of business one week prior to the board meeting. If you plan to use a handout you must provide the handouts along with the request form. No additional handouts shall be given during the presentation.*

Larry Baca
Customer Signature

Julie M. [Signature] 1.3.17 Jm
Doña Ana MDWCA Representative
1.3.17

10:51AM 01.13.2017 12:44 PM

Jennifer spoke w/ Larry Baca 01.13.2017 to
confirm attendance.

ORIGINAL COPY

2015									
9	9/30/2015	433,851	468,913	35,062	35,062.00	0.00	0.00		
8	8/31/2015	411,059	433,851	22,792	22,792.00	0.00	0.00		
7	7/27/2015	390,944	411,059	20,115	20,115.00	0.00	0.00		

**Customer Transaction Summary****Customer Information**Account No: 235123
SHERRY BACA800 W THORPE RD
LAS CRUCES, NM 88007-**Location Information**Location No: 800THORPE
800 THORPE RD
LAS CRUCES, NM 88007-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
03/22/2013	Misc				0.00	78.75	78.75
03/22/2013	Misc				78.75	2128.63	2207.38
03/22/2013	Payment				2207.38	-1000.00	1207.38
04/22/2013	Payment				1207.38	-402.46	804.92
05/22/2013	Payment				804.92	-402.46	402.46
05/28/2013	Payment				402.46	-402.46	0.00
05/31/2013	F Charge	05/01/2013	6345	6345	0.00	33.78	33.78
06/17/2013	Payment				33.78	-33.78	0.00
06/28/2013	Charge	06/03/2013	28446	22101	0.00	91.42	91.42
07/16/2013	Penalty				91.42	9.14	100.56
07/23/2013	Payment				100.56	-91.42	9.14
07/23/2013	Payment				9.14	-9.14	0.00
07/31/2013	Charge	07/01/2013	63899	35453	0.00	140.09	140.09
08/05/2013	Payment				140.09	-140.09	0.00
08/30/2013	Charge	08/01/2013	97293	33394	0.00	132.22	132.22
09/16/2013	Payment				132.22	-132.22	0.00
09/30/2013	Charge	09/03/2013	113263	15970	0.00	67.12	67.12
10/01/2013	Payment				67.12	-67.12	0.00
10/31/2013	Charge	10/04/2013	125427	12164	0.00	56.95	56.95
11/13/2013	Payment				56.95	-56.95	0.00
11/27/2013	Charge	11/04/2013	128049	2622	0.00	24.40	24.40
12/17/2013	Penalty				24.40	2.44	26.84
12/18/2013	Payment				26.84	-26.84	0.00
12/31/2013	Charge	12/05/2013	131062	3013	0.00	26.69	26.69
01/08/2014	Payment				26.69	-26.69	0.00
01/31/2014	Charge	01/06/2014	134288	3226	0.00	26.69	26.69
02/19/2014	Penalty				26.69	2.67	29.36
02/28/2014	Charge	02/12/2014	142667	8379	29.36	38.82	68.18
03/10/2014	Payment				68.18	-26.69	41.49
03/10/2014	Payment				41.49	-41.49	0.00
03/31/2014	Charge	03/13/2014	148710	6043	0.00	33.78	33.78
04/16/2014	Penalty				33.78	3.38	37.16
04/21/2014	Payment				37.16	-37.16	0.00
04/30/2014	Charge	04/17/2014	169280	20570	0.00	84.26	84.26
05/05/2014	Payment				84.26	-33.78	50.48
05/05/2014	Payment				50.48	-50.48	0.00
05/30/2014	Charge	05/16/2014	190772	21492	0.00	87.84	87.84
06/16/2014	Payment				87.84	-87.84	0.00
06/30/2014	Charge	06/17/2014	226721	35949	0.00	140.09	140.09
07/08/2014	Payment				140.09	-140.09	0.00
07/31/2014	Charge	07/16/2014	272634	45913	0.00	181.72	181.72
08/01/2014	Payment				181.72	-181.72	0.00
08/29/2014	Charge	08/15/2014	289445	16811	0.00	70.51	70.51
09/11/2014	Payment				70.51	-70.51	0.00
09/30/2014	Charge	09/16/2014	304805	15360	0.00	67.12	67.12

**Customer Transaction Summary****Customer Information**

Account No: 235123
SHERRY BACA

800 W THORPE RD
LAS CRUCES, NM 88007-

Location Information

Location No: 800THORPE
800 THORPE RD
LAS CRUCES, NM 88007-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
10/07/2014	Payment				67.12	-67.12	0.00
10/31/2014	Charge	10/17/2014	312562	7757	0.00	36.30	36.30
11/07/2014	Payment				36.30	-36.30	0.00
11/28/2014	Charge	11/14/2014	319149	6587	0.00	33.78	33.78
12/12/2014	Payment				33.78	-33.78	0.00
12/31/2014	Charge	12/15/2014	326626	7477	0.00	36.30	36.30
01/15/2015	Payment				36.30	-36.30	0.00
01/30/2015	Charge	01/16/2015	329709	3083	0.00	26.69	26.69
02/17/2015	Payment				26.69	-26.69	0.00
02/27/2015	Charge	02/13/2015	333850	4141	0.00	28.97	28.97
03/16/2015	Payment				28.97	-28.97	0.00
03/31/2015	Charge	03/16/2015	342389	8539	0.00	38.82	38.82
04/17/2015	Payment				38.82	-38.82	0.00
04/30/2015	Charge	04/15/2015	354796	12407	0.00	56.95	56.95
05/15/2015	Payment				56.95	-56.95	0.00
05/29/2015	Charge	05/14/2015	376640	21844	0.00	87.84	87.84
06/15/2015	Payment				87.84	-87.84	0.00
06/15/2015	Charge	06/15/2015	390944	14304	0.00	63.73	63.73
07/15/2015	Payment				63.73	-63.73	0.00
07/31/2015	Charge	07/14/2015	411059	20115	0.00	84.26	84.26

Created Date	Created By	Subject	Description
08/15/2015	Cynthia Shelsea	RETURN MAIL	RETURN TO SENDER BACA, SHERRY A 162 SHAWNEE LAS CRUCES NM 88007 - 1144 08.04.15
09/28/2015	Cynthia Shelsea	RETURN MAIL	RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
02/08/2016	Julie Martinez	RETURN MAIL	12/07/15 RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
02/19/2016	Julie Martinez	RETURN MAIL	07/12/15 RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
03/08/2016	Julie Martinez	RETURN MAIL	3.1.16 RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
04/11/2016	Julie Martinez	RETURN MAIL	4.5.16 FORWARD TIME EXP RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
09/23/2016	Julie Martinez	ACH PAYMENT	TRIED TO CONTACT MRS BACA ABOUT ACH PAYMENT. GOT A BUSY SIGNAL JM
09/29/2016	Julie Martinez	PAYMENT	TODAY MR BACA CAME IN TO PROTEST THE METER. HE DID STOP PAYMENT FOR AUTOPAY THIS MONTH. HE ALSO MADE A \$100 PAYMENT AND HE IS AWARE OF THE POLICY AND PROCEDURE. HE DID MENTION THAT HE WILL NOT PAY THE BALANCE IF THE TEST RESULTS COME BACK AS A GOOD WORKING METER AND HE WOULD PROCEED WITH AN
11/15/2016	Julie Martinez	EXCEPTIONS	ON 11.14.16 MRS BACA CAME IN TO PAY \$100.00 TO THE ACCT. SHE ALSO REQUESTED FORMS TO PROTEST THE BOARD. I DID NOTIFY HER THAT WE SENT THE FORMS VIA MAIL AND SHE STATED THEY DID NOT RECEIVE THEM. SHE DID GET A
12/14/2016	Julie Martinez	RETURN BILL	12/04/16 RETURN TO SENDER NOT DELIVERABLE AS ADDRESSED UNABLE TO FORWARD
12/27/2016	Julie Martinez	MAIL	CUSTOMER UPDATED WITH POST OFFICE TO RECEIVE MAIL.



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Request to Address the Board of Directors

Account Number: 02-03512-03
Name: Larry / Sherry Baca
Service Address: 800 W. Thorpe Las Cruces NM 88007
Phone Number: 575-915-4570
Date: 12/27/16

I, Larry Baca, request to be heard at the next regular monthly Board of Directors Meeting*. I would like to address the Board of Directors on the following concerns:

on 9/11/16 the meter reading shows we used 107,349 gallons of water and was charged \$500.00 for the month.

I understand that this office will contact me, by phone or email no later than the Tuesday before the meeting scheduled on JANUARY 19th 2017, with an approximate time to appear before the Board of Directors.

*The request form must be received by the Executive Director no later than close of business one week prior to the board meeting. If you plan to use a handout you must provide the handouts along with the request form. No additional handouts shall be given during the presentation.

Customer Signature [Signature]

10:57AM 01.13.2017 1444 VM

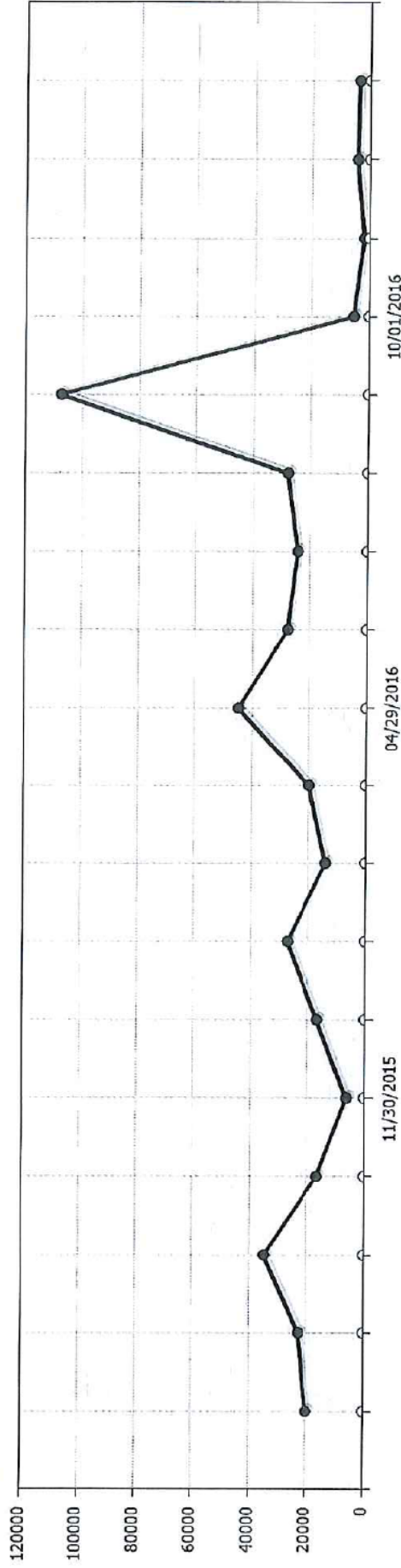
Dona Ana MDWCA Representative [Signature]
1.3.17
1.3.17

