



*Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032
Physical Address: 5535 Ledesma Dr • Las Cruces, NM 88007
(575) 526-3491 Office • (575) 526-9306 Fax*

Agenda

The following are the items for consideration at the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors on May 19, 2016, convening at 9:00 a.m. at the Doña Ana Mutual Domestic Water Consumers Association Board Room 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

Approval of Agenda

Minutes:

1. Minutes of 05-05-2016 Regular Meeting

Approval of New Members & Meters

Customer Issues and Public Input

2. Juanita Riddle

Public Input will be limited to 3 minutes per person

Board President Report

Staff Reports

3. Executive Director

New Business

None

Consent Agenda

None

Unfinished Business

5. Approval of Resolution 2016 – 06 Amendment to WTB 271

Board Open Discussion

Adjournment

A copy of this agenda may be requested by phone by calling (575) 526-3491 or in person at 5535 Ledesma Drive, Las Cruces, NM 88007.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, if summary or other type of accessible format is needed, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Edward Salomon at (575) 526-3491 on the Friday prior to the meeting or as soon as possible.

Doña Ana Mutual Domestic Water Consumers Association is An Equal Employment Opportunity Agency.



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The following are the minutes of the Regular Board Meeting of the Doña Ana Mutual Domestic Water Consumers Association Board of Directors, May 5, 2016, convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

Call to Order & Roll Call

President- Mr. Melton called the meeting to order at 9:00 A.M. and called roll:

Vice President- Jamie Stull, Present

Secretary/ Treasurer- Kurt Anderson, Present

Board Member- Raymond Ponteri, Present

Others in Attendance:

Executive Director- Jennifer Horton, Present

Legal Counsel- Lee E. Peters, Present

Community members - Nancy Simmons, Jim Hayhoe, and Sharon Dovin, Present

Approval of Agenda

Mr. Melton moved to amend the agenda for the May 5, 2016 Regular Board Meeting to reflect the Legal Update Portions Seven (7), Eight (8), and Nine (9) be relocated to Open Session, before Closed Session, immediately following Item Six (6); the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Mr. Ponteri requested that if we move Legal, would it be possible to also move Item Four (4) on the agenda for Mrs. Dovin. The Chair advised each item would have to have its' own motion. The Chair

called for a vote on the motion of modifying the Legal Portion to Open Session, before Closed Session; the motion carried by roll call vote:

Jaime Stull – Yes

Kurt Anderson – Yes

Jim Melton – Yes

Ray Ponteri - No

Mr. Ponteri moved to amend the agenda for May 5, 2016 Regular Board Meeting to reflect Item Four under Unfinished Business be moved ahead of Customer Issues. There was no second, therefore the motion failed.

Mr. Melton moved to approve the amended agenda for the May 5, 2016 Regular Board Meeting; the motion carried by roll call:

Jaime Stull – Yes

Kurt Anderson – Yes

Jim Melton – Yes

Ray Ponteri - No

Minutes

Mr. Anderson moved to approve the Board Meeting Minutes of April 7, 2016 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

New Members & New Meters

Mr. Anderson moved to approve the New Members and New Meters list as presented for March 2016; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion: Mrs. Horton stated that there were seventeen names on the list comprising of ten (10) new meters, four (4) new members, and four (4) existing members. Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Customer Issues and Public Input

Nancy Simmons presented a question on behalf of Jim Hayhoe in regards to the progress in the review of the by-laws. Mr. Melton advised there is not a completion date scheduled. The by-law review is an ongoing process and updates will be published.

Nancy Simmons also advised there is a sinking issue after the repair of the water main on Vista Hermosa. Jennifer Horton advised there may be a compaction issue and Operations will be sent out.

Board President Report

Mr. Melton reported that he and Mr. Ponteri attended the April 16th Board Basic Duties and Responsibilities Training. This training is six (6) credited hours toward Board Training Requirements. The training was presented by the Rural Community Assistance Corporation funded by New Mexico Environment Department. The instructors were Neal Wortham with RCAC, Karen Pappy with RCAC, and Carl Pihack with NMED. The training covered the duties and responsibilities of Board Members, as well as material covering the Clean Water and Sanitary Acts.

April 18th through 21st DAMDWCA attended New Mexico Rural Water Association Conference. Mr. Melton was accompanied by three (3) members of staff; Executive Director Jennifer Horton, Project Manager Abenicio Fernandez, and Operations Manager Orlando Parra. Mr. Fernandez and Mr. Parra tested for their certifications as Operators. We were primarily introduced to the implementation of revised procedures for communication with State and Federal entities utilizing more technology and less paper. It is anticipated these revisions will generate faster turnaround times for projects, grants, and loans. The team was also exposed to the introduction of emerging technologies for applications for vendors in Water and Waste Water industries.

Mr. Melton stated that there was a successful quorum met for the special membership meeting on April 21, 2016 at the Radium Springs Community Center in conjunction with the approval for the acceptance of a loan/grant of approximately four million dollars for the upgrade of the Radium Springs Water System. The resolution for the Annual Open Meetings Act was also addressed. Both passed resoundingly. Mr. Melton acknowledged a lot of the turnout was due to volunteers calling and door knocking to encourage attendance. Mr. Melton encouraged the attendance of members of the community to attend the Regular Board Meetings to further educate themselves on the actual on-goings of DAMDWCA. Members have reported favorably in having more meetings within the Districts instead of all the meetings at DAMDWCA.

April 22nd celebrated Earth Day and the selection of the Radium Springs Project. Representatives from the Department of Agriculture, U.S. Legislature, and local Legislature were in attendance. Additional PR and exposure is encouraged for future events.

Staff Reports

Customer Service Department

See Attachment B

Operations Department

See Attachment C

Project Department

See Attachment D

Executive Director

See Attachment E

Mrs. Horton reported DAMDWCA has received several concerns in regards to the return envelopes included in this month's billing. We have transferred to a new printing company and these glitches can happen. The envelope issues, as well as the graph and service dates, have all been addressed with this new company. Mrs. Horton advised Mr. Carl Brown from the rate study will be meeting with the public toward the end of May 2016. There will be three meetings located in the areas of the Dona Ana Village, Picacho Hills, and Radium Springs. The Board will also have a workshop to attend in regards to the rate study.

New Business

The Discussion of Potential Leak Adjustment Policy was addressed by Mr. Peters. No changes have been found. DAMDWCA is consistent with following this policy. If a leak is investigated and determined to not be caused by the Association, then it is in fact chargeable to the member. Mr. Anderson requested clarification in regards to disaster events or hardships and the allowance of charges to be paid over time. Mr. Peters advised charging interest from the start of a payment plan is feasible, however compromises can be accommodated. Mrs. Horton addressed the types of payment plans currently in practice for twelve (12) month bill pay with a chart as well as a new meter install. Adjustment policies are in place, however a government entity cannot operate like a private business. These policies prevent government handouts to private sectors in the Constitution.

Unfinished Business

Mr. Anderson moved to approve Item Four (4) Approval of Meter Issue for the Dovin family. Prior to the motion being addressed Mrs. Horton defined Item Four with current findings. Mrs. Horton presented findings from an independent third party used by DAMDWCA in regards to the testing of the meters. The Dovin's presented reports of no

leaks found from several entities. Mr. Anderson moved to approve the staff decision of findings in the Dovin case; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Mrs. Dovin protested the high usage rates. Mr. Ponteri requested clarification of the manufacturer findings. Mrs. Horton presented all results. Mr. Ponteri, Mrs. Dovin, and Nancy Simmons requested a review of the sewer rates for the Dovin family due to the “unexplained high usage”. Mr. Melton proposed the usage of the prior year’s sewer rates as a possible compromise to a rate review, while having the actual billing stand. Mr. Peters confirmed legally this would be feasible. Mr. Anderson moved to withdraw the motion to approve DAMDWCA staff decision of findings in the Dovin case; the motion was seconded by Mr. Stull. Mr. Ponteri moved to utilize the sewer rates for the months of December 2014 through February 2015 as the replacement for the high sewer rates from December 2015 through February 2016 for the Dovin family; as well as uphold the remainder of the billed charges. This motion is to include assurances from the Dovin family that there is no knowledge or findings of any leaks or pool emptying. The motion was seconded by Mr. Anderson. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Melton called for a ten (10) minute recess at 10:47 am with Unfinished Business to continue after.

Mr. Anderson moved to approve Item Five (5) Approval of Loan Resolution Security Agreement for the Radium Springs Water System Improvement Project as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Mr. Anderson moved to approve Item Six (6) Approval to Repair Well #8 as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Mrs.

Horton provided additional findings in regards to the repair of Well #8. At this time we will need to replace all of the shafts in addition to the previously presented repairs. This now means all components of Well #8 will be replaced and brought current. The costs for this replacement will be between twelve (12) to thirteen (13) thousand dollars from the General Operating Account. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

Legal Update

Westmoreland Case/Moongate Case- We have been fully briefed and everything has been submitted to the court for both case; they are now in front of Judge Arrieta for decision. There is no time limit for this review.

General Legal Update-

Mr. Peters reported a third (3rd) addendum to the settlement from the lawsuit with the City from the early 2000's was approved by Federal Judge Brack. This has been included in the overall settlement agreement. This is a major step in cooperating with the City regarding waste water treatment. We are now free to enter into agreements with developers to collect their waste water and send it to the City. Mr. Ponteri asked if this agreement includes rates for the City as far as clarification of charges. The City receives Gross Receipts Tax revenue to help balance their budget, DAMDWCA does not. The higher rates from DAMDWCA account for the lack of gross receipt tax as well as the lack of a volume discount. There will be two rate structures, one "in village", and one "out of village".

