



Doña Ana Mutual Domestic Water Consumers Association
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The following are the items for consideration at the at the Regular Annual Meeting of the Doña Ana Mutual Domestic Water Consumers Association (MDWCA) Membership on March 31, 2015, convening at 7:00 P.M. at the Doña Ana Elementary School located at 5551 Camino De Flores Las Cruces, NM 88007:

The meeting was originally scheduled for January 28, 2015 but quorum was not present therefore, the meeting was recessed. The meeting was reconvened on March 31, 2015 at 7:00 pm.

Call to Order

Mr. James F. Melton called the meeting to order at 7:15 P.M. after verifying that a quorum was present. There were 45 Association Members present.

Approval of Agenda

Mrs. Mary Hoffman moved to approve the January 28, 2015 Regular Annual Membership Meeting Agenda as presented; the motion was seconded by Mrs. Susan Richardson. Mr. Melton called for discussion of the Motion. Mr. Melton called for a voice vote; and the motion was approved unanimously by the Association.

Introduction, Acknowledgements, Procedures & Minutes

Mr. Melton introduced the Board of Directors, and Guest Presenters.

Mrs. Jennifer Horton introduced the Doña Ana MDWCA staff and awarded a plaque and card of appreciation for years of service to Mrs. Emma Garcia who is a Board Member who resigned.

Mr. Melton went over the procedures for the Meeting so that everything runs smoothly and the meeting is recorded as accurately as possible. Mr. Melton asked that if anyone would like to speak they should come up to the podium and state their full name and if they are an Association Member.

Mr. Melton asked for a volunteer to witness the counting of voting ballots. Mr. Oscar Vasquez Butler volunteered.

Mrs. Sandy Tatum moved to approve the minutes of the April 29, 2014 Annual Membership Meeting; the motion was seconded by Mr. Raymond Garcia. Mrs. Horton called for discussion of the motion. Mrs. Horton directed the Association Members to take their Identification card to get a voting ballot; the motion carried by ballot vote 42-1-1.

New Business

Mr. Butler moved to approve the Open Meetings Act Resolution #2015-01 as presented; the Motion was seconded by Mr. Garcia. Mr. Melton called for discussion of the Motion. Mr. John Zimmerman asked if there were any changes made from the previous Open Meetings Act. Mr. Melton stated that there were no changes to the Open Meetings Act. Mr. Melton directed the Association Members to take their Identification card to get a voting ballot; the motion carried by ballot vote 41-3-1.

Reports

Board of Directors-Mr. Melton thanked volunteers that came to the Doña Ana MDWCA board room to phone bank to get Association Members to attend this meeting. He mentioned that since 2013 the association has doubled in size and is aware of problems

and informed the Association is working diligently to improve these issues. Mr. Melton stated that a complaint had been filed to the Attorney General in reference to an alleged Open meeting Acts violation on October 7, 2013 meeting. The Attorney General returned that complaint without action and declared that there was no violation. He also informed the Association that numerous complaints have been submitted to the New Mexico Environmental Department (NMED). Doña Ana MDWCA cooperated with information need by NMED and the complaints are still open.

Executive Director- Mrs. Horton discussed upcoming changes to billing software and accounting software. She also discussed billing changes for wastewater customers and she explained how the new rate will be calculated. Mrs. Horton mentioned that office staff and operation staff is going through training to improve customer service and improve safety around the work place. Mrs. Horton also talked about upgrades made to our building for better customer service as well as a new shop in Picacho Hills. Operation staff is also in the middle of fire hydrant and valve maintenance as well as locating all valves. Mrs. Horton also discussed funding for upcoming projects throughout the water system in order to make improvements.

Engineering- Mrs. Reid discussed all of the projects that were in the works for improvement to Doña Ana MDWCA infrastructure.

Litigation- Mr. Peters went over the three (3) current cases that are pending trial.

Public Input

Mr. Jack Hokkanen inquired about the status or update on customer service training being provided by Sue Padilla. Mrs. Horton Explained that Mrs. Padilla had taken a job with


Burn Construction and it was a direct conflict of interest because Burn Construction bids on many of the Doña Ana MDWCA projects and currently works for us.

Mrs. Sandy Tatum thanked the Board of Directors and Staff at Doña Ana MDWCA for great customer service and professionalism throughout the takeover of Fort Selden. Mr. Hayhoe discussed with the Board of Directors and Association Members in attendance about fire hydrants and fire suppression systems in Picacho Hills. He mentioned that operation staff was doing a good job locating and exercising fire hydrants in the area. He also mentioned that Doña Ana MDWCA does not have an official formal policy that covers how to handle fire hydrant maintenance. Mr. Hayhoe acknowledged that Mr. Melton was in the process of reviewing policies of other organizations and was hoping to receive more information when it became available.

Mr. Oscar Vasquez Butler stated that the County passed their 3/8 of 1 Percent, and the Chairman of the County said that he was going to put some money into infrastructure. He suggested that Doña Ana MDWCA ask for help for the fire hydrant project Mr. Hayhoe was referring to.

Adjournment

Mr. Zimmerman moved to adjourn at 9:00 P.M.; the motion was seconded by Mr. Hokkanen. Mr. Melton called for discussion of the motion. Mr. Melton called for a voice vote on the motion; the motion was carried by majority vote to adjourn.


James F. Melton, Board President

30 MAR 2016
Date