DONA ANA WATER
COPY

Consumption History Report

Account: 02-03512-03 Service Address: 800 THORPE RD Service Category: W - Water
 Meter Number: 1543170726 Name: SHERRY BACA

☐ Demand
 ☒ Meter
 ☒ KVAR



Year	Month	Bill Date	Begin Read	End Read	Billed Consumption	Metered Consumption	Demand	KVAR
2016	12	1/1/2017	6,107	9,753	3,646	3,646.00	0.00	0.00
	11	12/1/2016	1,858	6,107	4,249	4,249.00	0.00	0.00
	10	11/1/2016	0	1,858	4,709	1,858.00	0.00	0.00
	9	10/1/2016	802,505	807,850	5,345	5,345.00	0.00	0.00
	8	9/1/2016	695,156	802,505	107,349	107,349.00	0.00	0.00
	7	7/29/2016	667,051	695,156	28,105	28,105.00	0.00	0.00
	6	7/1/2016	642,590	667,051	24,461	24,461.00	0.00	0.00
	5	6/1/2016	614,675	642,590	27,915	27,915.00	0.00	0.00
	4	4/29/2016	569,713	614,675	44,962	44,962.00	0.00	0.00
	3	3/31/2016	549,781	569,713	19,932	19,932.00	0.00	0.00
2015	2	2/29/2016	535,801	549,781	13,980	13,980.00	0.00	0.00
	1	1/29/2016	508,553	535,801	27,248	27,248.00	0.00	0.00
	12	12/31/2015	491,825	508,553	16,728	16,728.00	0.00	0.00
	11	11/30/2015	485,551	491,825	6,274	6,274.00	0.00	0.00
	10	10/30/2015	468,913	485,551	16,638	16,638.00	0.00	0.00

2015	9	9/30/2015	433,851	468,913	35,062	35,062.00	0.00	0.00
	8	8/31/2015	411,059	433,851	22,792	22,792.00	0.00	0.00
	7	7/27/2015	390,944	411,059	20,115	20,115.00	0.00	0.00



Customer Transaction Summary

DONA ANA MUTUAL DOMESTIC WATER

Customer Information
Account No: 235123
SHERRY BACA

Location Information
Location No: 800THORPE
800 THORPE RD
LAS CRUCES, NM 88007-

800 W THORPE RD
LAS CRUCES, NM 88007-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
03/22/2013	Misc				0.00	78.75	78.75
03/22/2013	Misc				78.75	2128.63	2207.38
03/22/2013	Payment				2207.38	-1000.00	1207.38
04/22/2013	Payment				1207.38	-402.46	804.92
05/22/2013	Payment				804.92	-402.46	402.46
05/28/2013	Payment				402.46	-402.46	0.00
05/31/2013	F Charge	05/01/2013	6345	6345	0.00	33.78	33.78
06/17/2013	Payment				33.78	-33.78	0.00
06/28/2013	Charge	06/03/2013	28446	22101	0.00	91.42	91.42
07/16/2013	Penalty				91.42	91.42	100.56
07/23/2013	Payment				100.56	-91.42	9.14
07/23/2013	Payment				9.14	-9.14	0.00
07/31/2013	Charge	07/01/2013	63899	35453	0.00	140.09	140.09
08/05/2013	Payment				140.09	-140.09	0.00
08/30/2013	Charge	08/01/2013	97293	33394	0.00	132.22	132.22
09/16/2013	Payment				132.22	-132.22	0.00
09/30/2013	Charge	09/03/2013	113263	15970	0.00	67.12	67.12
10/10/2013	Payment				67.12	-67.12	0.00
10/31/2013	Charge	10/04/2013	125427	12164	0.00	56.95	56.95
11/13/2013	Payment				56.95	-56.95	0.00
11/27/2013	Charge	11/04/2013	128049	2622	0.00	24.40	24.40
12/17/2013	Penalty				24.40	2.44	26.84
12/18/2013	Payment				26.84	-26.84	0.00
12/31/2013	Charge	12/05/2013	131062	3013	0.00	26.69	26.69
01/08/2014	Payment				26.69	-26.69	0.00
01/31/2014	Charge	01/06/2014	134288	3226	0.00	26.69	26.69
02/19/2014	Penalty				26.69	2.67	29.36
02/28/2014	Charge	02/12/2014	142667	8379	29.36	38.82	68.18
03/10/2014	Payment				68.18	-26.69	41.49
03/10/2014	Payment				41.49	-41.49	0.00
03/31/2014	Charge	03/13/2014	148710	6043	0.00	33.78	33.78
04/16/2014	Penalty				33.78	3.38	37.16
04/21/2014	Payment				37.16	-37.16	0.00
04/30/2014	Charge	04/17/2014	169280	20570	0.00	84.26	84.26
05/05/2014	Payment				84.26	-33.78	50.48
05/05/2014	Payment				50.48	-50.48	0.00
05/30/2014	Charge	05/16/2014	190772	21492	0.00	87.84	87.84
06/16/2014	Payment				87.84	-87.84	0.00
06/30/2014	Charge	06/17/2014	226721	35949	0.00	140.09	140.09
07/08/2014	Payment				140.09	-140.09	0.00
07/31/2014	Charge	07/16/2014	272634	45913	0.00	181.72	181.72
08/06/2014	Payment				181.72	-181.72	0.00
08/29/2014	Charge	08/15/2014	289445	16811	0.00	70.51	70.51
09/11/2014	Payment				70.51	-70.51	0.00
09/30/2014	Charge	09/16/2014	304805	15360	0.00	67.12	67.12

01/13/2017 11:20:06 AM



Customer Transaction Summary

DONA ANA MUTUAL DOMESTIC WATER

Customer Information

Account No: 235123
SHERRY BACA
800 THORPE RD
LAS CRUCES, NM 88007-
Location Information

800 W THORPE RD
LAS CRUCES, NM 88007-

Date	Type	Read Date	Reading	Usage	Prior Balance	Transaction Amount	Balance
10/07/2014	Payment	10/17/2014	312562	7757	67.12	-67.12	0.00
10/31/2014	Charge				0.00	36.30	36.30
11/07/2014	Payment				36.30	-36.30	0.00
11/28/2014	Charge	11/14/2014	319149	6587	0.00	33.78	33.78
12/12/2014	Payment				33.78	-33.78	0.00
12/31/2014	Charge	12/15/2014	326626	7477	0.00	36.30	36.30
01/15/2015	Payment				36.30	-36.30	0.00
01/30/2015	Charge	01/16/2015	329709	3083	0.00	26.69	26.69
02/17/2015	Payment				26.69	-26.69	0.00
02/27/2015	Charge	02/13/2015	333850	4141	0.00	28.97	28.97
03/16/2015	Payment				28.97	-28.97	0.00
03/31/2015	Charge	03/16/2015	342389	8539	0.00	38.82	38.82
04/17/2015	Payment				38.82	-38.82	0.00
04/30/2015	Charge	04/15/2015	354796	12407	0.00	56.95	56.95
05/15/2015	Payment				56.95	-56.95	0.00
05/29/2015	Charge	05/14/2015	376640	21844	0.00	87.84	87.84
06/15/2015	Payment				87.84	-87.84	0.00
06/30/2015	Charge	06/15/2015	390944	14304	0.00	63.73	63.73
07/15/2015	Payment				63.73	-63.73	0.00
07/31/2015	Charge	07/14/2015	411059	20115	0.00	84.26	84.26

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F = First Bill

L = Final Bill

U = Unclosed Transaction

Page

2

Created Date	Created By	Subject	Description
08/15/2015	Cynthia Shelsea	RETURN MAIL	RETURN TO SENDER BACA, SHERRY A 162 SHAWNEE LAS CRUCES NM 88007 - 1144 08.04.15
09/28/2015	Cynthia Shelsea	RETURN MAIL	RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
02/08/2016	Julie Martinez	RETURN MAIL	12/07/15 RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
02/19/2016	Julie Martinez	RETURN MAIL	07/12/15 RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
03/08/2016	Julie Martinez	RETURN MAIL	3.1.16 RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
04/11/2016	Julie Martinez	RETURN MAIL	4.5.16 FORWARD TIME EXP RETURN TO SENDER BACA SHERRY A 162 SHAWNEE LAS CRUCES NM 88007-1144
09/23/2016	Julie Martinez	ACH PAYMENT	TRIED TO CONTACT MRS BACA ABOUT ACH PAYMENT. GOT A BUSY SIGNAL JM
09/29/2016	Julie Martinez	PAYMENT	TODAY MR BACA CAME IN TO PROTEST THE METER. HE DID STOP PAYMENT FOR AUTOPAY THIS MONTH. HE ALSO MADE A \$100 PAYMENT AND HE IS AWARE OF THE POLICY AND PROCEDURE. HE DID MENTION THAT HE WILL NOT PAY THE BALANCE IF THE TEST RESULTS COME BACK AS A GOOD WORKING METER AND HE WOULD PROCEED WITH AN
11/15/2016	Julie Martinez	EXCEPTIONS	ON 11.14.16 MRS BACA CAME IN TO PAY \$100.00 TO THE ACCT. SHE ALSO REQUESTED FORMS TO PROTEST THE BOARD. I DID NOTIFY HER THAT WE SENT THE FORMS VIA MAIL AND SHE STATED THEY DID NOT RECEIVE THEM. SHE DID GET A
12/14/2016	Julie Martinez	RETURN BILL	12/04/16 RETURN TO SENDER NOT DELIVERABLE AS ADDRESSED UNABLE TO FORWARD
12/27/2016	Julie Martinez	MAIL	CUSTOMER UPDATED WITH POST OFFICE TO RECEIVE MAIL.

**Water Technology Associates
Douglas Roby
3501 Mesilla Hills Dr.
Las Cruces, NM 88005**

Service Requested by:

Dona Ana Mutual Domestic
PO Box 866
Dona Ana, NM 88032

Invoice No. 16523

Date: 10/15/16

Service Performed on: 10/10/16

PO No. 170

Parameter

Test Results

Cost

800 Thorpe
Neptune 1834348484

1.5% slow @15 gpm
2% Fast @ 2 gpm

\$15.00

1% Fast means that for every 1000 gallons of water measured by the meter, the customer receives 990 gallons of water. 1% slow means that for every 1000 gallons of water measured, the customer receives 1010 gallons.