Legal Advice- A judge in Alamogordo ruled on a public records act involving the previous Mayor of Alamogordo's private Facebook page. The judgement ruled the Mayor's private Facebook page be made public due to conducting public business from her private account.

This is a warning to act accordingly with private accounts and only conduct personal business under personal accounts as phones, media devices, etc. will be subject to The Inspection of Public Records Act.

Water Rights Updates-

The application for Fairview Water Rights Emergency Authorization has been received. The notice will be published in The Bulletin.

The permit for the Fort Selden Well is pending. Emergency Approval for water extraction has also been received. No protests at this time.

The appeal for Picacho Hills Water Right permit has a pre-hearing scheduling conference is set for July 12th, 2016. The State findings are to be released. Mr. Anderson requested an in depth look at the various systems within Picacho Hills. Accurate production meters are in the process of being installed in all Districts. USDA is looking very seriously at losses within systems.

Closed Session

No Closed Session

Open Discussion

Mr. Melton reminded the Board of the upcoming rate study workshops will be conducted for clarification of the new rate study. Mr. Melton has been actively speaking with six community members in the Radium Springs area for District One. Community members are encouraged to try to inspire more participation and education of actual events within DAMDWCA. The review for the ICIP must be completed by June 15th, 2016.

Adjournment

Mr. Anderson moved to adjourn at 11:03 A.M.; the motion was seconded by Mr. Stull. The Chair called for a vote on the motion: and the motion carried by roll call vote 4-0.

Kurt Anderson
Secretary/ Treasurer

Date

DRAFT



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Request to Address the Board of Directors

Account Number: 07-06928-01 Date: 4/28/16
Name: Juanita Riddle Phone Number: (575) 649-6826
Service Address: 295 Hurt Rd

I, Juanita Riddle, request to be heard at the next regular monthly Board of Directors Meeting. I would like to address the Board of Directors on the following concerns:

Disco I need I metter
Comercial for RV Bussines.
in the future —

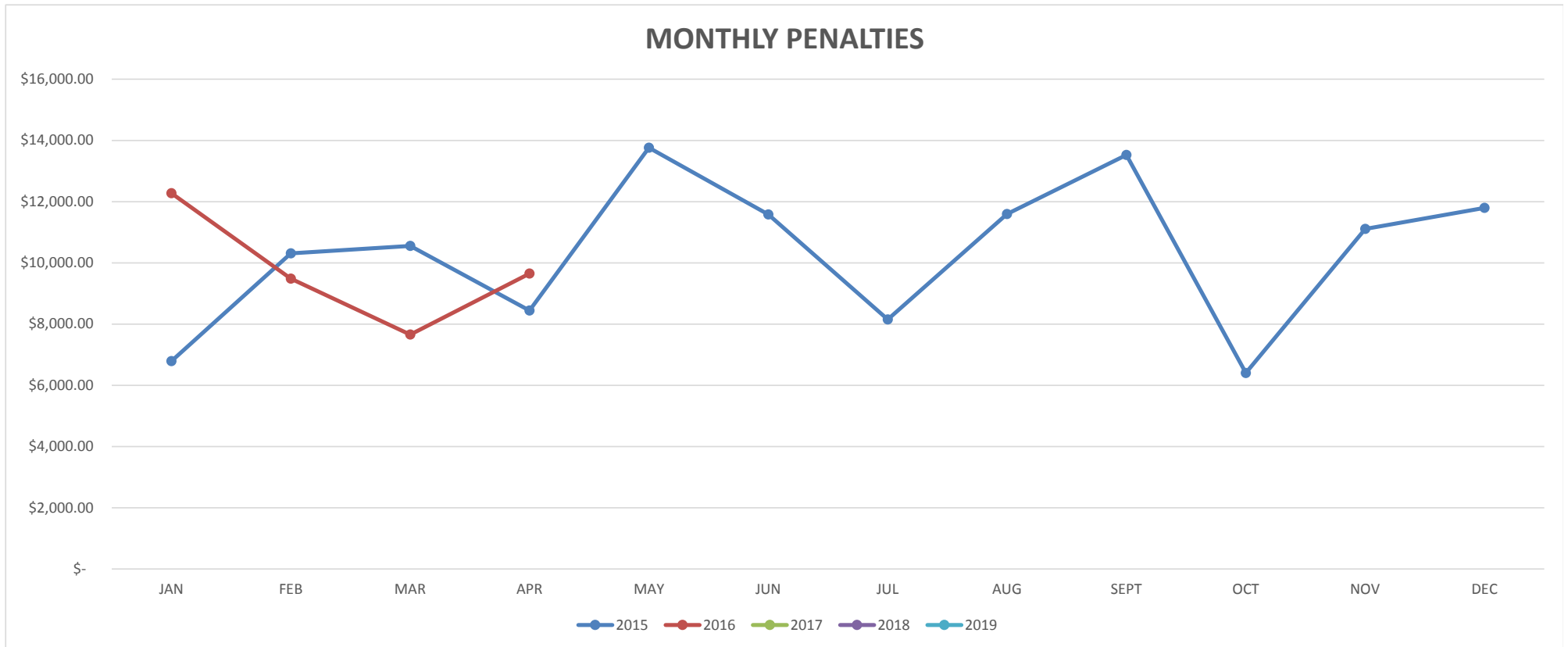
I understand that this office will contact me, by phone or email no later than the Monday before the meeting scheduled on May 5, 2016, with an approximate time to appear before the Board of Directors.

Juanita Riddle
Customer Signature

[Signature]
Doña Ana MDWCA Representative

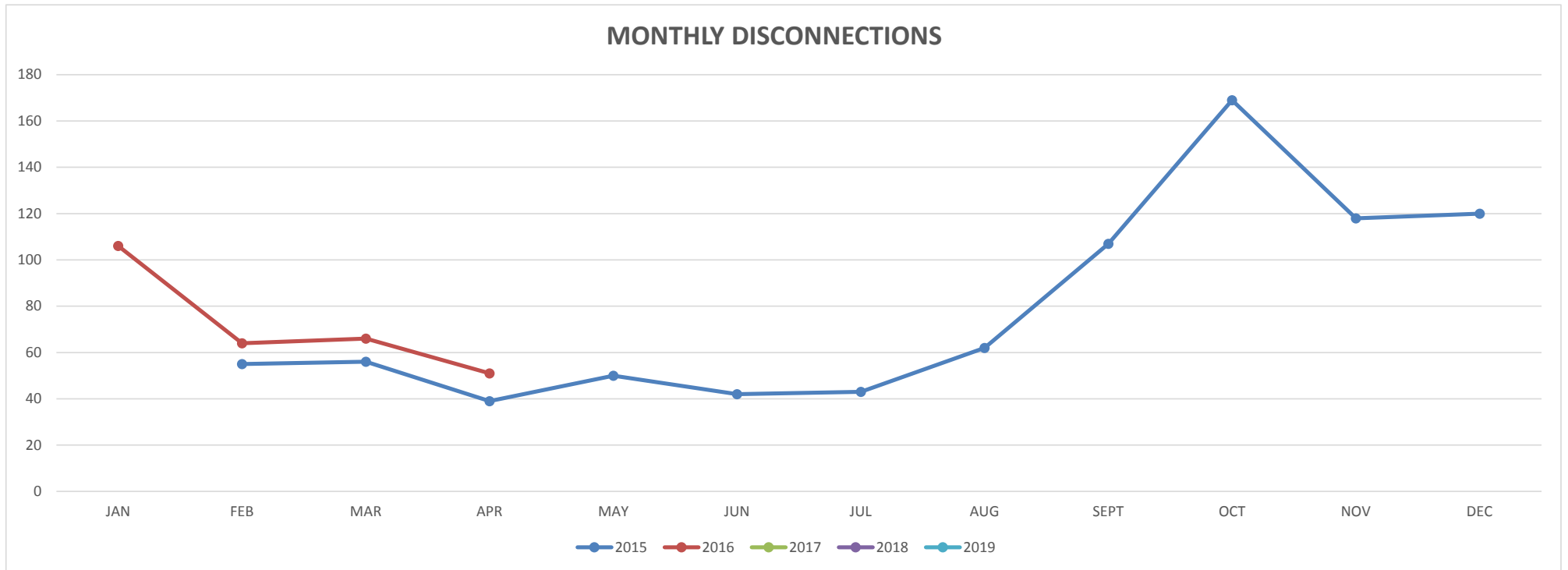
Monthly Penalties

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yrly. Total
2015	\$ 6,792.26	\$ 10,309.51	\$ 10,551.61	\$ 8,441.54	\$ 13,762.14	\$ 11,580.03	\$ 8,152.16	\$ 11,593.73	\$ 13,528.02	\$ 6,404.45	\$ 11,110.29	\$ 11,793.99	124,020
2016	\$ 12,275.00	\$ 9,482.00	\$ 7,656.22	\$ 9,649.53									39,063
2017													0
2018													0
2019													0



