



*Doña Ana Mutual Domestic Water Consumers Association*  
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The following minutes are from the Regular Board Meeting of Doña Ana Mutual Domestic Water Consumers Association Board of Directors, February 16, 2017; convened at 9:00 A.M. in the Doña Ana Mutual Domestic Water Consumers Association Board Room located at 5535 Ledesma Dr., Las Cruces, NM 88007:

### **Call to Order & Roll Call**

President Melton called the meeting to order at 9:00 A.M. and called roll:

Vice President – Jamie Stull, Present

Secretary/ Treasurer – Kurt Anderson, Present

Board Member – Raymond Ponteri, Present

Board Member – Justin Sparks, Excused Absence

### **Others in Attendance:**

Executive Director – Jennifer Horton

Legal Counsel – Joshua Smith

Community Members – Nancy Simmons and Jim Hayhoe

### **Approval of Agenda**

Dr. Anderson moved to approve the agenda for the February 16, 2017 Regular Board Meeting as presented; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Mr. Melton advised there is a typo on the date for the prior meeting minutes. The Chair called for a vote on the amended agenda; the motion carried by roll call vote 4-0.

## **Minutes**

Dr. Anderson moved to approve the Regular Board Meeting Minutes of February 02, 2017; Mr. Stull seconded the motion. The Chair called for discussion of the motion. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

## **New Members & New Meters**

Mr. Stull moved to approve the New Members and New Meters list as presented for February 2017; Dr. Anderson seconded the motion. The Chair called for discussion of the motion. Executive Director Jennifer Horton advised there are eight (8) names on the list; five (5) are new meters and four (4) are new members. The Chair called for a vote on the motion; the motion carried by roll call vote 4-0.

## **Customer Issues and Public Input**

No Customer Issues or Public Input was brought forward

## **Board President Report**

President Melton reported he has spoken with our District 3 Board Member Justin Sparks who has reported that he will have to resign his post. At this time, Mr. Sparks' career will keep him continuously out of town for a significant period and he feels it is in the best interest that he step down. Once we receive his letter of resignation, we will move forward with trying to find a new Board Member for that district.

## **Staff Reports**

2. Executive Director: See attachment

Ms. Jennifer Horton advised Colonias Day is actually February 22<sup>nd</sup> and 23<sup>rd</sup> this year at the Capital, not the 21<sup>st</sup> as we had originally reported. Our audit has been released with clean results and zero findings. Being a low audit risk will be very helpful

in assisting with funding. Our Executive Director and Project Manager passed their Level 3 Water Certifications.

### **New Business**

No New Business

### **Unfinished Business**

#### ***Oath of Office for Board Officers:***

Mr. Melton raised his right hand and stated the Officers Oath of Office.

Mr. Stull raised his right hand and stated the Officers Oath of Office.

Dr. Anderson raised his right hand and stated the Officers Oath of Office.

Dr. Anderson moved to approve Item Four (4), approval of Penalty Policy 1002.17.01; the motion was seconded by Mr. Stull. The Chair called for discussion of the motion. Dr. Anderson suggested “Mountain Standard Time” be changed to “local time” to try to avoid any confusion. The Chair called for a vote on the amended motion; the motion carried by roll call vote 4-0.

### **Open Session**

Mr. Ponteri inquired as to the reasoning for reinstalling meters that had been previously tested due to high water usage complaints. This has created concerns with property owners who have had issues with their bill. Ms. Horton advised these meters were tested with results that fell within the variance of accuracy, and are considered to be valid working meters. Our procedure has always been to reinstall the original meter




unless the meter failed its testing. Mr. Ponteri understands the procedure, however he wanted to ensure the complaints from his District were noted.

Mr. Melton advised that we are working as hard and as fast as we can with regard to providing better fire protection and services to our membership.

Mr. Melton asked Mr. Smith if the resignation of Judge Kugler would effect further delay with our two cases that are before Judge Arrieta? Mr. Smith advised this should not effect our cases.

**Adjournment**

Mr. Stull moved to adjourn at 9:52 a.m.; Dr. Anderson seconded the motion. The Chair called for a vote on the motion: the motion carried by roll call vote 4-0.

  
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Kurt Anderson  
Secretary/ Treasurer

3/16/17  
Date