Dona Ana MDWCA

Service Order

Completed

Job Date: 10/4/2016 8:00 AM

Job Code: MCO - Meter Changeout

Group: Water

Staff: Dona Ana

Service Order #: SO01171FY17

Job Action: Service Action

Issued By: Cyndi Shelsea

Requested By: SHERRY BACA

Location: 800 THORPE RD LAS CRUCES NM 88007

Account: 02-03512-03 SHERRY BACA

Services

Service	Action	Current Meter #	Meter Serial #	Remote Id #	Scale	Last Read	Reading	New Meter #	Set Reading
100 - Water	Swap	1834348484	92569072	1834348484	1	807,850			
101 - Water Cons	No Action				0	0			

Order Notes: PLEASE PULL METER AND TAKE IN FOR TESTING. PURCHASE ORDER HAS BEEN ISSUED JUST NEEDS TO BE PRINTED. THANKS. CYNDI

Completion Notes: OLD METER 92569072
OLD SERIAL 1834348484
OLD READING 810701
NEW METER 69987803
NEW SERIAL 1543170726
NEW READING 0.09
METER REPLACED FOR TESTING
COMPLETED BY GEORGE
JM

Completion Date:

Worked By:

Approved By:



Dona Ana MDWCA

Service Order

Completed

Job Date: 9/26/2016 8:00 AM
Job Code: LEAK - CHECK FOR LEAK
Group: Water
Staff: Dona Ana

Service Order #: SO01097FY17
Job Action: Miscellaneous
Issued By: Iness Herrera
Requested By: SHERRY BACA

Location: 800 THORPE RD LAS CRUCES NM 88007
Account: 02-03512-03 SHERRY BACA

Services

Service	Action	Current Meter #	Meter Serial #	Remote Id #	Scale	Last Read	Reading	New Meter #	Set Reading
100 - Water	No Action	1834348484	92569072	1834348484	1	807,850			
101 - Water Cons	No Action				0	0			

Order Notes: PLEASE MEET WITH CUSTOMER 9 OCLOCK ON THURSDAY 29. PLEASE TAKE RR AND CHECK METER, SEPT. BILL IS TOO HIGH. IH

575-915-4570 MR. BACA

Completion Notes: READ 810037
NO LEAKS ON THIS ADDRESS
FLOW RATE 0.00
TALKED TO CUSTOMER
COMPLETED BY AL
JM

Completion Date:

Worked By:

Approved By:



DAMDWCA Customer Service Department Report

19 January 2017

I. Billing:

1. Billings was submitted and approved on December 30, 2016. Billing should be printed and mailed out on January 3, 2017.

II. Penalties:

1. Penalties for December totaled: \$ 4,942.29
2. Penalties will be processed on January 25, 2017.

III. Disconnects:

1. On Tuesday, December 27, 2016 we disconnected accounts for non-payment. There were 156 accounts up for disconnection. A total of 45 were disconnected.

Dona Ana: 30

Ft. Selden: 13

Picacho Hills: 2

Fairview: 0

Previously Locked: 15

Paid prior to disconnection: 88

Removed due to billing issues: 8

Total Reconnections for December 2016: 39

2. Disconnections are scheduled for Monday, January 23, 2017.

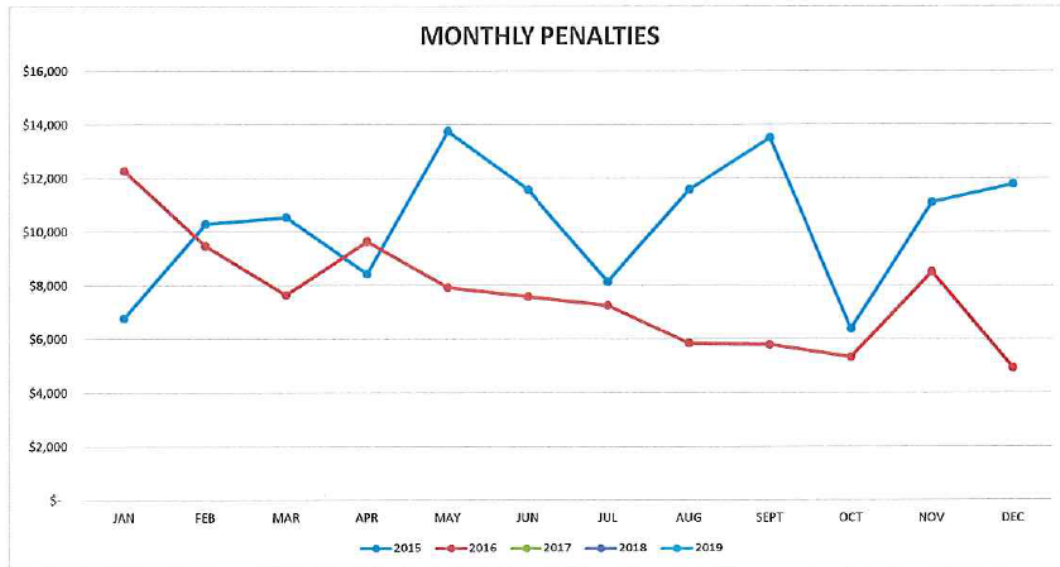
IV. Membership Certificates: Membership certificates are ready for signatures.

V. Document Scanning: Scanning is done on a daily basis if time is available. Towards the end of the month is when we catch up to items we were not able to scan earlier in the month.

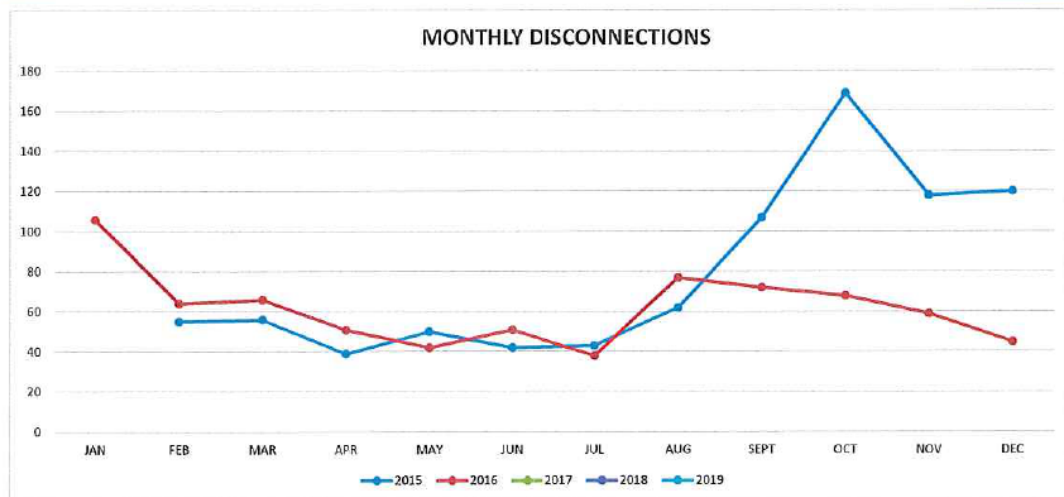
- I. Total Membership as of January 10, 2017: 4,543

- II. Total number of Connections as of January 10, 2017: 5,667

Monthly Penalties

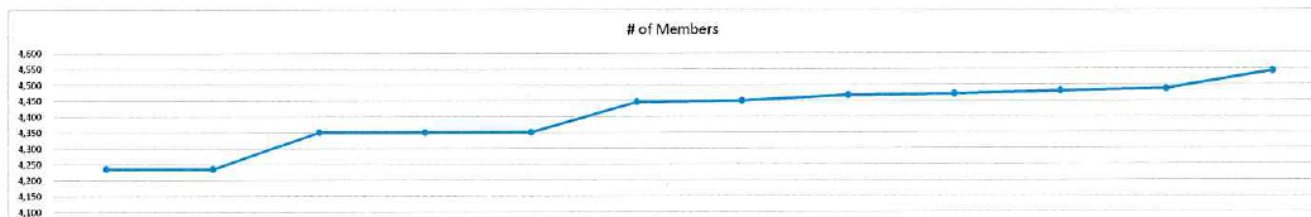
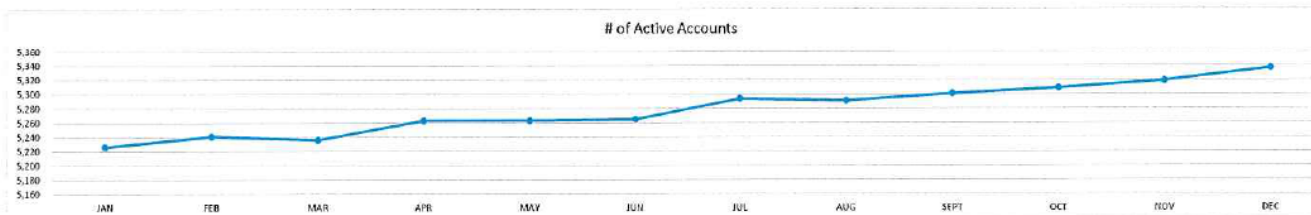
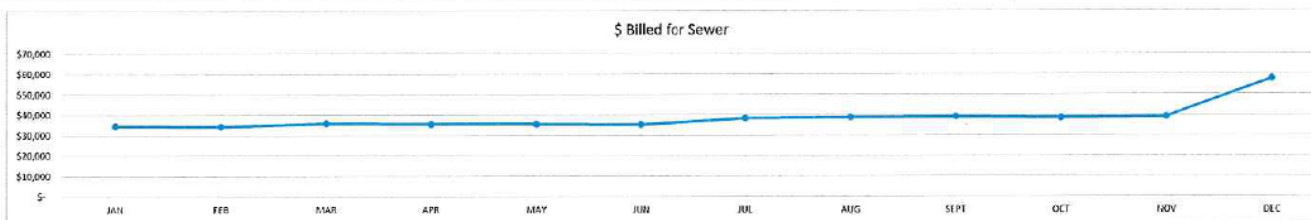
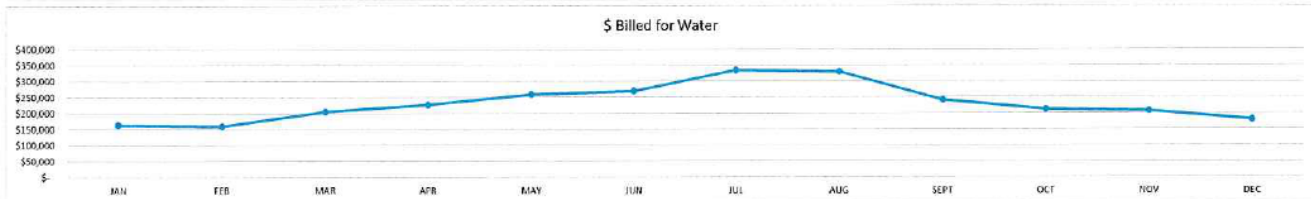
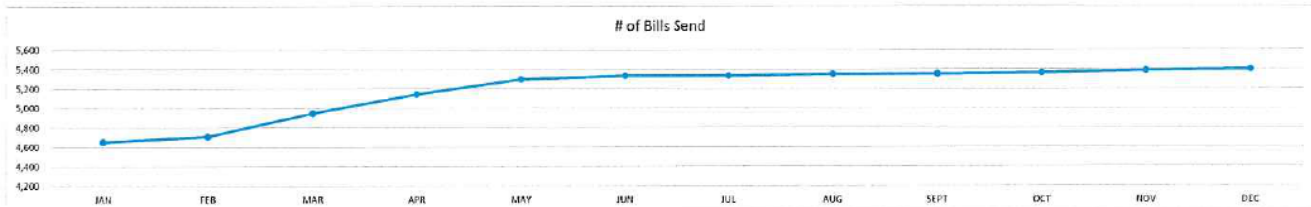
[illegible]