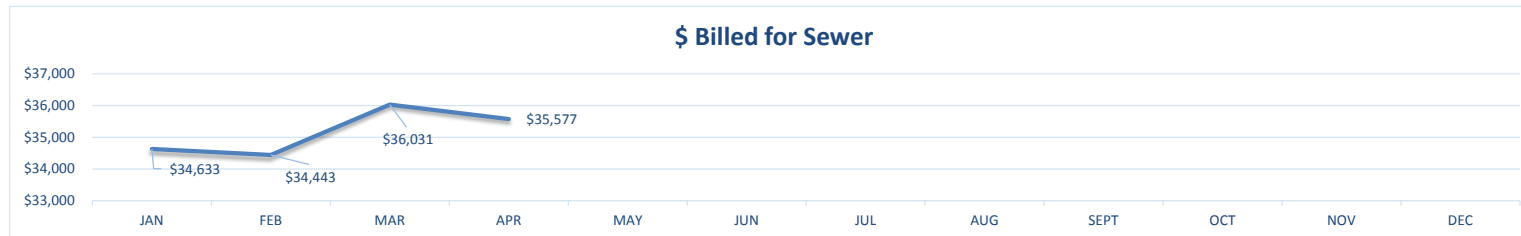
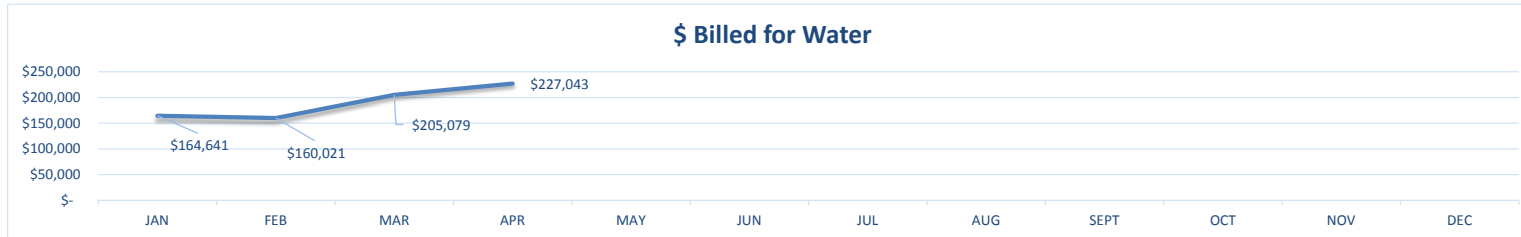
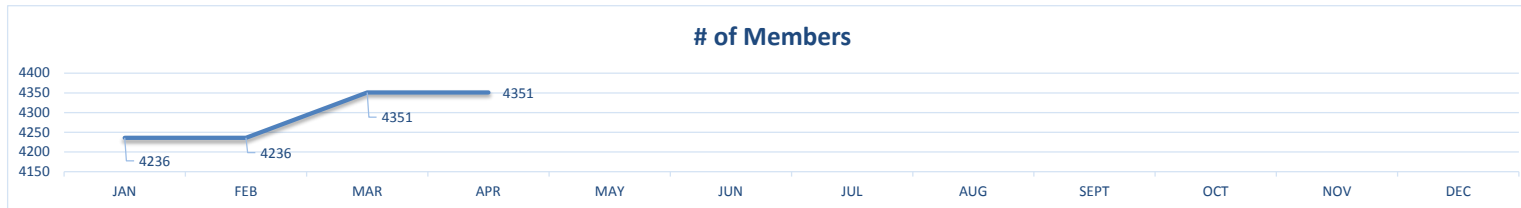
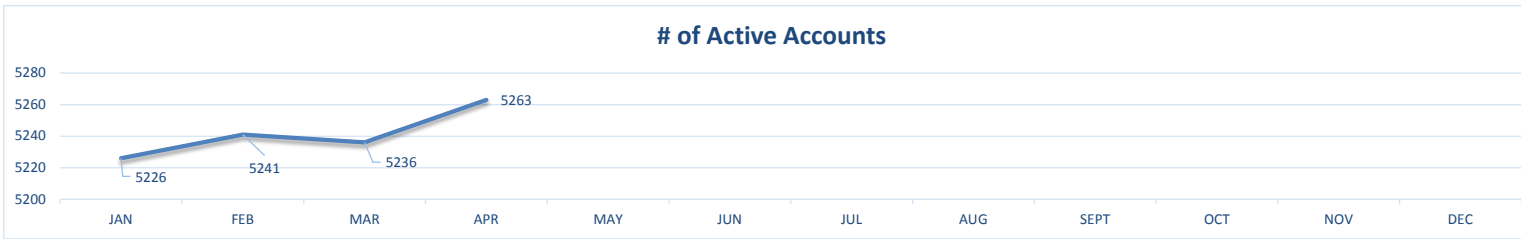
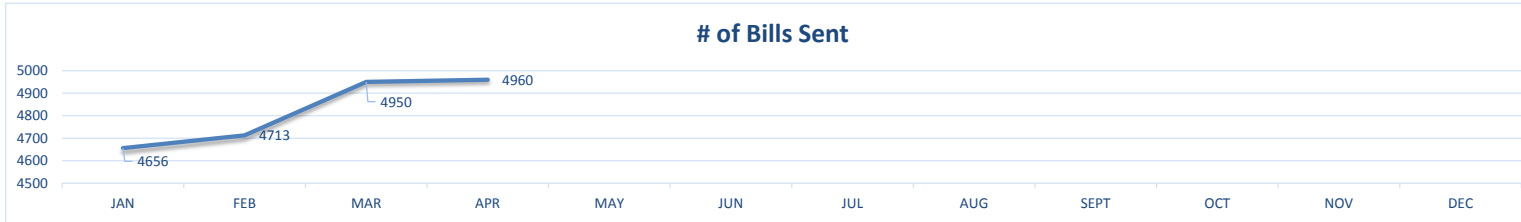
Monthly Disconnections

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	Yearly Total
2015		55	56	39	50	42	43	62	107	169	118	120	861
2016	106	64	66	51									287
2017													0
2018													0
2019													0



2016 Billing Summary

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
# of Bills Sent	4656	4713	4950	4960								
# of Active Accounts	5226	5241	5236	5263								
# of Members	4236	4236	4351	4351								
\$ Billed for Water	\$ 164,641	\$ 160,021	\$ 205,079	\$ 227,043								
\$ Billed for Sewer	\$ 34,633	\$ 34,443	\$ 36,031	\$ 35,577								



Yearly Gallons Pumped vs Gallons Sold Report

Year	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Yrly. Gal. Total
Pumped	67,108,945	71,561,230	58,832,730	50,394,273	38,692,816	30,773,939	27,486,259	31,501,652	49,325,037	53,391,942			479,068,823
Billed	60,958,175	63,255,458	54,347,685	46,983,294	33,619,585	28,414,298	28,233,913	26,729,449	41,319,621	47,531,140			431,392,618
Unbilled	60,591	279,950	176,621	267,292	307,883	218,532	174,863	114,091	14,110	10,867			1,624,800
Water Loss	6,090,179	8,025,822	4,308,424	3,143,687	4,765,348	2,141,109	(922,517)	4,658,112	7,991,306	5,849,935	-	-	46,051,405
% of Loss	9.08%	11.22%	7.32%	6.24%	12.32%	6.96%	-3.36%	14.79%	16.20%	10.96%	#DIV/0!	#DIV/0!	10%

Picacho Hills

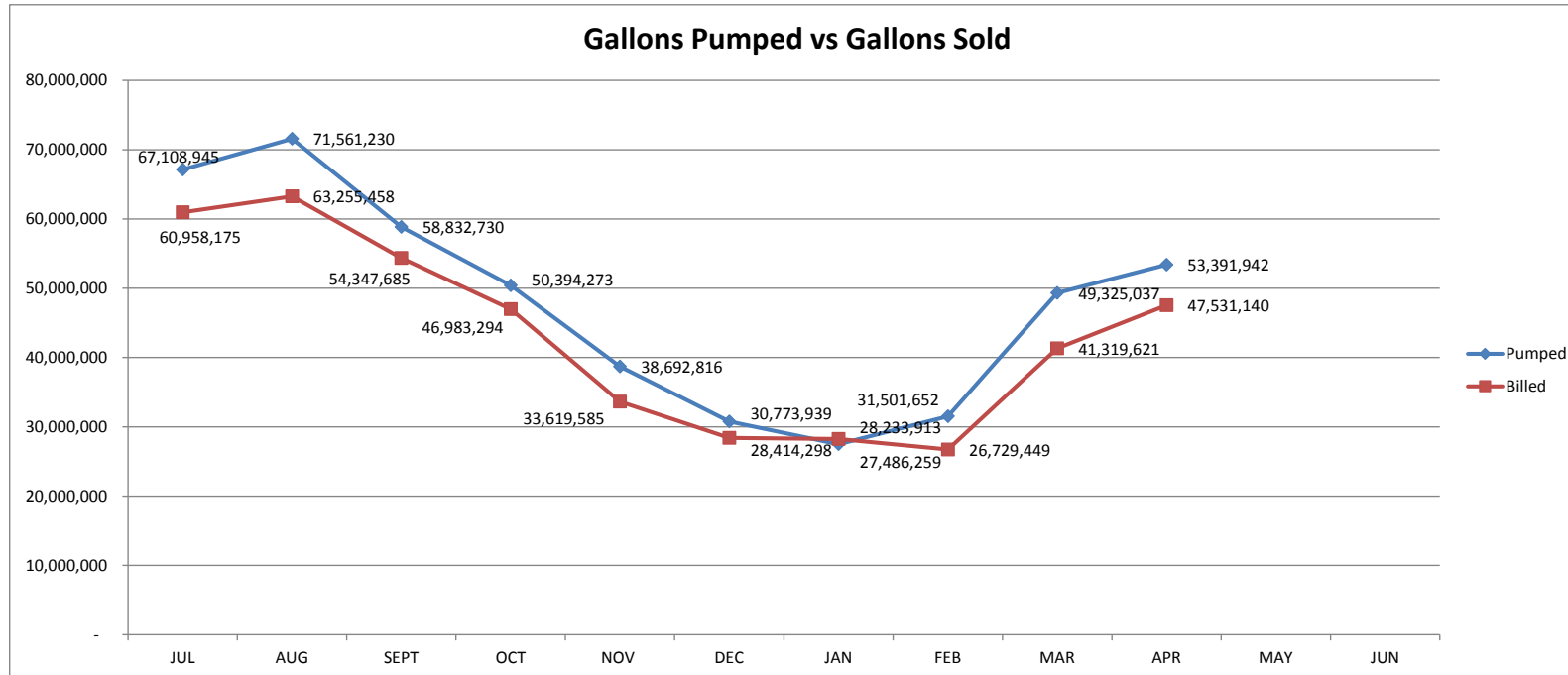
Pumped	12,232,532	12,241,696	10,814,552	10,629,720	7,972,246	6,161,481	5,865,906	5,397,946	8,516,196	9,894,388			89,726,663
Billed	10,426,352	11,958,663	9,899,602	8,964,925	7,448,634	5,470,366	5,068,907	4,657,103	7,456,401	8,189,156			79,540,109
Unbilled	25,349	30,125	52,399	67,633	114,860	49,747	38,581	32,551	-	-			411,245
Water Loss	1,780,831	252,908	862,551	1,597,162	408,752	641,368	758,418	708,292	1,059,795	1,705,232	-	-	10,186,554
	15%	2%	8%	15%	5%	10%	13%	13%	12%	17%	#DIV/0!	#DIV/0!	11%

