



Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88042
Physical Address: 5545 Ledesma Dr. • Las Cruces, NM 88007
(575) 526-4491 Office • (575) 526-9406 Fax

The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, April 5, 2018 convened at 9:00 a.m. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President Melton called the meeting to order at 9:00 a.m. and called roll:

Vice President – Jamie Stull, Present

Secretary/Treasurer – Dr. Kurt Anderson, Present

Board Member – Dan Hortert, Present

Board Member – Tod Roberts, Present

A Quorum was declared

Others in Attendance:

Legal Counsel – Joshua Smith

Community Members – Narciso Valdez

Approval of Agenda

Mr. Roberts moved to approve the agenda for the April 5, 2018 Regular Board Meeting as presented; the motion was seconded by Dr. Anderson. The Chair called for discussion of the motion. Mr. Melton advised there will not be a staff report today as our Executive Director is out of office for an excused absence. The Chair called for a vote on the motion. The motion carried by roll call vote 5-0.

Minutes

Dr. Anderson moved to approve the Regular Board Meeting Minutes of March 15, 2018 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion; none was brought forward. The Chair called for a vote on the minutes; the motion carried by roll call vote 5-0.

New Members & New Meters

Dr. Anderson moved to approve the New Members and New Meters list as presented; the motion was seconded by Mr. Hortert. The Chair called for discussion of the motion. Mr. Melton advised we have four new meters; the remainder are new members for existing properties in our service area. The Chair called for a vote on the motion; the motion carried by roll call vote 5-0.

Customer Issues and Public Input

Mr. Narciso Valdez approached the Board of Directors with concerns regarding the base charge for a meter and the water loss protection that has recently been added to his billing. Mr. Valdez does not agree with the Association's standard base charge, nor does he wish to participate in the water loss protection. Mr. Melton explained that when a customer requests service, it becomes a contract to provide the capability to serve, which includes fixed operating costs. The accepted practice for most utility industries consists of at least two billing parts; the base charge (which is the cost of doing business), and the utilization or usage charge (based on the quantity of the service provided). As long as we provide the capability to serve we must charge the minimum base charge to every member. There is a potential for other fees; in the Association's case we have the new water loss protection, which was implemented in February 2018. A member can opt out of this program at any time. Every member received an insert in two billing cycles and several newsletters explained in detail our new leak protection program. Mr. Valdez was

presented two options; he can keep his meter with the minimum base charge or complete the request for having a meter removed. Mr. Melton cautioned with regard to having a meter pulled as having a meter reinstalled is considered a new account with all associated fees. Our fees are established by the Board of Directors in accordance with the Sanitary Projects Act through the statutes of the State of New Mexico. We have also had our operating costs reviewed by a nationally recognized rate expert in order to maintain as economical of a system for our membership as possible. At this time we charge less than the recommendation from our rate expert.

Board President Report

Mr. Melton congratulated and thanked our Executive Director and her staff for a successful Annual Membership Meeting. He also thanked the Board of Directors for their services.

Staff Reports

None

New Business

None

Unfinished Business

Dr. Anderson moved to approve Contract 6327054 Water Improvement Project; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Mr. Melton advised prior to the meeting he did have a few concerns that he was able to discuss with Ms. Horton regarding the connecting line to a neighboring water system. Mr. Hortert also requested clarification on the line item for field survey and mapping. Mr. Melton explained the field survey and mapping assists with our GIS and the internal

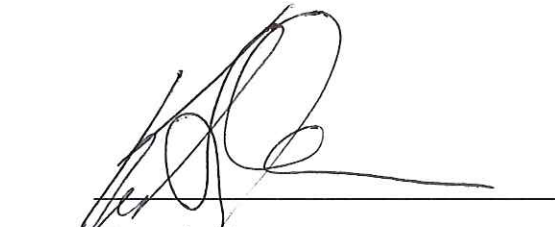
working of our system. Mr. Melton also clarified the funding for this project is a result of excess funding from prior projects with change orders to an existing project. The Chair called for a vote on the motion; the motion carried by roll call vote 5-0.

Open Discussion

Mr. Roberts inquired about the two wells that are currently inactive in the Picacho Hills area. Mr. Melton advised while we may not be currently using the two wells we do hold the easement, wells, and small pieces of property they sit on and it is our desire to continue to maintain this. Mr. Roberts asked if we have intentions of getting these wells online for back up. At this time, it is not economically feasible.

Adjournment

Mr. Stull moved to adjourn at 9:57 a.m. with a second from Dr. Anderson. The Chair called for a vote on the motion. The motion carried by roll call vote 5-0.



Kurt Anderson
Secretary/ Treasurer

5/8/18
Date