Monthly Disconnections

[illegible]

2016 Billing Summary

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
# of Bills Send	4,656	4,713	4,950	5,148	5,301	5,336	5,337	5,352	5,354	5,366	5,389	5,402
\$ Billed for Water	\$ 164,641	\$ 160,021	\$ 205,079	\$ 227,043	\$ 259,649	\$ 270,651	\$ 335,180	\$ 330,720	\$ 242,398	\$ 212,630	\$ 208,109	\$ 180,595
\$ Billed for Sewer	\$ 34,633	\$ 34,443	\$ 36,031	\$ 35,577	\$ 35,625	\$ 35,411	\$ 38,493	\$ 38,872	\$ 39,211	\$ 38,723	\$ 39,261	\$ 57,869
# of Active Accounts	5,226	5,241	5,236	5,263	5,263	5,263	5,294	5,291	5,301	5,309	5,319	5,337
# of Members	4,236	4,236	4,351	4,351	4,351	4,447	4,451	4,468	4,472	4,481	4,487	4,543



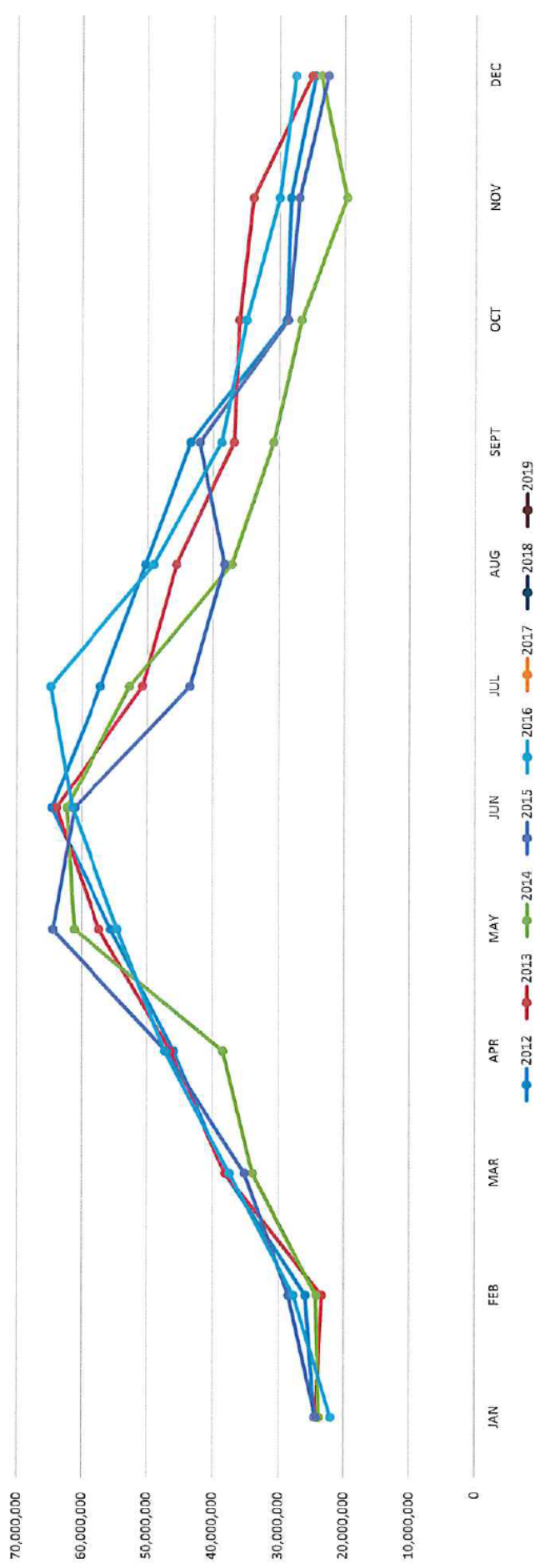
DOÑA ANA WATER SYSTEMS PUMPING DATA

January 13, 2017

Doña Ana MDWCA Pumping Data 2012-2019
LRG-1905, 1905 S, 1905-S-1, 1905-S-2, 1905-S-3, 1905-S-4

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yrly. Gal. Total	Acre Feet
2012	24,432,587	25,782,264	38,044,794	45,962,262	55,513,568	64,595,847	57,170,585	50,339,544	43,466,702	28,850,122	28,243,781	24,453,634	486,855,690	1,494,105
2013	24,249,939	23,329,610	38,064,981	46,462,497	57,317,163	63,880,675	50,741,546	45,583,545	36,827,179	36,049,128	33,950,110	24,942,391	481,398,764	1,477,359
2014	23,766,965	24,148,114	33,926,528	38,390,499	61,134,851	62,314,015	52,701,447	37,175,209	30,841,408	26,531,104	19,621,484	23,514,412	434,066,036	1,332,100
2015	24,190,459	28,421,869	35,139,500	47,094,453	64,441,095	61,109,043	43,547,088	38,263,107	42,048,368	28,646,735	26,908,590	22,478,862	462,289,169	1,418,713
2016	21,917,333	27,667,934	37,409,118	47,305,711	54,528,331	61,418,100	64,814,800	49,086,700	38,724,900	34,980,100	29,969,000	27,447,400	495,269,427	1,519,926
2017													0	0.000
2018													0	0.000
2019													0	0.000

DOÑA ANA PUMPING DATA



DOÑA ANA WATER SYSTEMS PUMPING DATA

Doña Ana MDWCA at Ft. Selden Pumping Data 2012-2019 LRG 80-S-2, 80-S-4, 80-POD6

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yrly. Gal. Total	Acre Feet
2014	2,933,000	2,738,994	3,784,702	4,294,279	5,251,524	6,367,011	5,229,115	4,179,437	3,453,971	3,132,991	2,377,540	2,371,998	46,114,562	141,520
2015	2,422,723	2,233,153	3,412,623	3,874,341	4,216,092	5,056,619	5,091,282	4,068,880	4,292,296	2,790,836	2,376,026	2,183,010	42,017,881	128,948
2016	2,331,220	2,822,148	3,549,071	3,555,730	5,567,131	6,325,250	9,094,146	7,172,737	4,176,932	2,210,441	2,333,818	2,341,439	51,480,063	157,987
2017													0	0.000
2018													0	0.000
2019													0	0.000

FT. SELEDEN PUMPING DATA



DOÑA ANA WATER SYSTEMS PUMPING DATA

Doña Ana MDWCA at Picacho Hills Pumping Data 2012-2019 LRG-4250, 4250-S, 4250-S-2

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yrly. Gal. Total	Acre Feet
2014	7,127,600	7,538,000	9,229,176	10,473,776	12,509,408	13,558,832	12,891,892	10,678,512	9,388,149	9,588,205	7,655,945	7,394,480	118,033,975	362.233
2015	6,594,504	6,131,834	8,739,758	10,213,292	11,057,268	12,772,516	11,534,792	11,617,400	10,691,123	8,823,303	7,393,799	6,115,782	111,685,371	342.750
2016	5,803,070	6,625,130	8,903,256	9,656,308	11,938,800	13,382,000	19,500,100	18,774,500	11,995,200	10,128,400	9,237,600	7,779,700	133,724,064	410.384
2017													0	0.000
2018													0	0.000
2019													0	0.000

PICACHO HILLS PUMPING DATA

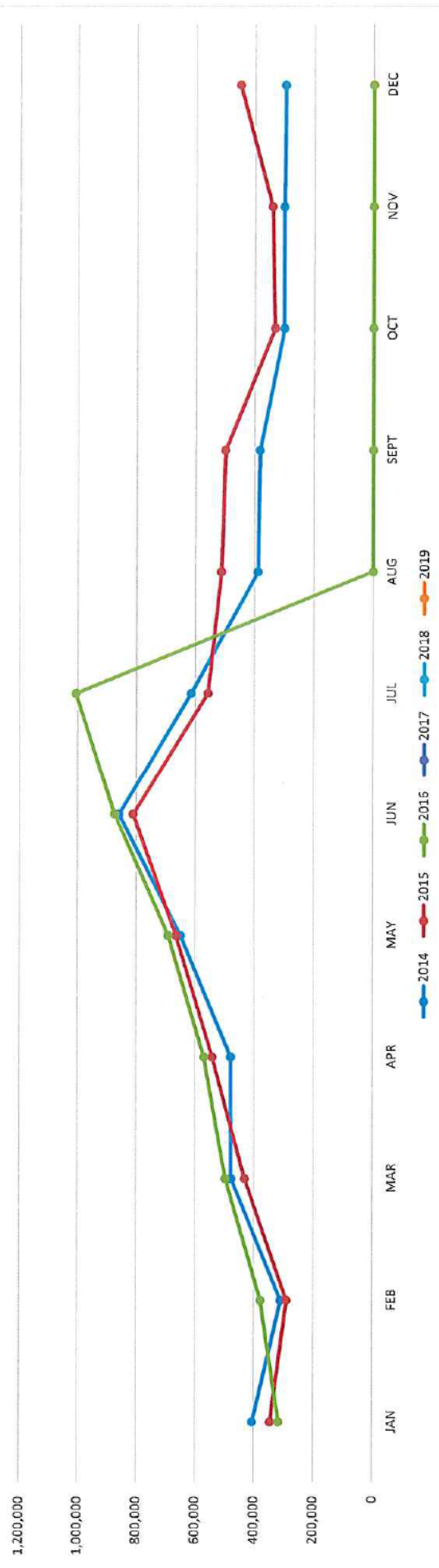


DOÑA ANA WATER SYSTEMS PUMPING DATA

Doña Ana MDWCA at Fairview Pumping Data 2012-2019 LRG -15880 POD 1, LRG -15880 POD 2

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yrly. Gal. Total	Acre Feet
2014	404,930	308,900	476,600	478,764	649,720	859,330	614,320	389,240	382,830	300,450	301,300	296,600	5,462,984	16.765
2015	344,640	288,540	430,580	541,400	664,440	810,570	556,890	512,000	498,900	331,030	340,530	449,600	5,769,120	17.705
2016	316,100	377,000	496,000	569,400	691,200	874,300	1,006,100	0	0	0	0	0	4,330,100	13.289
2017													0	0.000
2018													0	0.000
2019													0	0.000

FAIRVIEW PUMPING DATA



PROJECT MANAGERS REPORT 1/5/2017

PICACHO HILLS PROJECTS

TANK @ PICACHO HILLS

- General Hydronic's Inc. has completed the bore across Mira Montes. Pipe installation and connection from the tanks to the 12-inch waterline is in the process. The Booster Skid is estimated to arrive in January 2017. Doña Ana MDWCA is in the process of working with a contractor on the quote for the PRV's.