Dona Ana

Pumped	49,249,012	53,621,746	43,428,987	35,796,944	27,843,959	22,200,008	19,013,878	23,708,582	36,804,764	39,251,947			350,919,827
Billed	46,018,868	46,516,557	40,742,098	34,782,849	23,934,524	21,091,557	21,181,659	20,021,516	30,550,704	35,567,026			320,407,358
Unbilled	34,417	228,984	115,521	197,403	101,823	153,339	108,421	68,122	8,483	10,867			1,027,380
Water Loss	3,195,727	6,876,205	2,571,368	816,692	3,807,612	955,112	(2,276,202)	3,618,944	6,245,577	3,674,054	-	-	29,485,089
	6%	13%	6%	2%	14%	4%	-12%	15%	17%	9%	#DIV/0!	#DIV/0!	8%

Radium & Fairview

Pumped	5,627,401	5,627,401	5,697,788	4,589,191	3,967,609	2,876,611	2,412,450	2,395,124	4,004,077	4,245,607			41,443,259
Billed	4,512,956	4,780,239	3,705,985	3,235,520	2,236,427	1,852,375	1,983,347	2,050,830	3,312,516	3,774,958			31,445,153
Unbilled	825	24,618	8,701	2,256	12,838	15,446	27,861	13,418	5,627	-			111,590
Water Loss	1,113,620	822,544	1,983,102	1,351,415	1,718,344	1,008,790	401,242	330,876	685,934	470,649	-	-	9,886,516
	20%	15%	35%	29%	43%	35%	17%	14%	17%	11%	#DIV/0!	#DIV/0!	24%





Bank Transaction Report

Transaction Detail

Issued Date Range: 04/01/2016 - 04/30/2016
Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Bank Account: - Operating Account							
Bank Draft							
04/01/2016	04/30/2016	DFT1335FY16	UNUM	Accounts Payable	Cleared	Bank Draft	-753.58
04/04/2016	04/27/2016	DFT1296FY16	New Mexico Child Support Enforcement Division	Accounts Payable	Cleared	Bank Draft	-184.62
04/04/2016	04/27/2016	DFT1297FY16	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-6,697.97
04/04/2016	04/30/2016	DFT1336FY16	Authorize.net	Accounts Payable	Cleared	Bank Draft	-82.95
04/04/2016	04/30/2016	DFT1337FY16	AFLAC	Accounts Payable	Cleared	Bank Draft	-343.62
04/05/2016	04/27/2016	DFT1285FY16	Delta Dental of New Mexico	Accounts Payable	Cleared	Bank Draft	-555.52
04/05/2016	04/27/2016	DFT1298FY16	Public Employees Retirement Association	Accounts Payable	Cleared	Bank Draft	-5,125.25
04/05/2016	04/30/2016	DFT1338FY16	Comcast	Accounts Payable	Cleared	Bank Draft	-166.90
04/05/2016	04/30/2016	DFT1339FY16	Southwest Disposal	Accounts Payable	Cleared	Bank Draft	-174.01
04/05/2016	04/30/2016	DFT1340FY16	8 X 8 INC	Accounts Payable	Cleared	Bank Draft	-700.42
04/06/2016	04/27/2016	DFT1301FY16	Wright Express Fleet Services	Accounts Payable	Cleared	Bank Draft	-1,272.00
04/08/2016	04/27/2016	DFT1263FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-173.99
04/08/2016	04/30/2016	DFT1341FY16	Kosh Solutions	Accounts Payable	Cleared	Bank Draft	-1,705.89
04/11/2016	04/27/2016	DFT1268FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-110.27
04/11/2016	04/27/2016	DFT1269FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-1,057.26
04/11/2016	04/27/2016	DFT1274FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-431.68
04/11/2016	04/27/2016	DFT1275FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-241.13
04/11/2016	04/27/2016	DFT1276FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-998.06
04/11/2016	04/27/2016	DFT1277FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,767.06
04/11/2016	04/27/2016	DFT1278FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,655.41
04/11/2016	04/27/2016	DFT1279FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-259.82
04/11/2016	04/27/2016	DFT1280FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-17.28
04/11/2016	04/27/2016	DFT1283FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-196.13
04/11/2016	04/27/2016	DFT1284FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-9.33
04/11/2016	04/30/2016	DFT1342FY16	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-1,810.65
04/12/2016	04/27/2016	DFT1270FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,311.12
04/12/2016	04/27/2016	DFT1271FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,243.92
04/12/2016	04/30/2016	DFT1343FY16	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-197.73
04/12/2016	04/30/2016	DFT1344FY16	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-1,336.07
04/13/2016	04/30/2016	DFT1345FY16	NM Health Connections	Accounts Payable	Cleared	Bank Draft	-9,154.07
04/14/2016	04/27/2016	DFT1264FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-56.91
04/14/2016	04/27/2016	DFT1265FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,157.73
04/14/2016	04/27/2016	DFT1266FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-15.81
04/14/2016	04/27/2016	DFT1267FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-233.85
04/14/2016	04/27/2016	DFT1272FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-23.10

Bank Transaction Report

Issued Date Range: 04/01/2016 - 04/30/2016 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/14/2016	04/27/2016	DFT1273FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-155.35
04/14/2016	04/27/2016	DFT1281FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-2,408.71
04/14/2016	04/27/2016	DFT1282FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-303.61
04/15/2016	04/30/2016	DFT1346FY16	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Cleared	Bank Draft	-25.69
04/15/2016	04/30/2016	DFT1347FY16	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Cleared	Bank Draft	-59.75
04/15/2016	04/30/2016	DFT1348FY16	Dona Ana Mutual Domestic Water Consumers Association	Accounts Payable	Cleared	Bank Draft	-80.68
04/18/2016	04/27/2016	DFT1299FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-216.37
04/18/2016	04/27/2016	DFT1300FY16	El Paso Electric	Accounts Payable	Cleared	Bank Draft	-15.81
04/18/2016	04/30/2016	DFT1307FY16	New Mexico Child Support Enforcement Division	Accounts Payable	Cleared	Bank Draft	-184.62
04/19/2016	04/30/2016	DFT1349FY16	Southwest Disposal	Accounts Payable	Cleared	Bank Draft	-98.61
04/20/2016	04/30/2016	DFT1332FY16	Internal Revenue Service	Accounts Payable	Cleared	Bank Draft	-6,228.21
04/21/2016	04/27/2016	DFT1302FY16	Zia Natural Gas Company	Accounts Payable	Cleared	Bank Draft	-35.01
04/21/2016	04/27/2016	DFT1303FY16	Zia Natural Gas Company	Accounts Payable	Cleared	Bank Draft	-16.25
04/21/2016	04/27/2016	DFT1304FY16	Zia Natural Gas Company	Accounts Payable	Cleared	Bank Draft	-62.84
04/21/2016	04/30/2016	DFT1322FY16	Zia Natural Gas Company	Accounts Payable	Cleared	Bank Draft	-35.01
04/21/2016	04/30/2016	DFT1323FY16	Zia Natural Gas Company	Accounts Payable	Cleared	Bank Draft	-16.25
04/21/2016	04/30/2016	DFT1324FY16	Zia Natural Gas Company	Accounts Payable	Cleared	Bank Draft	-62.84
04/22/2016	04/30/2016	DFT1350FY16	USDA-RUS	Accounts Payable	Cleared	Bank Draft	-2,376.00
04/22/2016	04/30/2016	DFT1351FY16	USDA-RUS	Accounts Payable	Cleared	Bank Draft	-7,291.00
04/25/2016	04/30/2016	DFT1352FY16	VISION SERVICE PLAN	Accounts Payable	Cleared	Bank Draft	-182.92
04/26/2016	04/27/2016	DFT1305FY16	Comcast	Accounts Payable	Cleared	Bank Draft	-216.76
04/29/2016		DFT1328FY16	New Mexico State Tax & Revenue	Accounts Payable	Outstanding	Bank Draft	-13,421.71
04/29/2016	04/30/2016	DFT1353FY16	Wells Fargo Bank	Accounts Payable	Cleared	Bank Draft	-3,269.53
04/30/2016		DFT1333FY16	Public Employees Retirement Association	Accounts Payable	Outstanding	Bank Draft	-4,757.10
Bank Draft Total: (59)							-87,741.74
Check							
04/04/2016	04/30/2016	21500	DAVID BLANCHARD	Utility Billing	Cleared	Check	-10.72
04/04/2016	04/30/2016	21501	CHARLES GANONG	Utility Billing	Cleared	Check	-38.16
04/04/2016		21502	ROCIO MOLINA	Utility Billing	Outstanding	Check	-68.51
04/04/2016	04/30/2016	21503	AMANDA MERAZ	Utility Billing	Cleared	Check	-35.01
04/04/2016		21504	BLUE HORSE DEVELOPMENT	Utility Billing	Outstanding	Check	-18.01
04/06/2016	04/30/2016	04062016	New Mexico Mutual Casualty Company	Accounts Payable	Cleared	Check	-2,436.00
04/08/2016	04/30/2016	21505	Advanced Communications & Electronics, Inc.	Accounts Payable	Cleared	Check	-716.00
04/08/2016	04/30/2016	21506	AFTER HOURS CLEANING SERVICE	Accounts Payable	Cleared	Check	-541.56
04/08/2016	04/30/2016	21507	Airgas- Southwest	Accounts Payable	Cleared	Check	-531.80
04/08/2016	04/30/2016	21508	Argyle Welding Supply	Accounts Payable	Cleared	Check	-142.07
04/08/2016	04/30/2016	21509	BRAVO CHEVROLET-CADILLAC	Accounts Payable	Cleared	Check	-211.78
04/08/2016	04/30/2016	21510	BRAVO CHEVROLET-CADILLAC	Accounts Payable	Cleared	Check	-38.90
04/08/2016	04/30/2016	21511	BRAVO CHEVROLET-CADILLAC	Accounts Payable	Cleared	Check	-44.36
04/08/2016	04/30/2016	21512	BRAVO CHEVROLET-CADILLAC	Accounts Payable	Cleared	Check	-59.63
04/08/2016	04/30/2016	21513	City of Las Cruces	Accounts Payable	Cleared	Check	-22.91
04/08/2016	04/30/2016	21514	D&J Pump and Well Service, LLC	Accounts Payable	Cleared	Check	-61,269.34

