



Doña Ana Mutual Domestic Water Consumers Association
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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, January 4, 2018 convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Dr. Kurt Anderson, Present

Board Member – Raymond Ponteri, Present

A Quorum was declared

Others in Attendance:

Executive Director – Jennifer Horton

Legal Counsel – Joshua Smith

Community Members – Jim Hayhoe, John Neary, Greg Switzer

Approval of Agenda

Dr. Anderson moved to approve the agenda for the January 4, 2018 Regular Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Executive Director Jennifer Horton requested we remove Item 5 as we are not ready to proceed with the approval of the Via Norte Contract. Dr. Anderson amended his motion to reflect this removal, to which Mr. Stull seconded. The Chair called for a vote on the amended motion. The motion carried by roll call vote 4-0.

Minutes

Dr. Anderson moved to approve the Regular Board Meeting Minutes of December 21, 2017 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Mr. Melton requested two grammatical corrections. Dr. Anderson amended his motion to include the corrections, which Mr. Stull seconded. The Chair called for a vote on the amended minutes; the motion carried by roll call vote 4-0.

New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters list as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised we have twenty-four (24) names on the list; twenty-one (21) are new members, and six (6) are new meters. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Customer Issues and Public Input

Mr. Greg Switzer approached the Board with questions regarding our new Leak Policy with ServLine. He called over the Holiday and spoke with an individual who was unable to answer his questions. Ms. Horton advised ServLine has contacted the Association with regard to their employee who was not able to fulfill Mr. Switzer's needs. The employee in question was a temp and ServLine leadership have requested an opportunity to contact Mr. Switzer directly to ensure all his questions and concerns are addressed. Mr. Switzer was very understanding.

Mr. John Neary addressed the Board with concerns regarding our disconnection policy for past due balances. He was out of state and the only attempt to contact him was through his home line, not his mobile, which he has previously requested be corrected. Mr. Neary is requesting to speak at the Annual Meeting to present alternatives to our policy. Mr. Melton advised we do allow three minutes per member to bring public issues

to the Board. Ms. Horton obtained the updated contact from Mr. Neary to ensure his account is up to date and offered our texting feature be added to his account to avoid future contact frustrations.

Board President Report

Mr. Melton reported we had a busy Holiday season with another busy month coming up. We are working to prepare for the Annual Meeting at the end of January and are ready for the work session we have scheduled today to address the finalization of our Articles of Incorporation and Bylaws.

Staff Reports

Ms. Horton summarized her financial reports. The projects scheduled for our Wastewater Treatment Plant and Radium Springs improvements continue to experience delays. The Environment Department is currently reviewing the submittal from our apparent low bidder for the Via Norte Project.

New Business

None

Unfinished Business

Dr. Anderson moved to Approve the Resolution 2018-01 Open Meetings Act. Mr. Stull seconded the motion. The Chair called for discussion of the motion. Ms. Horton advised this is our standard Open Meetings Act that is updated every year; no changes have been made. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Dr. Anderson moved to Approve the Resolution 2018-02 for the Colonias Application Resolution. Mr. Stull seconded the motion. The Chair called for discussion of the motion. Ms. Horton explained this is the standard application that we submit to NMFA with this year's goal seeking \$1.5 million in funding, however we may not be allocated this entire amount. We tend to do well with this funding agency and typically these projects are with regard to health and safety. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Open Discussion

Mr. Hayhoe inquired as to where we are with the Election? Ms. Horton advised we are currently in election, however District Three is still vacant. We also sent an election update in our recent newsletter.

Adjournment

Mr. Ponteri moved to adjourn at 9:47 a.m. with a second from Dr. Anderson. The Chair called for a vote on the motion. The motion carried by roll call vote 4-0.

Kurt Anderson
Secretary/ Treasurer

Date