DISTRICT 5 WASTEWATER DISCHARGE PERMIT

- Our discharge permit was submitted to New Mexico Environmental Department (NMED) Ground Water Quality Bureau (GWQB) for review and approval in October 2015.. However, NMED has indicated that review and/or approval of the permit could extend up to 12 months.

FAIRVIEW PROJECTS

Fairview Water II

- An alternate route has been planned on the south side of Picacho Ave. and preliminary plans have been submitted to Doña Ana Mutual Domestic Water Consumers Association (DAMDWCA), the Doña Ana County (DAC), New Mexico Environmental Department (NMED), and New Mexico Department of Transportation (NMDOT). Plans have been reviewed by Doña Ana MDWCA and will be submitted the first of the year.

DONA ANA PROJECTS

South East Collection

- The Vacuum Building Station Building and Force Main water project has been bid. DJM Construction is the low bidder. SMA is working on finalizing the bidding documents and scheduling a start date. The vacuum station building permit is ready to be release to DJM Construction.

Well #7 and Well #5

- Well #7 quote is being worked on to bail the gravel out of the bottom of the well. Well #5 quotes will be received the second week of January 2017.

Transmission Waterlines

- Work on the transmission waterline located on Valley and Taylor has been on a halt for the holidays. There is still a skeleton crew working this week repairing driveways after the rain that was received two weeks ago, the crew is also placing pipe were needed. The week before the holidays a lot of progress was made. One day 1000 linear feet was placed and around 750 linear feet was placed another day. No pipe or major work is going on this past week. This week one crew will start going across Taylor Road and up to the railroad tracks. The second crew will

continue up Taylor Road to Elks. The third crew will continue pushing pipe through the casing at the Leasburg Extension. Work will resume January 3, 2017.

RADIUM SPRINGS

Radium Springs Water

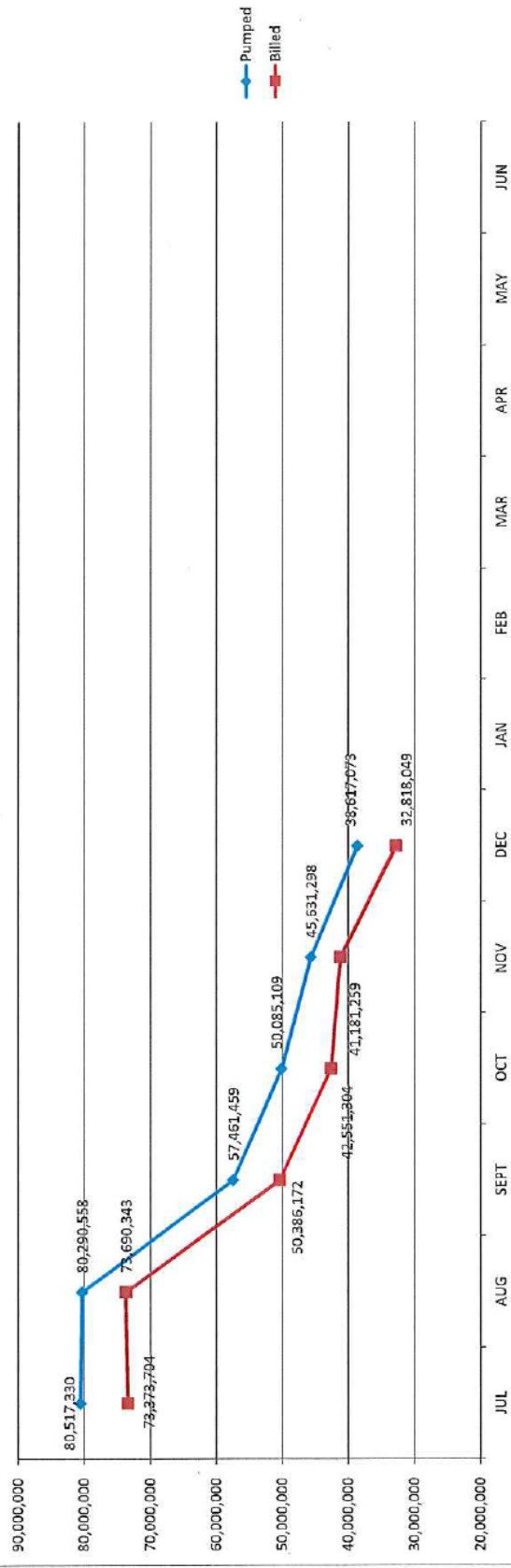
- SMA submitted preliminary plans to Dona Ana MDWCA for the second review. Plans will be submitted back to SMA with redlines the first week of January 2017.

Well #11

- The required samples have been taken that were required by NMED and results have been received. We were advised that we are to take and submit another sample because we are required to have two consecutive samples for two different quarters before the Well can be placed online. DAMDWCA tried to take the second round of samples but is unable to take the samples. The well is experiencing something wrong and must be pulled to see what the problem is. The pump seems to be froze and we are not sure if something got lodged in the submersible pump. Scheduling for the well to be pulled is being coordinated.

c	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Yrly. Gal Total
Pumped	80,517,330	80,290,558	57,461,459	50,085,109	45,631,298	38,617,073							352,602,827
Billed	73,373,704	73,690,343	50,386,172	42,551,304	41,181,259	32,818,049							314,000,831
Flushing/Breaks													-
Unbilled	55,431	49,105	35,476	26,841	14,866	-							181,719
Water Loss	7,088,195	6,551,110	7,039,811	7,506,964	4,435,173	5,799,024							38,420,277
% of Loss	9%	8%	12%	15%	10%	15%							11%
Picacho Hills													
Pumped	13,514,800	15,242,700	12,478,900	9,565,800	10,943,200	8,626,000							70,371,400
Billed	11,644,585	12,538,947	10,245,259	8,561,688	9,274,259	5,996,642							59,261,380
Unbilled	14,089	10,750	9,958	6,032	-	-							40,829
Water Loss	1,856,126	2,693,003	2,223,683	998,080	1,668,941	1,629,358							11,110,020
	14%	18%	18%	10%	15%	19%							16%
Dona Ana/Radium/Fairview													
Pumped	67,002,530	65,047,858	44,982,559	40,517,309	34,688,098	29,991,073							282,229,427
Billed	61,729,119	61,151,396	40,140,913	33,989,616	31,907,000	25,821,407							254,739,451
Unbilled	41,342	38,355	25,518	20,809	14,866	-							140,890
Water Loss	5,232,069	3,858,107	4,816,128	6,505,884	2,765,232	4,169,666							27,349,086
	8%	6%	11%	16%	8%	14%							10%