Bank Transaction Report

Issued Date Range: 04/01/2016 - 04/30/2016 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/08/2016	04/30/2016	21515	DE'AUN WILLOUGHBY CPA, PC	Accounts Payable	Cleared	Check	-7,564.38
04/08/2016	04/30/2016	21516	DPC Industries, Inc.	Accounts Payable	Cleared	Check	-4,772.38
04/08/2016	04/30/2016	21517	DR. KURT ANDERSON	Accounts Payable	Cleared	Check	-570.00
04/08/2016	04/30/2016	21518	FedEx	Accounts Payable	Cleared	Check	-53.21
04/08/2016	04/30/2016	21519	FLEETMATICS USA LLC	Accounts Payable	Cleared	Check	-599.21
04/08/2016	04/30/2016	21520	HD Supply Waterworks LTD	Accounts Payable	Cleared	Check	-996.07
04/08/2016	04/30/2016	21521	HUSEBY, INC.	Accounts Payable	Cleared	Check	-324.37
04/08/2016	04/30/2016	21522	MEGAHURTZ COMPUTER CONSULTING, INC.	Accounts Payable	Cleared	Check	-54.16
04/08/2016	04/30/2016	21523	Melton, James	Accounts Payable	Cleared	Check	-570.00
04/08/2016	04/30/2016	21524	Pitney Bowes Global Financial Services LLC	Accounts Payable	Cleared	Check	-6.16
04/08/2016	04/30/2016	21525	Power Center Inc	Accounts Payable	Cleared	Check	-21.66
04/08/2016	04/30/2016	21526	Raymond J. Ponteri	Accounts Payable	Cleared	Check	-380.00
04/08/2016	04/30/2016	21527	Rio Grande Pump & Supply Company	Accounts Payable	Cleared	Check	-144.83
04/08/2016	04/30/2016	21528	SECURITY CONCEPTS	Accounts Payable	Cleared	Check	-19.50
04/08/2016	04/30/2016	21529	STULL, JAMIE	Accounts Payable	Cleared	Check	-95.00
04/08/2016	04/30/2016	21530	United Rentals	Accounts Payable	Cleared	Check	-462.06
04/08/2016	04/30/2016	21531	USA Bluebook	Accounts Payable	Cleared	Check	-506.21
04/08/2016	04/30/2016	21532	Wagner Rental	Accounts Payable	Cleared	Check	-1,442.97
04/08/2016	04/30/2016	21533	Water Technology Associates	Accounts Payable	Cleared	Check	-456.24
04/08/2016	04/30/2016	21534	WESTERN MERCANTILE	Accounts Payable	Cleared	Check	-259.90
04/08/2016	04/30/2016	21535	WorkMed Inc, Benito Gallardo JR M.D	Accounts Payable	Cleared	Check	-129.98
04/12/2016	04/30/2016	21536	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-2,245.81
04/12/2016	04/30/2016	21537	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-243.70
04/12/2016	04/30/2016	21538	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-216.63
04/12/2016	04/30/2016	21539	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-4,368.51
04/12/2016	04/30/2016	21540	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-622.80
04/25/2016		21541	DPC Industries, Inc.	Accounts Payable	Outstanding	Check	-160.00
04/25/2016		21542	RICOH	Accounts Payable	Outstanding	Check	-588.06
04/25/2016	04/30/2016	21543	RTD Hardware	Accounts Payable	Cleared	Check	-4.14
04/25/2016	04/30/2016	21544	Tyler Technologies	Accounts Payable	Cleared	Check	-72.00
04/27/2016		21545	HD Supply Waterworks LTD	Accounts Payable	Outstanding	Check	-7,996.13
04/27/2016	04/30/2016	21546	Internal Revenue Service	Accounts Payable	Cleared	Check	-592.78
04/27/2016		21547	Lowe's Commercial Services	Accounts Payable	Outstanding	Check	-286.89
04/27/2016		21548	Morrison Supply Company	Accounts Payable	Outstanding	Check	-53.59
04/27/2016		21549	Pitney Bowes Global Financial Services LLC	Accounts Payable	Outstanding	Check	-200.00
04/27/2016	04/27/2016	21550	Postal Pros, Inc.	Accounts Payable	Cleared	Check	-4,083.76
04/27/2016	04/27/2016	21551	Tyler Technologies	Accounts Payable	Cleared	Check	-29.50
04/29/2016		21552	Baker Utility Supply Corp.	Accounts Payable	Outstanding	Check	-2,110.78
04/29/2016		21553	Comcast	Accounts Payable	Outstanding	Check	-216.76
04/29/2016		21554	FLEETMATICS USA LLC	Accounts Payable	Outstanding	Check	-599.21
04/29/2016		21555	Go Direct	Accounts Payable	Outstanding	Check	-7,989.32
04/29/2016		21556	HD Supply Waterworks LTD	Accounts Payable	Outstanding	Check	-882.95
04/29/2016		21557	HUSEBY, INC.	Accounts Payable	Outstanding	Check	-683.83

Bank Transaction Report

Issued Date Range: 04/01/2016 - 04/30/2016 Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/29/2016		21558	Johnny's Septic	Accounts Payable	Outstanding	Check	-9,120.00
04/29/2016		21559	New Mexico Finance Authority	Accounts Payable	Outstanding	Check	-1,234.26
04/29/2016		21560	New Mexico Water and Wastewater Association	Accounts Payable	Outstanding	Check	-45.00
04/29/2016		21561	Pitney Bowes Global Financial Services LLC	Accounts Payable	Outstanding	Check	-243.54
04/29/2016		21562	Pollardwater	Accounts Payable	Outstanding	Check	-842.80
04/29/2016		21563	Postal Pros, Inc.	Accounts Payable	Outstanding	Check	-4,083.76
04/29/2016		21564	Rio Grande Pump & Supply Company	Accounts Payable	Outstanding	Check	-1,500.34
04/29/2016		21565	RTD Hardware	Accounts Payable	Outstanding	Check	-114.63
04/29/2016		21566	Sierra Irrigation	Accounts Payable	Outstanding	Check	-432.72
04/29/2016		21567	Tyler Technologies	Accounts Payable	Outstanding	Check	-29.50
04/29/2016		21568	Wagner Rental	Accounts Payable	Outstanding	Check	-1,198.57
04/29/2016		21569	Wagner Rental	Accounts Payable	Outstanding	Check	-2,136.96
04/29/2016		21570	Water Technology Associates	Accounts Payable	Outstanding	Check	-423.52
04/29/2016		21571	WorkMed Inc, Benito Gallardo JR M.D	Accounts Payable	Outstanding	Check	-2,009.20
Check Total: (73)							-143,275.00
EFT							
04/04/2016	04/30/2016	DFT1295FY16	Payroll EFT	Payroll	Cleared	EFT	-19,730.10
04/08/2016	04/27/2016	343	Hoop T Dudes, Inc.	Accounts Payable	Cleared	EFT	-124.01
04/08/2016	04/27/2016	344	Peters Law Firm, LLC.	Accounts Payable	Cleared	EFT	-16,972.36
04/18/2016	04/27/2016	DFT1306FY16	Payroll EFT	Payroll	Cleared	EFT	-18,510.35
04/29/2016		345	Aqua Environmental Testing Labratory	Accounts Payable	Outstanding	EFT	-123.39
04/29/2016		346	At Your Service, Inc.	Accounts Payable	Outstanding	EFT	-56.86
EFT Total: (6)							-55,517.07
Bank Account Total: (138)							-286,533.81
Bank Account: Grant Account							
Check							
04/12/2016	04/30/2016	20294	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-6,304.87
04/12/2016	04/30/2016	20295	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-1,053.23
04/12/2016	04/30/2016	20296	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-1,964.25
04/12/2016	04/30/2016	20297	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-23,882.91
04/12/2016	04/30/2016	20298	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-8,930.15
04/12/2016	04/30/2016	20299	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-939.50
Check Total: (6)							-43,074.91
Bank Account Total: (6)							-43,074.91
Bank Account: Restricted Funds							
Check							
04/12/2016	04/30/2016	20567	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-6,560.49
04/12/2016	04/30/2016	20568	Souder, Miller, & Associates	Accounts Payable	Cleared	Check	-2,195.77
Check Total: (2)							-8,756.26
Bank Account Total: (2)							-8,756.26



