



*Doña Ana Mutual Domestic Water Consumers Association
Mailing Address: P.O. Box 866 • Doña Ana, NM • 88032*

*Physical Address: 5535 Ledesma Dr. • Las Cruces, NM 88007
(575) 526-3491 Office • (575) 526-9306 Fax*

The following are the minutes of the regularly scheduled Annual Meeting of the Doña Ana Mutual Domestic Water Consumers Association Membership March 30, 2016 convened 6:30PM at the Doña Ana Elementary School located at 5551 Camino De Flores, Las Cruces, NM 88007:

The meeting was originally scheduled for January 27, 2016 but quorum was not present therefore, the meeting was recessed. The meeting was reconvened on March 30, 2016 at 7:00 pm.

Call Meeting to Order

Mr. James F. Melton called the meeting to order at 7:02 P.M. after verifying that a quorum was present.

Proof of Notice of Meeting & Proof of Quorum

Mr. Melton asked Mrs. Horton to confirm that we have proof of notice and proof of quorum. Mrs. Horton confirmed the proof of notice and stated that there were 45 Association Members present.

Approval of Agenda

Mr. Ball moved to approve the January 27, 2016 Regular Annual Membership Meeting Agenda as presented; the motion was seconded by Mr. Butler. Mr. Melton called for discussion of the motion. Mr. Melton called for a voice vote; and the motion was approved unanimously by the Association.

Introductions, Acknowledgements & Procedures

Mr. Melton introduced the Board of Directors, and Guest Presenters.

Mr. Melton went over the procedures for the Meeting so that everything runs smoothly and the meeting is recorded as accurately as possible. Mr. Melton stated that if anyone would like to speak they should come up to the podium, speak in to the microphone, state their full name and state their issue.

Minutes

Mr. Ball moved to approve the minutes of the March 31, 2015 Annual Membership Meeting; the motion was seconded by Mr. Hayhoe. Mr. Melton called for discussion of the motion. Mr. Ball noted a typo on page one. Mr. Melton directed the Association Members to take their pink ballot they were issued and mark them; once complete give the ballots to Edward. The motion carried by ballot vote 43-2-1.

Mr. Hayhoe updated the membership that all 213 fire hydrants in the Picacho Hills Area have been tested and four were found to be bad, but they have been replaced.

Mr. Ball questioned why the membership votes by ballot rather than by voice vote.

Mr. Melton stated in the past there had been concerns with non-members voting. However, he stated if no one has any objection the membership could vote on the next motion by a show of green ballots. There were no objections voiced.

New Business

Mr. Ball moved to approve the Open Meetings Act Resolution #2016-01 as presented; the Motion was seconded by Ms. Richardson. Mr. Melton called for discussion of the motion.

Mr. Melton directed the Association Members to raise their green ballots for those in favor of the motion; He then asked for those opposed, there were no members opposed. The motion carried unanimously.

Reports

Mr. Melton discussed the national level conference that several staff members attended and a conference that two board members attended. He also briefly discusses the success the Association has had in obtaining funding for system improvements.

He recognized the following staff for years of service with the Association:

Pete Ortiz – Level 2 Water/Level 1 Wastewater Operator - 15 Years

Orlando Parra – Operations Manager – 15 Years

Cyndi Shelsea – Lead Custom Service Representative – 15 Years

Joe Martinez – Operations Support Specialist – 1 Year

Litigation- Mr. Peters went over the three (3) cases that had been litigated in the past couple of years. The Association is waiting on a decision in two of the cases.

Engineering- Mrs. Reid discussed all of the projects that were in the works for improvement to the Doña Ana MDWCA infrastructure.

Executive Director- Mrs. Horton gave a financial update and discussed the FY 15 audit. She also discussed the current state and federal funding that is being used for the projects discussed by Ms. Reid. Mrs. Horton also discussed the upcoming Earth Day Ceremony that will be held at Radium Springs Community Center.

Public Input

Mr. Hayhoe asked for a status update for the current rate review being conducted by Carl Brown. He also asked if the plan is to have the new rates in place by July 1st. Mr. Melton stated that the board will be holding three public meetings to discuss the rate review with the membership. He confirmed that plan is to have it in place by the start of the fiscal year, July 1st.

Mr. Hayhoe also inquired if the new rates are not in place for the start of the fiscal year will the Association still change the round off and extend the billing period. Mr. Melton stated yes we would.

Ms. Tatum complimented the staff on how they handled her account regarding a leak that she had.

Mr. Hayhoe asked about the status of the updates to the Articles of Incorporation and By-Laws. Mr. Melton stated that they are diligently working on completing the updates.

Adjournment

Mr. Ball moved to adjourn at 8:08 P.M.; the motion was seconded by Ms. Richardson. Mr. Melton called for discussion of the motion. Mr. Melton called for a voice vote on the motion; the motion was carried by majority vote to adjourn.


Mr. James Melton

President

21 APR 2016

Date