Gallons Pumped vs Gallons Sold





Dona Ana MDWCA

Bank Transaction Report

Transaction Detail

Issued Date Range: 12/01/2016 - 12/31/2016

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: - Operating Account							
Bank Draft							
12/01/2016	12/31/2015	DFD0362FY17	UNUM	Accounts Payable	Pending Clear	Bank Draft	-968.62
12/01/2016	12/31/2015	DFD0366FY17	New Mexico State Tax & Revenue	Accounts Payable	Pending Clear	Bank Draft	-70.01
12/01/2016	12/31/2015	DFD0367FY17	New Mexico State Tax & Revenue	Accounts Payable	Pending Clear	Bank Draft	-899.07
12/01/2016	12/31/2015	DFD0368FY17	New Mexico State Tax & Revenue	Accounts Payable	Pending Clear	Bank Draft	-277.13
12/01/2016	12/31/2015	DFD0425FY17	Verizon Wireless	Accounts Payable	Pending Clear	Bank Draft	-563.05
12/02/2016	12/31/2015	DFD0404FY17	Authorize.net	Accounts Payable	Pending Clear	Bank Draft	-75.55
12/05/2016	12/31/2015	DFD0405FY17	Comcast	Accounts Payable	Pending Clear	Bank Draft	-169.36
12/05/2016	12/31/2015	DFD0406FY17	8 X 8 INC	Accounts Payable	Pending Clear	Bank Draft	-719.37
12/06/2016	12/31/2015	DFD0407FY17	Southwest Disposal	Accounts Payable	Pending Clear	Bank Draft	-187.14
12/06/2016	12/31/2015	DFD0408FY17	Delta Dental of New Mexico	Accounts Payable	Pending Clear	Bank Draft	-527.98
12/06/2016	12/31/2015	DFD0409FY17	WEX Fleet Universal	Accounts Payable	Pending Clear	Bank Draft	-1,471.20
12/07/2016	12/31/2015	DFD0410FY17	Kosh Solutions	Accounts Payable	Pending Clear	Bank Draft	-1,705.89
12/12/2016	12/31/2015	DFD0401FY17	New Mexico Child Support Enforcement Division	Accounts Payable	Pending Clear	Bank Draft	-184.62
12/12/2016	12/31/2015	DFD0411FY17	Wells Fargo Bank	Accounts Payable	Pending Clear	Bank Draft	-2,054.27
12/12/2016	12/31/2015	DFD0422FY17	Wells Fargo Bank	Accounts Payable	Pending Clear	Bank Draft	-1,365.19
12/12/2016	12/31/2015	DFD0428FY17	Wells Fargo Bank	Accounts Payable	Pending Clear	Bank Draft	-309.52
12/13/2016	12/31/2015	DFD0402FY17	Public Employees Retirement Association	Accounts Payable	Pending Clear	Bank Draft	-4,859.48
12/13/2016	12/31/2015	DFD0403FY17	Internal Revenue Service	Accounts Payable	Pending Clear	Bank Draft	-6,635.44
12/20/2016	12/31/2015	DFD0424FY17	Southwest Disposal	Accounts Payable	Pending Clear	Bank Draft	-106.05
12/22/2016	12/31/2015	DFD0421FY17	NMI Health Connections	Accounts Payable	Pending Clear	Bank Draft	-9,669.23
12/22/2016	12/31/2015	DFD0422FY17	USDA-RUS	Accounts Payable	Pending Clear	Bank Draft	-7,291.00
12/22/2016	12/31/2015	DFD0423FY17	USDA-RUS	Accounts Payable	Pending Clear	Bank Draft	-2,376.00
12/23/2016	12/31/2015	DFD0412FY17	New Mexico Child Support Enforcement Division	Accounts Payable	Pending Clear	Bank Draft	-184.62
12/27/2016	12/31/2015	DFD0418FY17	Internal Revenue Service	Accounts Payable	Pending Clear	Bank Draft	-7,135.93
12/27/2016	12/31/2015	DFD0419FY17	Public Employees Retirement Association	Accounts Payable	Pending Clear	Bank Draft	-4,816.68
12/27/2016	12/31/2015	DFD0420FY17	VISION SERVICE PLAN	Accounts Payable	Pending Clear	Bank Draft	-177.44
12/28/2016	12/31/2015	DFD0429FY17	Comcast	Accounts Payable	Pending Clear	Bank Draft	-219.36
12/30/2016	12/31/2015	DFD0413FY17	Wells Fargo Bank	Accounts Payable	Pending Clear	Bank Draft	-874.03
12/30/2016	12/31/2015	DFD0431FY17	New Mexico State Tax & Revenue	Accounts Payable	Outstanding	Bank Draft	-81.70
12/30/2016	12/31/2015	DFD0432FY17	New Mexico State Tax & Revenue	Accounts Payable	Outstanding	Bank Draft	-590.66
12/30/2016	12/31/2015	DFD0433FY17	Internal Revenue Service	Accounts Payable	Outstanding	Bank Draft	-73.52
12/30/2016	12/31/2015	DFD0435FY17	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Outstanding	Bank Draft	-86.60
12/30/2016	12/31/2015	DFD0436FY17	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Outstanding	Bank Draft	-111.23
12/30/2016	12/31/2015	DFD0437FY17	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Outstanding	Bank Draft	-26.01
12/31/2016		DFD0371FY17	MEGAHURTZ COMPUTER CONSULTING, INC.	Accounts Payable	Outstanding	Bank Draft	-54.15

Bank Transaction Report

Issued Date Range: 12/01/2016 - 12/31/2016 Cleared Date Range: -
Bank Draft Total: (95) -56,918.11

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
12/07/2016	12/31/2016	22123	EVA VALERIO	Utility Billing	Pending Clear	Check	-73.82
12/07/2016	12/31/2016	22124	BARBARA BLACK	Utility Billing	Pending Clear	Check	-79.11
12/07/2016	12/31/2016	22125	ELSA HENRY	Utility Billing	Pending Clear	Check	-50.41
12/07/2016	12/31/2016	22126	HERMINIA LOPEZ	Utility Billing	Pending Clear	Check	-53.82
12/08/2016	12/31/2016	22127	AFTER HOURS CLEANING SERVICE	Accounts Payable	Pending Clear	Check	-541.56
12/08/2016	12/31/2016	22128	ALVAREZ, MARY	Accounts Payable	Outstanding	Check	-21.15
12/08/2016	12/31/2016	22129	American Document Services	Accounts Payable	Pending Clear	Check	-67.26
12/08/2016	12/31/2016	22130	Big Star Hardware	Accounts Payable	Pending Clear	Check	-569.01
12/08/2016	12/31/2016	22131	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Pending Clear	Check	-19.29
12/08/2016	12/31/2016	22132	DPC Industries, Inc.	Accounts Payable	Pending Clear	Check	-746.75
12/08/2016	12/31/2016	22133	DR. KURT ANDERSON	Accounts Payable	Pending Clear	Check	-190.00
12/08/2016	12/31/2016	22134	FIG Publications, LLC.	Accounts Payable	Outstanding	Check	-454.26
12/08/2016	12/31/2016	22135	GEO Test	Accounts Payable	Pending Clear	Check	-55.00
12/08/2016	12/31/2016	22136	HD Supply Waterworks LTD	Accounts Payable	Pending Clear	Check	-14,254.41
12/08/2016	12/31/2016	22137	Melton, James	Accounts Payable	Outstanding	Check	-190.00
12/08/2016	12/31/2016	22138	New Mexico Finance Authority	Accounts Payable	Pending Clear	Check	-11,576.57
12/08/2016	12/31/2016	22139	New Mexico Rural Water Association	Accounts Payable	Pending Clear	Check	-2,680.00
12/08/2016	12/31/2016	22140	NM WATER & WASTEWATER ASSOCIATION	Accounts Payable	Pending Clear	Check	-45.00
12/08/2016	12/31/2016	22141	O'Reilly Auto Parts	Accounts Payable	Pending Clear	Check	-473.14
12/08/2016	12/31/2016	22142	Pitney Bowes Global Financial Services LLC	Accounts Payable	Pending Clear	Check	-402.50
12/08/2016	12/31/2016	22143	Raymond J. Ponteri	Accounts Payable	Pending Clear	Check	-190.00
12/08/2016	12/31/2016	22144	Southwest Well Scan	Accounts Payable	Pending Clear	Check	-800.00
12/08/2016	12/31/2016	22145	STULL, JAMIE	Accounts Payable	Pending Clear	Check	-190.00
12/08/2016	12/31/2016	22146	Tyler Technologies	Accounts Payable	Pending Clear	Check	-619.24
12/08/2016	12/31/2016	22147	United Rentals	Accounts Payable	Pending Clear	Check	-265.26
12/08/2016	12/31/2016	22148	Wagner Rental	Accounts Payable	Pending Clear	Check	-417.90
12/08/2016	12/31/2016	22149	Water Technology Associates	Accounts Payable	Pending Clear	Check	-330.18
12/13/2016	12/31/2016	22150	New Mexico Mutual Casualty Company	Accounts Payable	Pending Clear	Check	-2,290.00
12/13/2016	12/31/2016	22151	Elephant Butte Irrigation District	Accounts Payable	Pending Clear	Check	-50.00
12/20/2016	12/31/2016	22152	Baker Utility Supply Corp.	Accounts Payable	Pending Clear	Check	-18,439.56
12/20/2016	12/31/2016	22153	Butt Thornton & Baehr PC	Accounts Payable	Outstanding	Check	-39.71
12/20/2016	12/31/2016	22154	City of Las Cruces	Accounts Payable	Pending Clear	Check	-16.87
12/20/2016	12/31/2016	22155	DE'AUN WILLOUGHBY CPA, PC	Accounts Payable	Outstanding	Check	-11,346.56
12/20/2016	12/31/2016	22156	Dona Ana County	Accounts Payable	Outstanding	Check	-50.00
12/20/2016	12/31/2016	22157	DPC Industries, Inc.	Accounts Payable	Pending Clear	Check	-742.66
12/20/2016	12/31/2016	22158	DR. KURT ANDERSON	Accounts Payable	Pending Clear	Check	-190.00
12/20/2016	12/31/2016	22159	Elephant Butte Irrigation District	Accounts Payable	Pending Clear	Check	-2,916.67
12/20/2016	12/31/2016	22160	HD Supply Waterworks LTD	Accounts Payable	Pending Clear	Check	-7,748.32
12/20/2016	12/31/2016	22161	Justin Sparks	Accounts Payable	Pending Clear	Check	-570.00
12/20/2016	12/31/2016	22161	Lowie's Commercial Services	Accounts Payable	Pending Clear	Check	-923.92

Bank Transaction Report

Issued Date Range: 12/01/2016 - 12/31/2016 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
12/20/2016	12/31/2016	22162	Lubrication Engineers, Inc.	Accounts Payable	Pending Clear	Check	-1,142.52
12/20/2016	12/31/2016	22163	Melton, James	Accounts Payable	Outstanding	Check	-190.00
12/20/2016	12/31/2016	22164	New Mexico Water and Wastewater Association	Accounts Payable	Pending Clear	Check	-345.00
12/20/2016	12/31/2016	22165	NMED Utility Operator Certification Program	Accounts Payable	Pending Clear	Check	-30.00
12/20/2016	12/31/2016	22166	O'Reilly Auto Parts	Accounts Payable	Pending Clear	Check	-79.84
12/20/2016	12/31/2016	22167	Postal Pros, Inc.	Accounts Payable	Pending Clear	Check	-2,454.15
12/20/2016	12/31/2016	22168	Raymond J. Ponteri	Accounts Payable	Outstanding	Check	-95.00
12/20/2016	12/31/2016	22169	Renegade Construction, LLC	Accounts Payable	Pending Clear	Check	-15,637.21
12/20/2016	12/31/2016	22170	RICOH	Accounts Payable	Pending Clear	Check	-668.03
12/20/2016	12/31/2016	22171	Southwest Analytical Services	Accounts Payable	Pending Clear	Check	-454.91
12/20/2016	12/31/2016	22172	STULL, JAMIE	Accounts Payable	Outstanding	Check	-190.00
12/20/2016	12/31/2016	22173	Tylar Technologies	Accounts Payable	Pending Clear	Check	-51.00
12/27/2016	12/31/2016	22174	New Mexico Water and Wastewater Association	Accounts Payable	Outstanding	Check	-1,035.00
12/27/2016	12/31/2016	22175	NMED Utility Operator Certification Program	Accounts Payable	Pending Clear	Check	-120.00
12/27/2016	12/31/2016	22176	Pollardwater	Accounts Payable	Outstanding	Check	-201.38
12/27/2016	12/31/2016	22177	Turner Electric Motors	Accounts Payable	Outstanding	Check	-546.98
12/27/2016	12/31/2016	22178	Water Technology Associates	Accounts Payable	Outstanding	Check	-105.06
12/27/2016	12/31/2016	22179	LARRY ALEXANDER	Utility Billing	Outstanding	Check	-45.29
12/27/2016	12/31/2016	22180	GLEN PARRY	Utility Billing	Outstanding	Check	-243.42
12/27/2016	12/31/2016	22181	LAUREN CARBAJAL	Utility Billing	Outstanding	Check	-58.10
12/27/2016	12/31/2016	22182	BARBARA ENIKSEN	Utility Billing	Outstanding	Check	-5.04
Check Total: (61)							-104,377.84
EFT							
12/08/2016	12/31/2016	382	Dona Ana County Financial Services	Accounts Payable	Pending Clear	EFT	-9,424.32
12/08/2016	12/31/2016	383	Peters Law Firm, LLC.	Accounts Payable	Pending Clear	EFT	-5,143.30
12/12/2016	12/31/2016	DFTD400FY17	Payroll EFT	Payroll	Pending Clear	EFT	-19,286.57
12/23/2016	12/31/2016	DFTD416FY17	Payroll EFT	Payroll	Pending Clear	EFT	-20,526.12
12/30/2016		384	Dona Ana County Financial Services	Accounts Payable	Outstanding	EFT	-9,175.33
EFT Total: (5)							-63,555.64
Bank Account Total: (101) Report							-224,851.59
Total: (101)							-224,851.59