Budget Report

	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remain
Fund: 100 - General Operating Fund					
Revenue					
400 - Charges for Services	\$ 3,230,000.00	\$ 254,812.42	\$ 2,680,750.53	\$ (549,249.47)	17%
410 - Fine and Forfeits	\$ 163,500.00	\$ 10,154.89	\$ 132,759.01	\$ (30,740.99)	19%
420 - Memberships	\$ 15,000.00	\$ 1,503.75	\$ 9,228.75	\$ (5,771.25)	38%
430 - Miscellaneous	\$ 210,000.00	\$ 22,930.44	\$ 154,083.08	\$ (55,916.92)	27%
700 - Investment Income	\$ 28,000.00	\$ 5.05	\$ 24,330.19	\$ (3,669.81)	13%
Revenue Total:	\$ 3,646,500.00	\$ 289,406.55	\$ 3,001,151.56	\$ (645,348.44)	18%
Expense					
500 - Salaries	\$ 896,200.00	\$ 64,795.20	\$ 646,969.88	\$ 249,230.12	28%
510 - Employees benefits and expenses	\$ 240,300.00	\$ 14,223.09	\$ 138,878.04	\$ 101,421.96	42%
520 - Advertising	\$ 5,000.00	\$ -	\$ 7,476.61	\$ (2,476.61)	-50%
530 - Auto and travel	\$ 49,000.00	\$ 90.00	\$ 31,381.86	\$ 17,618.14	36%
540 - Dues, fees, permits, and licenses	\$ 72,400.00	\$ 3,787.40	\$ 55,309.16	\$ 17,090.84	24%
550 - Equipment rental and supplies	\$ 134,000.00	\$ 2,602.63	\$ 60,863.98	\$ 73,136.02	55%
560 - Insurance	\$ 72,200.00	\$ 2,436.00	\$ 58,659.34	\$ 13,540.66	19%
570 - Office and administrative expense	\$ 275,670.00	\$ 26,235.05	\$ 150,687.49	\$ 124,982.51	45%
580 - Professional fees	\$ 486,500.00	\$ 27,522.28	\$ 308,730.27	\$ 177,769.73	37%
590 - Repairs and maintenance	\$ 191,200.00	\$ 8,827.65	\$ 116,885.42	\$ 74,314.58	39%
600 - Taxes	\$ 15,000.00	\$ -	\$ 15,660.63	\$ (660.63)	-4%
610 - Utilities	\$ 309,620.00	\$ 1,986.21	\$ 203,825.55	\$ 105,794.45	34%
620 - Other operating expense	\$ 113,800.00	\$ 10,296.09	\$ 71,451.84	\$ 42,348.16	37%
630 - Water conservation fees	\$ 18,000.00	\$ -	\$ 9,549.06	\$ 8,450.94	47%
640 - Capital Expenditures	\$ 10,000.00	\$ -	\$ 5,245.52	\$ 4,754.48	48%
710 - Debt Expense	\$ 610,000.00	\$ 10,901.26	\$ 234,828.71	\$ 375,171.29	62%
Expense Total:	\$ 3,498,890.00	\$ 173,702.86	\$ 2,116,403.36	\$ 1,382,486.64	40%
General Operating Fund Surplus (Deficit):	\$ 147,610.00	\$ 115,703.69	\$ 884,748.20	\$ 737,138.20	-499%
Fund: 200 - Grant/Loan Fund					
Revenue					
430 - Miscellaneous	\$ 6,500,000.00	\$ 531,865.59	\$ 1,747,217.87	\$ (4,752,782.13)	73%
Revenue Total:	\$ 6,500,000.00	\$ 531,865.59	\$ 1,747,217.87	\$ (4,752,782.13)	73%
Expense					
640 - Capital Expenditures	\$ 6,500,000.00	\$ 557,608.62	\$ 1,798,053.87	\$ 4,701,946.13	72%
Expense Total:	\$ 6,500,000.00	\$ 557,608.62	\$ 1,798,053.87	\$ 4,701,946.13	72%
1: 200 - Grant/Loan Fund Surplus (Deficit):	\$ -	\$ (25,743.03)	\$ (50,836.00)	\$ (50,836.00)	0%
Fund: 900 - Restricted Reserve Fund					
Expense					
640 - Capital Expenditures	\$ 993,745.00	\$ 67,343.91	\$ 364,315.03	\$ 629,429.97	63%
Expense Total:	\$ 993,745.00	\$ 67,343.91	\$ 364,315.03	\$ 629,429.97	63%
Fund: 900 - Restricted Reserve Fund Total:	\$ 993,745.00	\$ 67,343.91	\$ 364,315.03	\$ 629,429.97	63%
Report Surplus (Deficit):	\$ (846,135.00)	\$ 22,616.75	\$ 469,597.17	\$ 1,315,732.17	155%



	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 100 - General Operating Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	401,981.37	505,933.99	103,952.62
105 - Due From Other Governments	0.00	0.00	0.00
110 - Accounts Receivable	0.00	930.93	930.93
120 - Fund Transfers	-197,364.86	407,436.96	604,801.82
130 - Inventories	0.00	0.00	0.00
140 - Prepaid Expenses	0.00	0.00	0.00
145 - Refundable Deposits	0.00	0.00	0.00
146 - Restricted Cash	46,747.97	57,711.01	10,963.04
147 - Restricted Investments	0.00	0.00	0.00
Total ReportOnly1 10 - Current Assets:	251,364.48	972,012.89	720,648.41
ReportOnly1: 15 - Long-term Assets			
150 - Capital Assets, Net	0.00	0.00	0.00
Total ReportOnly1 15 - Long-term Assets:	0.00	0.00	0.00
Total Assets:	251,364.48	972,012.89	720,648.41
Liability			
ReportOnly1: 10 - Current Assets			
105 - Due From Other Governments	0.00	0.00	0.00
Total ReportOnly1 10 - Current Assets:	0.00	0.00	0.00
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	162,192.34	-162.41	162,354.75
210 - Due to Other Governments	0.00	-4,656.33	4,656.33
214 - Accrued Payroll	0.00	-1,028.96	1,028.96
222 - Customer Deposits	0.00	3,719.16	-3,719.16
Total ReportOnly1 20 - Short-term Liabilities:	162,192.34	-2,128.54	164,320.88
ReportOnly1: 25 - Long-term Liabilities			
250 - Compensated Absences	0.00	0.00	0.00
251 - Long-term Debt	0.00	0.00	0.00
Total ReportOnly1 25 - Long-term Liabilities:	0.00	0.00	0.00
Total Liability:	162,192.34	-2,128.54	164,320.88
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	17,749,692.09	89,393.23	221.09
Total ReportOnly1 30 - Net Assets:	17,749,692.09	89,393.23	221.09
Total Beginning Equity:	17,749,692.09	89,393.23	221.09
Total Revenue	4,227,063.40	3,001,151.56	-1,225,911.84
Total Expense	3,597,618.00	2,116,403.36	1,481,214.64
Revenues Over/(Under) Expenses	629,445.40	884,748.20	255,302.80
Total Equity and Current Surplus (Deficit):	18,379,137.49	974,141.43	-17,404,996.06
Total Liabilities, Equity and Current Surplus (Deficit):	18,541,329.83	972,012.89	-17,569,316.94

Balance Sheet

As Of 04/30/2016

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 200 - Grant/Loan Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
105 - Due From Other Governments	0.00	0.00	0.00
120 - Fund Transfers	0.00	-46,459.78	-46,459.78
146 - Restricted Cash	4,376.22	0.00	-4,376.22
Total ReportOnly1 10 - Current Assets:	4,376.22	-46,459.78	-50,836.00
ReportOnly1: 15 - Long-term Assets			
150 - Capital Assets, Net	0.00	0.00	0.00
Total ReportOnly1 15 - Long-term Assets:	0.00	0.00	0.00
Total Assets:	4,376.22	-46,459.78	-50,836.00
Liability			
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	0.00	0.00	0.00
Total ReportOnly1 20 - Short-term Liabilities:	0.00	0.00	0.00
ReportOnly1: 25 - Long-term Liabilities			
251 - Long-term Debt	0.00	0.00	0.00
Total ReportOnly1 25 - Long-term Liabilities:	0.00	0.00	0.00
Total Liability:	0.00	0.00	0.00
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	1,623,068.65	4,376.22	0.00
Total ReportOnly1 30 - Net Assets:	1,623,068.65	4,376.22	0.00
Total Beginning Equity:	1,623,068.65	4,376.22	0.00
Total Revenue	1,641,665.16	1,747,217.87	105,552.71
Total Expense	1,686,831.85	1,798,053.87	-111,222.02
Revenues Over/(Under) Expenses	-45,166.69	-50,836.00	-5,669.31
Total Equity and Current Surplus (Deficit):	1,577,901.96	-46,459.78	-1,624,361.74
Total Liabilities, Equity and Current Surplus (Deficit):	1,577,901.96	-46,459.78	-1,624,361.74

Balance Sheet

As Of 04/30/2016

	Prior Year Balance	Current Year Balance	Variance Favorable / (Unfavorable)
Fund: 900 - Restricted Reserve Fund			
Assets			
ReportOnly1: 10 - Current Assets			
100 - Cash & Cash Equivalents	0.00	0.00	0.00
110 - Accounts Receivable	0.00	0.00	0.00
120 - Fund Transfers	197,364.86	-360,977.18	-558,342.04
146 - Restricted Cash	764.47	0.00	-764.47
147 - Restricted Investments	2,103,251.11	2,119,526.45	16,275.34
Total ReportOnly1 10 - Current Assets:	2,301,380.44	1,758,549.27	-542,831.17
Total Assets:	2,301,380.44	1,758,549.27	-542,831.17
Liability			
ReportOnly1: 20 - Short-term Liabilities			
200 - Accounts Payable	0.00	0.00	0.00
Total ReportOnly1 20 - Short-term Liabilities:	0.00	0.00	0.00
Total Liability:	0.00	0.00	0.00
Equity			
ReportOnly1: 30 - Net Assets			
300 - Net Assets	-13,857.96	2,122,864.30	-178,516.14
Total ReportOnly1 30 - Net Assets:	-13,857.96	2,122,864.30	-178,516.14
Total Beginning Equity:	-13,857.96	2,122,864.30	-178,516.14
Total Expense	834,712.75	364,315.03	470,397.72
Revenues Over/(Under) Expenses	-834,712.75	-364,315.03	470,397.72
Total Equity and Current Surplus (Deficit):	-848,570.71	1,758,549.27	2,607,119.98
Total Liabilities, Equity and Current Surplus (Deficit):	-848,570.71	1,758,549.27	2,607,119.98



Income Statement

	MTD Activity	YTD Activity
Fund: 100 - General Operating Fund		
Revenue		
400 - Water Sales	\$ 254,838.86	\$ 2,729,290.55
405 - Pntly/Disconnects	\$ 10,154.89	\$ 132,759.01
410 - Installations	\$ 10,141.82	\$ 79,964.68
430 - Miscellaneous	\$ 14,265.93	\$ 34,807.13
700 - Investment / Interest	\$ 5.05	\$ 24,330.19
Revenue Total:	\$ 289,406.55	\$ 3,001,151.56
Expense		
500 - Salaries/Benefits	\$ 77,009.09	\$ 788,635.63
510 - Tax / Insurance	\$ 2,436.00	\$ 74,319.97
515 - Utilities/Fuel/Oil	\$ 1,874.73	\$ 215,443.73
520 - Supplies/Expense	\$ 55,285.83	\$ 498,020.06
525 - Debt Services	\$ 3,675.00	\$ 122,208.29
530 - Interest	\$ 7,226.26	\$ 112,620.42
580 - Professional fees	\$ 26,195.95	\$ 305,155.26
Expense Total:	\$ 173,702.86	\$ 2,116,403.36
100 - General Operating Fund Surplus (Deficit):	\$ 115,703.69	\$ 884,748.20
Fund: 200 - Grant/Loan Fund		
Revenue		
650 - Grant/Loan Revenue	\$ 531,865.59	\$ 1,747,217.87
Revenue Total:	\$ 531,865.59	\$ 1,747,217.87
Expense		
660 - Grant/Loan Expense	\$ 557,608.62	\$ 1,798,053.87
Expense Total:	\$ 557,608.62	\$ 1,798,053.87
Fund: 200 - Grant/Loan Fund Surplus (Deficit):	\$ (25,743.03)	\$ (50,836.00)
Fund: 900 - Restricted Reserve Fund		
Expense		
520 - Supplies/Expense	\$ 58,587.65	\$ 345,358.75
660 - Grant/Loan Expense	\$ 8,756.26	\$ 18,956.28
Expense Total:	\$ 67,343.91	\$ 364,315.03
Fund: 900 - Restricted Reserve Fund Total:	\$ 67,343.91	\$ 364,315.03
Total Surplus (Deficit):	\$ 22,616.75	\$ 469,597.17



Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032
Physical Address: 5535 Ledesma Dr. • Las Cruces, NM 88007
(575) 526-3491 Office • (575) 526-9306 Fax

RESOLUTION # 2016 – 05

A RESOLUTION ADOPTING THE AMENDED 2015 - 2016 FISCAL YEAR OPERATING BUDGET FOR DOÑA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION.

WHEREAS, the Board of Directors of Doña Ana Mutual Domestic Water Consumers Association, New Mexico, has amended the operating budget for the fiscal year 2015 - 2016; and

WHEREAS, said budget was amended on the basis of need and through cooperation with all user departments, elected officials, and other department supervisors; and

WHEREAS the official meeting for the review of the budget was advertised in compliance with the New Mexico Open Meetings Act; and

WHEREAS it is the majority opinion of this Board that the proposed budget meets the requirements as currently determined for the fiscal year 2015 - 2016.

NOW, THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF DOÑA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION, NEW MEXICO:

- 1. The accompanying budget will be the approved Amended Operating Budget for the 2015 - 2016 Fiscal Year for Doña Ana Mutual Domestic Water Consumers Association.**
- 2. The Resolution # 2016 - 05 overrides any and all other existing Budgets for the Fiscal Year 2015 - 2016.**

APPROVED, ADOPTED AND PASSED by the Board of Directors at the Regular Board Meeting held on May 19, 2016.

James F. Melton, President Y/N

Jamie Stull, Vice President Y/N

Dr. Kurt Anderson, Sec./Treas. Y/N

Ray Ponteri, Board Member Y/N

VACANT, Board Member Y/N



Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01679 - 05.15.2016

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000015	FY 2016 Annual Budget	4th Qrt Budget ADJ	5/19/2016

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
100-10-4000-100	Water Sales Income	4th Qrt Budget ADJ	-2,700,000.00	-32,000.00	-2,732,000.00
Period 05:	-32,000.00				
100-10-4015-150	Installation Charges	4th Qrt Budget ADJ	0.00	-5,000.00	-5,000.00
Period 05:	-5,000.00				
100-10-4900-100	Interest/Dividends	4th Qrt Budget ADJ	-28,000.00	-4,000.00	-32,000.00
Period 05:	-4,000.00				

Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
FY 2015 - 2016	FY 2016 Annual Budget	100-10-4000-100	Water Sales Income	-2,700,000.00	-32,000.00	-2,732,000.00
		100-10-4015-150	Installation Charges	0.00	-5,000.00	-5,000.00
		100-10-4900-100	Interest/Dividends	-28,000.00	-4,000.00	-32,000.00
			FY 2015 - 2016 Total:	-2,728,000.00	-41,000.00	-2,769,000.00
			Grand Total:	-2,728,000.00	-41,000.00	-2,769,000.00

STATE OF NEW MEXICO
COUNTY OF DONA ANA

The Board of Directors (the "Governing Body") of the Dona Ana Mutual Domestic Water Consumers Association, met in regular session in full conformity with law and the rules and regulations of the Governing Body at 5535 Ledesma Drive, Las Cruces, New Mexico being the meeting place of the Governing Body for the regular meeting held on the 19th day of May, 2016, at the hour of 9:00 a.m. Upon roll call, the following members were found to be present:

Present: _____

Absent: _____

Also Present: _____

Thereupon, there was officially filed with the Secretary a copy of a proposed resolution in final form.

DONA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION
RESOLUTION NO. 2016 – 06

RELATING TO THE \$4,000,000 WATER PROJECT FUND LOAN/GRANT AGREEMENT DATED MARCH 14, 2014 (THE “LOAN/GRANT AGREEMENT”) BY AND AMONG THE DONA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION (THE “BORROWER/GRANTEE”) AND THE NEW MEXICO WATER TRUST BOARD AND THE NEW MEXICO FINANCE AUTHORITY (COLLECTIVELY, THE “LENDORS/GRANTORS”), ENTERED INTO FOR FUNDING THE CONSTRUCTION OF IMPROVEMENTS TO THE TRANSMISSION MAINS AND DISTRIBUTION LINES THROUGHOUT THE COLLECTIVE WATER DELIVERY AREA OF THE BORROWER/GRANTEE; AUTHORIZING AN AMENDMENT TO THE LOAN/GRANT AGREEMENT TO ALSO PROVIDE FUNDING FOR THE NEXT PHASE OF THE NORTH VALLEY REGIONAL PROJECT TO CONTINUE CONSTRUCTION OF DISTRIBUTION LINES AND CONNECT TO NEWLY INSTALLED TRANSMISSION LINES FOR THE BORROWER/GRANTEE; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTION INCONSISTENT WITH THIS RESOLUTION; AND AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF THE AMENDMENT TO THE LOAN/GRANT AGREEMENT.

Capitalized terms used in the following recitals have the same meaning as defined in Article 1 of the Loan/Grant Agreement unless otherwise defined in the preambles or Section 1 of this Resolution, or unless the context requires a different meaning.