Summary

Bank Account
[Operating Account](#)

Count	Amount
101	-224,851.59
Report Total:	-224,851.59

Cash Account
[100 100-10-1000 General Checking 5370](#)

Count	Amount
101	-224,851.59
Report Total:	-224,851.59

Transaction Type	Count	Amount
Bank Draft	35	-56,918.11
Check	61	-104,377.84
EFT	5	-63,555.64
Report Total:	101	-224,851.59



Budget Report

Group Summary

For Fiscal: FY 2016 - 2017 Period Ending: 12/31/2016

StateRpt...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Operating Fund						
Revenue						
400 - Interest Income from Bank Accounts and CD's	33,000.00	33,000.00	1,304.04	5,507.19	-27,492.81	83.31 %
410 - Rental Income	5,700.00	5,700.00	0.00	2,375.00	-3,325.00	58.33 %
420 - Water and Wastewater Sales	3,795,500.00	3,795,500.00	265,776.92	2,092,118.30	-1,703,381.70	44.88 %
430 - Miscellaneous	62,000.00	62,000.00	2,548.39	14,801.82	-47,198.18	76.13 %
700 - Water Rights Revenue	175,000.00	175,000.00	16,603.75	75,777.37	-99,222.63	56.70 %
Revenue Total:	4,071,200.00	4,071,200.00	286,233.10	2,190,579.68	-1,880,620.32	46.19 %
Expense						
500 - Personnel Expenses	1,214,500.00	1,214,500.00	79,651.69	490,532.98	723,967.02	59.61 %
505 - Mileage and Per Diem	15,500.00	15,500.00	0.00	2,160.42	13,339.58	86.06 %
515 - Vehicle Expense	39,500.00	39,500.00	2,606.05	16,970.76	22,529.24	57.04 %
520 - Building Expense	2,100.00	2,100.00	0.00	591.78	1,508.22	71.82 %
525 - Utilities	287,550.00	287,550.00	976.78	130,185.51	157,364.49	54.73 %
530 - Telephone	16,300.00	16,300.00	1,282.42	7,580.55	8,719.45	53.49 %
535 - Postage Expense	70,120.00	70,120.00	2,545.74	16,232.45	53,887.55	76.85 %
540 - Office Supplies and Other Expenses	216,965.00	216,965.00	43,534.69	168,288.04	48,676.96	22.44 %
545 - Advertising and Public Relations	9,500.00	9,500.00	454.26	3,359.02	6,140.98	64.64 %
550 - Training Workshops	16,100.00	16,100.00	1,890.00	5,380.00	10,720.00	66.58 %
555 - Annual Audit/Financial Report Expenses	19,000.00	19,000.00	11,346.56	11,346.56	7,653.44	40.28 %
560 - Dues and Board Fees	11,400.00	11,400.00	1,235.00	4,655.00	6,745.00	59.17 %
570 - System Repairs	225,000.00	225,000.00	18,591.65	80,161.68	144,838.32	64.37 %
575 - Professional Services	285,900.00	285,900.00	6,198.57	91,954.75	193,945.25	67.84 %
580 - Contractual Fees and Other Services	63,700.00	63,700.00	1,446.15	10,853.71	52,846.29	82.96 %
585 - Debt Payments	578,800.00	578,800.00	18,472.60	248,275.22	330,524.78	57.11 %
590 - Miscellaneous	351,000.00	351,000.00	1,449.56	175,759.48	175,240.52	49.93 %
Expense Total:	3,422,935.00	3,422,935.00	191,681.72	1,464,287.91	1,958,647.09	57.22 %
Fund: 100 - General Operating Fund Surplus (Deficit):	648,265.00	648,265.00	94,551.38	726,291.77	78,026.77	-12.04 %
Fund: 200 - Grant/Loan Fund						
Revenue						
600 - Grant Revenue	11,221,017.00	11,221,017.00	0.00	1,779,274.71	-9,441,742.29	84.14 %
Revenue Total:	11,221,017.00	11,221,017.00	0.00	1,779,274.71	-9,441,742.29	84.14 %
Expense						
650 - Grant Expense	11,251,525.00	11,251,525.00	79,071.90	2,192,154.53	9,059,370.47	80.52 %
Expense Total:	11,251,525.00	11,251,525.00	79,071.90	2,192,154.53	9,059,370.47	80.52 %
Fund: 200 - Grant/Loan Fund Surplus (Deficit):	-30,508.00	-30,508.00	-79,071.90	-412,879.82	-382,371.82	-1,253.35 %
Fund: 900 - Restricted Reserve Fund						
Expense						
650 - Grant Expense	606,741.00	606,741.00	0.00	131,215.52	475,525.48	78.37 %
740 - Capital Purchases	228,000.00	228,000.00	0.00	64,421.90	163,578.10	71.74 %
Expense Total:	834,741.00	834,741.00	0.00	195,637.42	639,103.58	76.56 %
Fund: 900 - Restricted Reserve Fund Total:	834,741.00	834,741.00	0.00	195,637.42	639,103.58	76.56 %
Report Surplus (Deficit):	-216,984.00	-216,984.00	15,479.48	117,774.53	334,758.53	154.28 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - General Operating Fund	648,265.00	648,265.00	94,551.38	726,291.77	78,026.77
200 - Grant/Loan Fund	-30,508.00	-30,508.00	-79,071.90	-412,879.82	-382,371.82
900 - Restricted Reserve Fund	-834,741.00	-834,741.00	0.00	-195,637.42	639,103.58
Report Surplus (Deficit):	-216,984.00	-216,984.00	15,479.48	117,774.53	334,758.53



Dona Ana MDWCA

Balance Sheet

Account Summary

As Of 12/31/2016

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 100 - General Operating Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	423,658.82	412,442.28	-11,216.54
105 - Due From Other Governments	0.00	225.75	225.75
110 - Accounts Receivable	0.00	-7,425.65	-7,425.65
120 - Fund Transfers	381,643.90	1,133,676.60	752,032.70
130 - Inventories	0.00	0.00	0.00
140 - Prepaid Expenses	0.00	0.00	0.00
145 - Refundable Deposits	0.00	0.00	0.00
146 - Restricted Cash	57,713.91	57,722.56	8.65
147 - Restricted Investments	0.00	0.00	0.00
Total ReportOnly1 10 - Current Assets:	863,016.63	1,596,641.54	733,624.91
ReportOnly1: 15 - Long-term Assets			
150 - Capital Assets, Net	0.00	0.00	0.00
Total ReportOnly1 15 - Long-term Assets:	0.00	0.00	0.00
Total Assets:	863,016.63	1,596,641.54	733,624.91
Liability			
ReportOnly1: 10 - Current Assets			
105 - Due From Other Governments	-921.00	0.00	-921.00
Total ReportOnly1 10 - Current Assets:	-921.00	0.00	-921.00
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	17,003.37	13,955.95	3,047.42
210 - Due to Other Governments	0.00	0.00	0.00
214 - Accrued Payroll	0.00	9,459.56	-9,459.56
222 - Customer Deposits	0.00	0.00	0.00
Total ReportOnly1 20 - Short-term Liabilities:	17,003.37	23,415.51	-6,412.14
ReportOnly1: 25 - Long-term Liabilities			
250 - Compensated Absences	0.00	0.00	0.00
251 - Long-term Debt	0.00	0.00	0.00
Total ReportOnly1 25 - Long-term Liabilities:	0.00	0.00	0.00
Total Liability:	16,082.37	23,415.51	-7,333.14
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	89,393.23	846,934.26	0.00
Total ReportOnly1 30 - Net Assets:	89,393.23	846,934.26	0.00
Total Beginning Equity:	89,393.23	846,934.26	0.00
Total Revenue	3,681,816.38	2,190,579.68	-1,491,236.70
Total Expense	2,924,275.35	1,464,287.91	1,459,987.44
Revenues Over/(Under) Expenses	757,541.03	726,291.77	-31,249.26
Total Equity and Current Surplus (Deficit):	846,934.26	1,573,226.03	726,291.77
Total Liabilities, Equity and Current Surplus (Deficit):	863,016.63	1,596,641.54	733,624.91

Balance Sheet

As Of 12/31/2016

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 200 - Grant/Loan Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
105 - Due From Other Governments	0.00	0.00	0.00
120 - Fund Transfers	-110,838.13	-541,477.99	-430,639.86
146 - Restricted Cash	-96,781.94	0.00	96,781.94
Total ReportOnly1 10 - Current Assets:	-207,620.07	-541,477.99	-333,857.92
ReportOnly1: 15 - Long-term Assets			
150 - Capital Assets, Net	0.00	0.00	0.00
Total ReportOnly1 15 - Long-term Assets:	0.00	0.00	0.00
Total Assets:	-207,620.07	-541,477.99	-333,857.92
Liability			
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	0.00	79,021.90	-79,021.90
Total ReportOnly1 20 - Short-term Liabilities:	0.00	79,021.90	-79,021.90
ReportOnly1: 25 - Long-term Liabilities			
251 - Long-term Debt	0.00	0.00	0.00
Total ReportOnly1 25 - Long-term Liabilities:	0.00	0.00	0.00
Total Liability:	0.00	79,021.90	-79,021.90
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	4,376.22	-207,620.07	0.00
Total ReportOnly1 30 - Net Assets:	4,376.22	-207,620.07	0.00
Total Beginning Equity:	4,376.22	-207,620.07	0.00
Total Revenue	3,404,753.75	1,779,274.71	-1,625,479.04
Total Expense	3,616,750.04	2,192,154.53	1,424,595.51
Revenues Over/(Under) Expenses	-211,996.29	-412,879.82	-200,883.53
Total Equity and Current Surplus (Deficit):	-207,620.07	-620,499.89	-412,879.82
Total Liabilities, Equity and Current Surplus (Deficit):	-207,620.07	-541,477.99	-333,857.92

Balance Sheet

As Of 12/31/2016

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 900 - Restricted Reserve Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
110 - Accounts Receivable	0.00	0.00	0.00
120 - Fund Transfers	-270,805.77	-592,198.61	-321,392.84
146 - Restricted Cash	-125,000.00	0.00	125,000.00
147 - Restricted Investments	1,875,581.00	1,876,336.42	755.42
Total ReportOnly1 10 - Current Assets:	1,479,775.23	1,284,137.81	-195,637.42
Total Assets:	1,479,775.23	1,284,137.81	-195,637.42
Liability			
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	0.00	0.00	0.00
Total ReportOnly1 20 - Short-term Liabilities:	0.00	0.00	0.00
Total Liability:	0.00	0.00	0.00
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	2,122,864.30	1,479,775.23	0.00
Total ReportOnly1 30 - Net Assets:	2,122,864.30	1,479,775.23	0.00
Total Beginning Equity:	2,122,864.30	1,479,775.23	0.00
Total Expense	643,089.07	195,637.42	447,451.65
Revenues Over/(Under) Expenses	-643,089.07	-195,637.42	447,451.65
Total Equity and Current Surplus (Deficit):	1,479,775.23	1,284,137.81	-195,637.42
Total Liabilities, Equity and Current Surplus (Deficit):	1,479,775.23	1,284,137.81	-195,637.42



Dona Ana MDWCA

Income Statement

Group Summary

For Fiscal: FY 2016 - 2017 Period Ending: 12/31/2016

FedRpt2	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - General Operating Fund					
Revenue					
400 - Water Sales	3,682,000.00	3,682,000.00	249,141.86	2,009,552.78	1,672,447.22
405 - Pntly/Disconnects	151,500.00	151,500.00	10,570.94	71,150.00	80,350.00
410 - Installations	153,000.00	153,000.00	23,747.62	94,846.54	58,153.46
430 - Miscellaneous	51,700.00	51,700.00	1,468.64	9,523.17	42,176.83
700 - Investment / Interest	33,000.00	33,000.00	1,304.04	5,507.19	27,492.81
Revenue Total:	4,071,200.00	4,071,200.00	286,233.10	2,190,579.68	1,880,620.32
Expense					
500 - Salaries/Benefits	1,174,300.00	1,174,300.00	77,279.99	470,199.04	704,100.96
510 - Tax / Insurance	299,700.00	299,700.00	2,371.70	155,499.60	144,200.40
515 - Utilities/Fuel/Oil	327,350.00	327,350.00	3,730.40	149,906.89	177,443.11
520 - Supplies/Expense	731,885.00	731,885.00	72,281.90	334,527.64	397,357.36
525 - Debt Services	377,500.00	377,500.00	12,480.60	156,050.89	221,449.11
530 - Interest	201,300.00	201,300.00	5,992.00	92,224.33	109,075.67
580 - Professional fees	310,900.00	310,900.00	17,545.13	105,879.52	205,020.48
Expense Total:	3,422,935.00	3,422,935.00	191,681.72	1,464,287.91	1,958,647.09
Fund: 100 - General Operating Fund Surplus (Deficit):	648,265.00	648,265.00	94,551.38	726,291.77	-78,026.77
Fund: 200 - Grant/Loan Fund					
Revenue					
650 - Grant/Loan Revenue	11,221,017.00	11,221,017.00	0.00	1,779,274.71	9,441,742.29
Revenue Total:	11,221,017.00	11,221,017.00	0.00	1,779,274.71	9,441,742.29
Expense					
660 - Grant/Loan Expense	11,251,525.00	11,251,525.00	79,071.90	2,192,154.53	9,059,370.47
Expense Total:	11,251,525.00	11,251,525.00	79,071.90	2,192,154.53	9,059,370.47
Fund: 200 - Grant/Loan Fund Surplus (Deficit):	-30,508.00	-30,508.00	-79,071.90	-412,879.82	382,371.82
Fund: 900 - Restricted Reserve Fund					
Expense					
520 - Supplies/Expense	228,000.00	228,000.00	0.00	64,421.90	163,578.10
660 - Grant/Loan Expense	606,741.00	606,741.00	0.00	131,215.52	475,525.48
Expense Total:	834,741.00	834,741.00	0.00	195,637.42	639,103.58
Fund: 900 - Restricted Reserve Fund Total:	834,741.00	834,741.00	0.00	195,637.42	639,103.58
Total Surplus (Deficit):	-216,984.00	-216,984.00	15,479.48	117,774.53	-334,758.53

Income Statement

For Fiscal: FY 2016 - 2017 Period Ending: 12/31/2016

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
100 - General Operating Fund	648,265.00	648,265.00	94,551.38	726,291.77	-78,026.77
200 - Grant/Loan Fund	-30,508.00	-30,508.00	-79,071.90	-412,879.82	382,371.82
900 - Restricted Reserve Fund	-834,741.00	-834,741.00	0.00	-195,637.42	-639,103.58
Total Surplus (Deficit):	-216,984.00	-216,984.00	15,479.48	117,774.53	-310,611.92



Dona Ana MDWCA

Project Budget Report

Date Range 07/01/2016 - 12/31/2017

Project Number	Project Name	Group	Period Budget	Period Activity	Variance Favorable (Unfavorable)	Total Budget	Total Activity	Variance Favorable (Unfavorable)
CIF 3177	Colonias Infrastructure Grant/Loan Revenue Account Key CIF 3177	DAMDWCA	188,000.00	5,375.55	-182,624.45	188,000.00	159,419.86	-28,580.14
	Total Revenue:		188,000.00	5,375.55	-182,624.45	188,000.00	159,419.86	-28,580.14
	Total CIF 3177 - Colonias Infrastructure Grant/Loan:		188,000.00	5,375.55	-182,624.45	188,000.00	159,419.86	-28,580.14
CIF 3349	Colonias Infrastructure Program Revenue Account Key CIF 3349	DAMDWCA	677,643.00	0.00	-677,643.00	677,643.00	0.00	-677,643.00
	Total Revenue:		677,643.00	0.00	-677,643.00	677,643.00	0.00	-677,643.00
	Total CIF 3349 - Colonias Infrastructure Program:		677,643.00	0.00	-677,643.00	677,643.00	0.00	-677,643.00
DW 3382	Drinking Water State Revolving Loan Fund Revenue Account Key DW 3382	DAMDWCA	3,000,000.00	128,949.16	-2,871,050.84	3,000,000.00	128,949.16	-2,871,050.84
	Total Revenue:		3,000,000.00	128,949.16	-2,871,050.84	3,000,000.00	128,949.16	-2,871,050.84
	Total DW 3382 - Drinking Water State Revolving Loan Fund:		3,000,000.00	128,949.16	-2,871,050.84	3,000,000.00	128,949.16	-2,871,050.84
RIP 0002	NMED RIP 0002 Revenue Account Key RIP 0002	DAMDWCA	2,000,000.00	0.00	-2,000,000.00	2,000,000.00	0.00	-2,000,000.00
	Total Revenue:		2,000,000.00	0.00	-2,000,000.00	2,000,000.00	0.00	-2,000,000.00
	Total RIP 0002 - NMED RIP 0002:		2,000,000.00	0.00	-2,000,000.00	2,000,000.00	0.00	-2,000,000.00
RIP 2014 - 01	NMED RIP 2014 - 01 Revenue Account Key RIP 2014 - 01	DAMDWCA	2,000,000.00	118,905.25	-1,881,094.75	2,000,000.00	677,418.44	-1,322,581.56
	Total Revenue:		2,000,000.00	118,905.25	-1,881,094.75	2,000,000.00	677,418.44	-1,322,581.56
	Total RIP 2014 - 01 - NMED RIP 2014 - 01:		2,000,000.00	118,905.25	-1,881,094.75	2,000,000.00	677,418.44	-1,322,581.56

Project Budget Report

Date Range 07/01/2016 - 12/31/2017

Project Number
[WTB 271](#)

Project Name
WTB 271

Revenue
Account Key
[WTB 271](#)

Account Name
WTB 271

Group
DAMDWCA

	Period Budget	Period Activity	Variance Favorable (Unfavorable)	Total Budget	Total Activity	Variance Favorable (Unfavorable)
	4,000,000.00	85,745.87	-3,914,254.13	4,000,000.00	1,459,911.87	-2,540,088.13
Total Revenue:	4,000,000.00	85,745.87	-3,914,254.13	4,000,000.00	1,459,911.87	-2,540,088.13
Total WTB 271 - WTB 271:	4,000,000.00	85,745.87	-3,914,254.13	4,000,000.00	1,459,911.87	-2,540,088.13
Report Total:	11,865,643.00	338,975.83	-11,526,667.17	11,865,643.00	2,425,699.33	-9,439,943.67

Group Totals

Group	Period Budget	Period Activity	Variance	
			Favorable (Unfavorable)	Total Activity
DAMDWCA	11,865,643.00	338,975.83	-11,526,667.17	2,425,699.33
Report Revenues Over/(Under) Expenses:	11,865,643.00	338,975.83	-11,526,667.17	2,425,699.33
			-9,439,943.67	-9,439,943.67



Doña Ana Mutual Domestic Water Consumers Association

Policy 1002.17.01 Penalty Policy

Any account that has an unpaid balance as of 3:00 p.m. MST on the 25th of the month (due date)* is subject to a ten percent (10%) penalty.

Statements are mailed the last working day of each month. Accounts not paid in full by 3:00pm on the due date shown on the statement are considered delinquent.

Failure to receive a statement or reminder phone call does not exempt accounts from penalties.

The Association is not responsible for undelivered mail or late remittance made through the U.S. Postal Service. Please notify us if you have not received your statement by the 7th day of the month.

Payments made online via **our website** at www.dawater.org submitted before 3:00 pm MST will be credited the same business day. Payments made online via **our website** at www.dawater.org submitted after 3:00 pm MST on the 25th will be credited next day and will subject to penalties.

This charge will not be reversed or adjusted.

* If the 25th falls on a Saturday, Sunday or official holiday of the Association, the date of the event occurs on the next business day.

Revised and adopted on January 19, 2017; effective January 19, 2017.

Jim Melton, President	Y/N
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Jamie Stull, Vice President	Y/N
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Kurt Anderson, Sec./Treas.	Y/N
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Justin Sparks, Board Member	Y/N
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Ray Ponteri, Board Member	Y/N
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