WHEREAS, the Borrower/Grantee is a legally and regularly created, established, organized and existing mutual domestic water consumers association under the general laws of the State of New Mexico; and

WHEREAS, the Borrower/Grantee executed and delivered to the Finance Authority a Water Project Fund Loan/Grant Agreement dated March 14, 2014, in the aggregate principal amount of \$4,000,000 (the “Loan/Grant Agreement”) for the purpose of financing the costs of construction of improvements to the transmission mains and distribution lines through the collective water delivery area of the Borrower/Grantee and other related work and revisions necessary to complete the project for the Borrower/Grantee (the “Original Project”); and

WHEREAS, the Borrower/Grantee received low final bid prices for the Original Project and has nearly completely the Original Project significantly under budget; and

WHEREAS, the Borrower/Grantee has determined that a change in scope for an additional project is not expected to affect the spending deadline of the Loan/Grant Agreement; and

WHEREAS, the Governing Body has determined and hereby determines that it is in the best interests of the Borrower/Grantee and its residents that the Loan/Grant Agreement be amended to provide that the proceeds of the Loan/Grant Agreement may also be used to provide funding for the next phase of the North Valley Regional Project to continue construction of distribution lines and connect to newly installed transmission lines for the Borrower/Grantee (the “New Project”); and

WHEREAS, it is necessary and appropriate to amend the provisions of the Loan/Grant Agreement as set forth below to provide that the purpose of the Loan/Grant Agreement shall be to provide funding for either the Original Project or the New Project; and

WHEREAS, the Governing Body intends that all other provisions of the Loan/Grant Agreement remain effective.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE DONA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION:

Section 1. Definitions.

“Loan/Grant Agreement Amendment” means the Amendment to the Loan/Grant Agreement authorized by this Resolution, which Amendment shall be dated as of June 24, 2016.

“Resolution” means this Resolution No. 2016 – 06 adopted by the Governing Body on May 19, 2016 approving the Loan/Grant Agreement Amendment.

Section 2. Ratification. All actions heretofore taken (not inconsistent with the provisions of this Resolution) by the Governing Body and officers of the Borrower/Grantee directed toward the execution and delivery of the Loan/Grant Agreement Amendment is hereby ratified, approved and confirmed.

Section 3. Loan/Grant Agreement Amendment – Authorization and Detail.

A. Authorization. This Resolution has been adopted by the affirmative vote of at least a majority of all of the members of the Governing Body. For the purpose of protecting the public health, conserving the property, protecting the general welfare and prosperity of the citizens of the Borrower/Grantee, it is hereby declared necessary that the Borrower/Grantee, pursuant to the Act, enter into the Loan/Grant Agreement Amendment, and the execution and delivery of the Loan/Grant Agreement Amendment is hereby authorized.

B. Detail. The Loan/Grant Agreement Amendment shall be substantially in the form presented to the Governing Body at the meeting of the Governing Body at which this Resolution was adopted. The Loan/Grant Agreement Amendment shall provide in substance that the Loan Proceeds shall be used for either the New Project or the Original Project and all other provisions of the Loan/Grant Agreement shall remain effective.

Section 4. Approval of Loan/Grant Agreement Amendment. The form of the Loan/Grant Agreement Amendment as presented at the meeting of the Governing Body at which this Resolution was adopted is hereby approved. Authorized Officers are hereby authorized to execute, acknowledge and deliver the Loan/Grant Agreement Amendment with such changes, insertions and omissions as may be approved by such Authorized Officers, and the Secretary is hereby authorized to affix the seal of the Borrower/Grantee on the Loan/Grant Agreement Amendment and attest the same, and the execution of the Loan/Grant Agreement Amendment by Authorized Officers shall be conclusive evidence of such approval. Authorized Officers are further

authorized to execute such other documents as may be required by the Finance Authority, including, without limitation, closing certificates.

Section 5. Resolution Irrepealable. After the Loan/Grant Agreement Amendment has been executed and delivered, this Resolution shall be and remain irrepealable until the Loan shall be fully paid, canceled and discharged, as provided in the Loan/Grant Agreement.

Section 6. Severability Clause. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repealer Clause. All bylaws, orders, resolutions, and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed to revive any bylaw, order, resolution or ordinance, or part thereof, heretofore repealed.

Section 8. Effective Date. Upon due adoption of this Resolution, it shall be authenticated by the signatures of the President and the Secretary of the Borrower/Grantee, and the title and general summary of the subject matter contained in this Resolution (set out in Section 9 below) shall be published in a newspaper which maintains an office and is of general circulation in the Borrower/Grantee, or posted in accordance with law, and said Resolution shall be in full force and effect thereafter, in accordance with law.

Section 9. General Summary for Publication. Pursuant to the general laws of the State, the title and a general summary of the subject matter contained in this Resolution shall be published in substantially the following form:

(Form of Summary of Resolution for Publication)

Dona Ana Mutual Domestic Water Consumers Association
Notice of Adoption of Resolution

Notice is hereby given of the title and of a general summary of the subject matter contained in Resolution No. 2016 – 06, duly adopted and approved by the Governing Body of the Dona Ana Mutual Domestic Water Consumers Association, on May 19, 2016. A complete copy of the Resolution is available for public inspection by contacting the Secretary at P.O. Box 866, Dona Ana, New Mexico 88032. The title of the Resolution is:

DONA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION
RESOLUTION NO. 2016 – 06

RELATING TO THE \$4,000,000 WATER PROJECT FUND LOAN/GRANT AGREEMENT DATED MARCH 14, 2014 (THE “LOAN/GRANT AGREEMENT”) BY AND AMONG THE DONA ANA MUTUAL DOMESTIC WATER CONSUMERS ASSOCIATION (THE “BORROWER/GRANTEE”) AND THE NEW MEXICO WATER TRUST BOARD AND THE NEW MEXICO FINANCE AUTHORITY (COLLECTIVELY, THE “LENDORS/GRANTORS”), ENTERED INTO FOR

FUNDING THE CONSTRUCTION OF IMPROVEMENTS TO THE TRANSMISSION MAINS AND DISTRIBUTION LINES THROUGHOUT THE COLLECTIVE WATER DELIVERY AREA OF THE BORROWER/GRANTEE; AUTHORIZING AN AMENDMENT TO THE LOAN/GRANT AGREEMENT TO ALSO PROVIDE FUNDING FOR THE NEXT PHASE OF THE NORTH VALLEY REGIONAL PROJECT TO CONTINUE CONSTRUCTION OF DISTRIBUTION LINES AND CONNECT TO NEWLY INSTALLED TRANSMISSION LINES FOR THE BORROWER/GRANTEE; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTION INCONSISTENT WITH THIS RESOLUTION; AND AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF THE AMENDMENT TO THE LOAN/GRANT AGREEMENT.

A general summary of the subject matter of the Resolution is contained in its title. This notice constitutes compliance with Section 6-14-6, NMSA 1978.

(End of Form of Summary for Publication)

PASSED, APPROVED AND ADOPTED THIS 19th DAY OF MAY, 2016.

DONA ANA MUTUAL DOMESTIC WATER
CONSUMERS ASSOCIATION

By: _____
James Melton, President

[SEAL]

ATTEST:

By: _____
Kurt Anderson, Secretary

Director _____ then moved adoption of the foregoing Resolution, duly seconded by Director _____.

The motion to adopt said Resolution, upon being put to a vote, was passed and adopted on the following recorded vote:

Those Voting Aye: _____

Those Voting Nay: _____

Those Absent: _____

_____ (__) members of the Governing Body having voted in favor of said motion, the President declared said motion carried and said Resolution adopted, whereupon the President and the Secretary signed the Resolution upon the records of the minutes of the Governing Body.

After consideration of matters not relating to the Resolution, the meeting on the motion duly made, seconded and unanimously carried, was adjourned.

DONA ANA MUTUAL DOMESTIC WATER
CONSUMERS ASSOCIATION

By: _____
James Melton, President

[SEAL]

ATTEST:

By: _____
Kurt Anderson, Secretary

EXHIBIT "A"

Meeting Agenda
of the May 19, 2016
Board of Directors Meeting

(See attached)

STATE OF NEW MEXICO
COUNTY OF DONA ANA

The undersigned, the duly qualified and acting Secretary of the Dona Ana Mutual Domestic Water Consumers Association (the "Borrower/Grantee"), do hereby certify:

1. The foregoing pages are a true, perfect, and complete copy of the record of the proceedings of the Board of Directors of the Dona Ana Mutual Domestic Water Consumers Association (the "Governing Body"), constituting the governing body of the Borrower/Grantee had and taken at a duly called regular meeting held at 5535 Ledesma Drive, Las Cruces, New Mexico, on May 19, 2016, at the hour of 9:00 a.m., insofar as the same relate to the execution and delivery of the proposed Loan/Grant Agreement Amendment, a copy of which is set forth in the official records of the proceedings of the Governing Body kept in my office. None of the action taken has been rescinded, repealed, or modified.

2. Said proceedings were duly had and taken as therein shown, the meeting therein was duly held, and the persons therein named were present at said meeting, as therein shown.

3. Notice of said meeting was given in compliance with the permitted methods of giving notice of regular meetings of the Governing Body as required by the Borrower/Grantee's open meetings standards presently in effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of May, 2016.

DONA ANA MUTUAL DOMESTIC WATER
CONSUMERS ASSOCIATION

By: _____
Kurt Anderson, Secretary

[SEAL]

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